



CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY
COUNCIL CHAMBERS, FIRST FLOOR, CITY HALL, 5919 MAIN ST., NEW PORT
RICHEY, FL 34652
March 17, 2026
6:00 PM

AGENDA

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE City Council, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

ORDER OF BUSINESS

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of Minutes
 - a. [March 3, 2026 Regular Meeting Minutes](#)
5. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda
Speakers must identify themselves prior to speaking by stating their name and full address for the record. Speakers shall address the City Council as a whole and refrain from addressing individual members of the City Council or the City staff. Speakers shall afford the utmost courtesy to the City Council, to City employees, and to the public, and shall refrain at all times, from rude and derogatory remarks, reflections as to integrity, abusive comments, and statements as to motives and personalities.
6. Consent Agenda
 - a. [Purchases/Payments for City Council Approval](#)
 - b. [Cultural Affairs Committee Minutes - November 2025 - January 2026](#)

- c. Police Pension Board Minutes - November 2025
- d. Fire Pension Board Minutes - November 2025
- e. Consideration of Amendment to the FY26 Adopted Budget

7. Public Reading of Ordinances

- a. First Reading, Ordinance 2026-2349: Amendment to the Conditional Use for Electric Scooter and One-Wheel Vehicle Sales and Rental at 5707 Main Street
- b. First Reading, Ordinance 2026-2352: Certified Recovery Residences
- c. Second Reading, Ordinance No. 2026-2351: Amending Section 23-46 of the Code of Ordinances RE: One Way Street and No Parking on Railroad Square

8. Business Items

- a. Board Re-Appointment: Dr. Donald Cadle, Jr., Land Development Review Board
- b. Board Re-Appointment: Renee Tyner, Library Advisory Board
- c. Annual Sewer and Manhole Lining Rehabilitation Project
- d. Resolution No. 2026-10: Inviting Pasco County to Enter into an Interlocal Service Boundary Agreement

9. Communications

10. Adjournment

Agendas may be viewed on the City's website: www.citynpr.org. This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, all persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk, 727-853-1021, not later than four days prior to said proceeding.



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council

FROM: Judy Meyers, City Clerk

DATE: March 17, 2026

RE: March 3, 2026 Regular Meeting Minutes

REQUEST:

The request is for City Council to approve the minutes from the March 3, 2026, regular meeting.

DISCUSSION:

City Council met for their regularly scheduled meeting on March 3, 2026. The minutes from that meeting are attached for Council's review and approval.

RECOMMENDATION:

Staff recommends that City Council approve the minutes from the March 3, 2026 regular meeting as submitted.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

- [03.03.26 Regular Meeting Minutes.pdf](#)



MINUTES OF THE CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY

COUNCIL CHAMBERS, FIRST FLOOR, CITY HALL, 5919 MAIN ST., NEW PORT RICHEY, FL 34652
March 3, 2026
6:00 PM

ORDER OF
BUSINESS

1. Call to Order – Roll Call

The meeting was called to order by Mayor Chopper Davis at 6:00 p.m.

Those in attendance were Mayor Chopper Davis, Deputy Mayor Matt Murphy, Councilman Peter Altman, Councilman Bertell Butler IV and Councilman Brian Jonas.

Also in Attendance were City Manager Debbie L. Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Finance Director Crystal Dunn, Fire Chief Chris Fitch, Public Works Director Colin Eichenmuller, Police Chief Bob Kochen, Library Director Andi Figart, Parks & Recreation Director Kevin Trapp, Community and Development Director Dale Hall, Technology Solutions Director Leanne Mahadeo, Economic Development Director Dave Gammon, Assistant City Manager Rob Williamson and Human Resources Director Arnel Wetzel.

2. Pledge of Allegiance

3. Moment of Silence

4. Proclamations

a. Irish American Heritage Month

5. Audit Presentation by Mauldin & Jenkins

6. Police Department Accreditation Presentation

7. Approval of Minutes

a. February 17, 2026 Work Session and Regular Meeting Minutes

Motion made by Matt Murphy, and seconded by Brian Jonas to approve the minutes as submitted. The Motion Passed. 5 - 0 Ayes: Matt Murphy, Peter Altman, Bertell Butler IV, Brian Jonas, Chopper Davis

8. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

City Manager Manns spoke regarding the misinformation regarding the Claude Pepper Senior Center and addressed the inaccuracies. She then provided the City's perspective regarding the lack of a lease and insurance. She stated she has been in contact with the organization since September 2025 to rectify the issues however they have not been as of yet. She stated the City is not protected against any liability. City Manager Manns stated Ms. Lori Ventura contacted her on February 20, 2026 stating they were working on taking care of the issues however she has not heard anything else from her since that time. City Attorney Driscoll stated this clinic was set up quickly and providing medical is a very particular set of skills. He stated it is a concern and needs to be addressed.

City Attorney Driscoll then read aloud the rules governing Vox Pop. Mayor Davis then opened the floor for public comment. The following people came forward to speak:

- Jackie Phillips, 5441 Drinkard Dr., NPR spoke regarding meetings she attended to hear Chuck Lane speak. She is still looking for \$45k in funding from the CRA.
- Beva Stevenson Karay, 5719 Lafayette St., NPR spoke regarding SOS GHS 1922 and the requested volunteer cleanup of the Schwettman property on March 14th.
- Scott Chittum, 5708 Kentucky Ave., NPR spoke regarding the grant approvals from the February 3rd CRA meeting.
- June Pearson, 5637 Georgia Ave., NPR spoke regarding transparency and the job of City Council members. She also spoke regarding the audit presentation and budget. Rita King, 10926 Bounty St., Hudson spoke regarding the Schwettman property.
- Daisy Thomas, 5703 Tennessee Ave., NPR spoke regarding the senior health clinic. She requested a written plan within a week and an item added to an upcoming agenda.
- Dale Webb, 5647 Kentucky Ave., NPR spoke regarding speeding at the intersection of Indiana and Van Buren. He spoke regarding grants for individuals. He also spoke about a paving person on the circle and why they could not bid on the paving project.
- Marlowe Jones spoke regarding a town hall regarding the Schwettman property, a sinkhole at the new fire station, transparency and accountability.

With no one else coming forward for public comment, Mayor Davis closed Vox Pop. Each of the Council members made comments regarding this matter.

9. Consent Agenda

Motion made by Bertell Butler IV, and seconded by Brian Jonas to accept the Consent Agenda. The Motion Passed. 5 - 0 Ayes: Chopper Davis, Matt Murphy, Peter Altman, Bertell Butler IV, Brian Jonas

a.

Purchases/Payments for City Council Approval

b. Library Advisory Board Minutes - December 2025 and January 2026

10. Public Reading of Ordinances

a.

First Reading, Ordinance No. 2026-2351: Amending Section 23-46 of the Code of Ordinances RE:

One Way Street and No Parking on Railroad Square

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns introduced Police Chief Robert Kochen who then presented the item to Council. He stated the purpose of this agenda item was to conduct a first reading of an ordinance to prohibit parking for all vehicles on Nebraska Avenue between Adams Street and Grand Boulevard, and designate that stretch on Nebraska Avenue as a one-way westbound street. He stated these regulations are necessary due to the recent redevelopment of Railroad Square. With the new one-way street and pedestrian access areas on Nebraska Avenue from Adams Street to Grand Boulevard, parking, stopping, or standing of any vehicles in this area would create traffic safety issues. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council.

Motion made by Brian Jonas, and seconded by Matt Murphy to approve the ordinance upon its first reading. The Motion Passed. 5 - 0 Ayes: Chopper Davis, Matt Murphy, Peter Altman, Bertell Butler IV, Brian Jonas

11. Business Items

a. Recommendation for Cultural Program Funding RE: Boots on the Ground: Celebrating Marchin' On Event

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to approve a funding request of \$4,500, for the purpose of presenting the "Boots on the Ground: Celebrating Marchin' On" event meant to spotlight and bring awareness to the Juneteenth National Holiday. The event will take place on Friday, June 18, 2026, at the Richey Suncoast Theatre. Library Director Andi Figart gave a brief overview of the event. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council.

Motion made by Bertell Butler IV, and seconded by Brian Jonas to approve the item as presented. The Motion Passed. 5 - 0 Ayes: Chopper Davis, Matt Murphy, Peter Altman, Bertell Butler IV, Brian Jonas

b. Recommendation for Cultural Program Funding RE: ¡Viva Cavalaire!

City Manager Manns introduced Library Director Andi Figart who then presented the item to Council. She stated that the purpose of this agenda item was to approve a funding request in the amount of \$3,000 for the ¡Viva Cavalaire! celebration to take place in Cavalaire Square on Friday, May 1, 2026. She stated this special multicultural event is planned to highlight Dia del Trabajo, also known as International Workers' Day, a widely observed public holiday comparable to Labor Day in the United States. This event will be free to the public. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council.

Motion made by Brian Jonas, and seconded by Peter Altman to approve the item as presented. The Motion Passed. 5 - 0 Ayes: Matt Murphy, Chopper Davis, Peter Altman, Bertell Butler IV, Brian Jonas

c. ITB 26-014 Fire Station No. 1 Hardening Project Bid Award

City Manager Manns introduced Public Works Director Colin Eichenmuller who then presented the item to Council. He stated that the purpose of this agenda item was to review and consider for approval the bid in the amount not to exceed \$719,203.00 and award the project to Qualis General Contractors, LLC for the ITB 26-014 Fire Station No. 1 Hardening Project. He stated the City has received a grant

in the amount of \$572,005 from the U.S. Department of Housing and Urban Development and the City will provide \$397,495 in matching funds for a total budget of \$969,500 for the purpose of hardening Fire Station #1. The hardening will include the replacement of the metal roof, the replacement of the bay doors, exterior doors, windows, replacement of the existing 85kw generator that is currently 22 years old, brick and grout repairs and remodeling of the existing bathrooms. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council.

Motion made by Brian Jonas, and seconded by Matt Murphy to approve the item as presented. The Motion Passed. 5 - 0 Ayes: Chopper Davis, Matt Murphy, Peter Altman, Bertell Butler IV, Brian Jonas

d. New Port Richey Main Street, Inc. Alcoholic Special Event Permit Application RE: City of New Port Richey's Spring Concert Series

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to approve the Alcoholic Beverage Special Event Permit Application submitted by New Port Richey Main Street, Inc. to sell beer and wine at the City of New Port Richey's Spring Concert Series in Sims Park on March 14, April 18, and May 16, 2026, from 5:00 p.m. to 10:00 p.m.

Upon opening the floor to public comment, the following people came forward to speak:

- Kim Brust, NPRMS, spoke in favor of this agenda item. She stated these would be fundraisers for their organization.

With no one else coming forward Mayor Davis returned the floor to Council.

Motion made by Brian Jonas, and seconded by Matt Murphy to approve the item as presented. The Motion Passed. 5 - 0 Ayes: Chopper Davis, Matt Murphy, Peter Altman, Bertell Butler IV, Brian Jonas

e. Discussion Regarding Proposed Ordinance for Automated License Plate Recognition Technology
City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to conduct a discussion regarding automated license plate recognition technology as requested by Councilman Butler at your regular meeting on February 17, 2026. She stated although commonly used this technology is fairly new. She stated we do have a framework from which to follow. She then introduced Police Chief Robert Kochen who then made a presentation to Council. Chief Kochen began his presentation by giving a brief overview of what ALPR technology employs and what it does not. He stated ALPR technology has contributed to resolving over 100 missing children cases. He then highlighted some real-world examples of the capabilities of ALPR technology. He then highlighted policy development and safeguards. Chief Kochen then highlighted areas where ALPR technology is currently being used including toll booths and parking garages. He then highlighted privacy and civil liberties. He stated ALPR technology can benefit the community as long as privacy and policies are followed. City Attorney Driscoll stated we will have to follow CJJIS guidelines. He the best practice would to have the chief develop a policy. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Councilman Butler stated Council approved for use of the technology without having a policy in place when the contract was approved and that is what set off the alarm for him. He stated his proposed ordinance does include a lot of the CJJIS guidelines. He then addressed some items that CJJIS does not. He then addressed the memo from the City Attorney. He stated there is nothing preventing a city from collecting data and creating a database on political views and habits.

Councilman Altman stated he is trying to understand what data is being captured. He told Councilman Butler that he understands his concerns. He stated we are well documented by social media, credit cards, insurance companies, etc. He stated he would like to see the data we collect protected and in a policy. City Attorney Driscoll stated the egregious examples as pointed out by Councilman Butler are not addressed in the proposed ordinance. He stated there are parameters and disciplinary policies and that will be the same with this new policy. Mayor Davis stated there will be safeguards. City Attorney Driscoll stated everything will have to come up through the chain of command and that's what you have to rely on. Councilman Butler stated that this data is stored for 30 days with CJJIS. Deputy Mayor Murphy stated the best course would be for the police department to come up with a policy and present it to Council. Councilman Jonas thanked Councilman Butler for putting this information together. He stated when the cameras came to be we did not get all of the information regarding this. He stated the accreditation would be jeopardized if a policy was not being followed. He stated the technology will not go into effect until a policy is in place. He stated if we create an ordinance we would have to keep amending it and it would be easier to amend a policy. Mayor Davis asked Councilman Butler to submit his initial four questions to staff to be addressed. Mayor Davis agreed we need a policy. Councilman Butler suggested a once sentence ordinance that states a policy would be created by the City Manager and approved by City Council. Deputy Mayor Murphy stated we could make a motion to look at the policy before it goes into effect. Councilman Jonas agreed.

Motion made by Bertell Butler IV, and seconded by Peter Altman that the policy developed by the Chief of Police is to be presented to Council for approval. The Motion Passed. 5 - 0 Ayes: Chopper Davis, Matt Murphy, Peter Altman, Bertell Butler IV, Brian Jonas

- f. Request for Waiver of Outstanding Fees Associated with the 2025 Chasco Fiesta
- City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to conduct a discussion related to the outstanding fees for the 2025 Chasco Fiesta in the amount of \$35,383.88. She stated at your work session on February 17, 2026, the topic of special events was discussed. She stated the total of the expenses for 2025 was \$81,459.88 To date, the Chasco Fiesta organization has paid \$6,076 in various fees. Upon subtracting the payments received and the \$40,000 that was approved by the city as in-kind support, that leaves an outstanding balance owed of \$35,383.88. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Councilman Altman began the discussion by stating the City has come a long way in the way it treats events and how it brings people into the downtown. He stated he would like to have an after event review. He stated he hopes that the Chasco Fiesta will be known as a city event. The Chasco Fiesta is not making money and if it does he hopes the money goes to the 501C3 purpose of the organization. He stated he is looking to have a partnership. The organizations are solely in support of the City's culture and not their non-profits. Councilman Butler stated we need to be good partners. He stated it is his understanding that there are people not attending Chasco due to the fees to get in. He stated he understands the entrance fee is needed. He stated Chasco is a historic event and it does warrant to be treated differently. He hopes this will be a catalyst for a larger conversation. Councilman Jonas stated he is on the committee and this can really set the stage for it to be a city event with Chasco involved. He stated if we come up with a better fee schedule the entrance fees may not be needed. He stated the more events we do the more we need to look at how we do our entertainment. Deputy Mayor Murphy stated he is a little hesitant of waiving fees just because they don't have funds to cover them but he does believe Chasco is a New Port Richey thing and needs to continue and be better. Mayor Davis stated they've given up the parade to the Holiday Rotary. He stated we're mostly talking about security in the park. He stated we have to have a serious discussion before other event organizers come forward regarding their fees.

Motion made by Peter Altman, and seconded by Bertell Butler IV that the fees that exist currently for outstanding expenses for year's up until the current year are waived. The Motion Passed. 5 - 0 Ayes: Bertell Butler IV, Brian Jonas, Chopper Davis, Matt Murphy, Peter Altman

g. Approval of In-Kind Support for Special Events

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to approve the recommendations for funding of in-kind support for special events for FY25/26. She stated on February 17, 2026, City Council conducted a work session to discuss special events. She stated the organizations had requested as follows:

- 2026 Chasco Fiesta \$80,000
- Chasco Fiesta Street Parade \$15,000
- Cotee River Bikefest \$25,000
- Holiday Street Parade \$13,000

The total funding requests were in the amount of \$133,000 which exceeded the \$85,000 approved by City Council.

At the work session, City Council requested estimates for the events. She stated the cost estimates and actual expenses as follows:

- Chasco Fiesta - \$68,463.42 (estimated costs for 2026 event)
- Chasco Street Parade – \$23,182.50 (estimated costs for 2026 event)
- Cotee River Bike Fest - \$31,285.76 (actual expenses for event that took place in January 2026)
- Holiday Street Parade - \$28,099.28 (actual expenses for event that took place in December 2025)

Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council.

Motion made by Matt Murphy, and seconded by Brian Jonas to fund the events as recommended by staff for the budgeted amount of \$80k. The Motion Passed. 5 - 0 Ayes: Chopper Davis, Matt Murphy, Peter Altman, Bertell Butler IV, Brian Jonas

12. Communications

Councilman Butler responded to the comments made during Vox Pop. He suggested moving grants off of the Consent Agenda and be presented as a regular agenda item. He spoke regarding the social media commentary to the Claude Pepper post. He spoke regarding the accident at Indiana and Van Buren. He stated the safety concerns are well noted. Councilman Altman spoke about the science event he attended in St. Pete. He stated he learned of the opportunity for our area to become an innovation district. He stated there is a lot of history and ecotourism here. He spoke regarding the meeting earlier this week between him, the County Administrator and the City Manager where he unveiled an umbrella of ideas. He stated we could get more money for grants if we join together.

He encouraged the other Council members to speak to the City Manager regarding her thoughts on the meeting. He stated we could potentially double our CRA money for projects. Councilman Altman stated he would like to reconsider the motion for the grant funding at the next CRA meeting. Councilman Jonas stated he agreed. Deputy Mayor Murphy spoke regarding the building. Councilman Jonas spoke regarding tourism revenue and projects he has been working on in order to get heads in beds. He spoke regarding the Claude Pepper situation. He spoke regarding a cleanup event at Schwettman. He spoke regarding misinformation on social media. Deputy Mayor Murphy spoke regarding policy and procedure writing. He congratulated Beva Stevenson Karay on her nomination for Chasco Queen. Mayor Davis announced his engagement. He thanked those who come and bring their ideas to the meetings. City Manager Manns gave an update on the appropriations request for an elevated lift station. She stated March 14th would be a great day for a cleanup at Schwettman. She addressed Mr. Chittum's comments and will review as some of the items may not have been approved. She stated it may need to be taken up at a CRA meeting to remove multiple addresses. She addressed Ms. King's comments on the environmental matters at Schwettman. She thanked Mr. Webb for the report on Indiana. City Manager Manns stated she will look into the comments made by the Development Department. She stated it was not accurate that his neighbor could not bid on city projects.

13. Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 9:19 p.m.

(signed) _____
Judy Meyers, MMC
City Clerk



TO: City of New Port Richey City Council
FROM: Crystal Dunn, Finance Department
DATE: March 17, 2026
RE: Purchases/Payments for City Council Approval

REQUEST:

The City Council is asked to review the attached list of purchases and expenditures and authorize payment.

DISCUSSION:

Section 2-161 of the City's Code of Ordinances requires approval by the City Council for purchases and payments \$25,000 and over.

RECOMMENDATION:

It is recommended that the City Council authorize the payment of the attached list of purchases and expenditures.

BUDGET/FISCAL IMPACT:

The purchases and expenditures presented have already been budgeted for. Expenditures will be included in the fiscal year-end reporting.

ATTACHMENTS:

- [Purchase Payments 3.17.26.pdf](#)

PURCHASES/PAYMENTS FOR CITY COUNCIL APPROVAL

(No pay requests at this time.)

RECURRING EXPENDITURES OVER \$25,000

Waste Pro of Florida Monthly Solid Waste Collection Fee – February	\$134,232.92
Tampa Bay Water Monthly Usage – February	\$127,586.04
Mauldin & Jenkins Annual Financial & Compliance Audit	\$77,000.00
Duke Energy Monthly Usage – February	\$61,084.21
Appalachian Material Services, Inc. Disposal of Bio-Solids – January	\$57,506.12



TO: City of New Port Richey City Council

FROM: Andrea Figart, Library

DATE: March 17, 2026

RE: Cultural Affairs Committee Minutes - November 2025 - January 2026

REQUEST:

The request before the City Council is to review and approve the minutes from the Cultural Affairs Committee's monthly meetings held between November 2025 and January 2026, during the first quarter of Fiscal Year 2026.

DISCUSSION:

The Cultural Affairs Committee makes recommendations and advises the City Council on financial sponsorship and supporting activities that promote cultural education and appreciation among City residents. For your consideration, please find the minutes from the November 2025- January 2026 monthly meetings. The next Cultural Affairs Committee meeting is scheduled to take place on March 18, 2026, at 6:30 p.m. in the Library. The public is invited to attend.

RECOMMENDATION:

Review and approve the meeting minutes from the October 2025-January 2026 Cultural Arts Committee Meetings.

BUDGET/FISCAL IMPACT:

None

ATTACHMENTS:

- [November 19, 2025, Cultural Affairs Meeting Minutes-2.docx](#)
- [December 17, 2025, Cultural Affairs Committee Meeting Minutes.docx](#)
- [January 21, 2026 Cultural Affairs Meeting Minutes.docx](#)

NEW PORT RICHEY CULTURAL AFFAIRS COMMITTEE MEETING

November 19, 2025 - 6:30 p.m.

NPR Public Library

MINUTES

ANY PERSON DESIRING TO APPEAL ANY DECISION, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE TRANSCRIBED VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

Please be conscientious of the time to assist with maintaining 1-1.5 hour overall meeting length.

- I. **WELCOME and ROLL CALL** - Members present - Beth Fregger, Vincent Gaddy, Courtney King-Merrill, Suzy Saxe, Rich Melton, Kelly Smallwood, Jennifer Helton, Joyce Hasnoot, Larnelle Scott and City liaison - Andi Figart.

II. VOX POP – No one came forward

III. NEW BUSINESS

A. Discussion: Cultural Affairs Committee Sponsored Event for December

- a. Polar Express at Richey Suncoast Theater, December 14 (Susie)
- b. Strolling Carolers & City Holiday Events
 1. Thursday Musicale - to perform at Boat Parade Saturday December 6. \$400 donation. Motion by Jennifer Helton . Second Courtney King-Merrill, motion approved
 2. Professional Carolers- to perform at Light up the Night in Sims Park Friday December 5. \$700 - Motion by Courtney King-Merrill. Second Jennifer Helton, motion approved
 3. Larnelle Scott has been in contact with NPR Parks and Rec regarding the dance troupe performing at Light up the Night.

IV. CONTINUING BUSINESS

1. City Bell Tower - It was decided not to pursue this project any further
2. Free Notes Harmony Park - a formal presentation will be presented at the December meeting

V. ANNOUNCEMENTS/OTHER

Next City Council Meeting to approve expenditures for Holiday events December 2 at 6 p.m.

VII. NEXT MEETING: December 17, 2025 6:30 pm

VIII. ADJOURNMENT: Motion to adjourn - Susie Saxe. Second -Kelly Smallwood. Approved Meeting was adjourned at 7:30pm.

NEW PORT RICHEY CULTURAL AFFAIRS COMMITTEE MEETING

December 17, 2025 - 6:30 p.m.

NPR Public Library

MINUTES

ANY PERSON DESIRING TO APPEAL ANY DECISION, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE TRANSCRIBED VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

Please be conscientious of the time to assist with maintaining 1-1.5 hour overall meeting length.

- I. **WELCOME and ROLL CALL** - Members present - Beth Fregger, Vincent Gaddy, Courtney King-Merrill, Rich Melton, Kelly Smallwood, Jennifer Helton, Joyce Hasnoot, and City liaison - Andi Figart. Susie Saxe was absent (unexcused), David Folds was absent, Larnelle Scott was absent, Guest Paula Athans.

II. **VOX POP – No one came forward**

III. **NEW BUSINESS**

A. Free Notes Harmony Park presentation highlights:

- The company can provide a spray coating to equipment for coastal areas. There is an additional charge for this.
- No tuning required for any of the equipment
- Can be installed in ground with a 2-to-3-foot hole or 10 inch if bolted to the concrete. 10-inch install is suggested for our area due to hurricanes.
- Equipment comes with mallets that are secured with a heavy-duty chain and is not easily destroyed. The order will include one free extra mallet and additional can be ordered as needed.
- All equipment is coated with an anti-graffiti coating, included in price. The coating allows for easy cleaning.
- Most equipment lasts for about 10 years and is under warranty.
- Equipment is not specifically made for ADA; the ADA requirements can be fulfilled by placing equipment at certain heights and in specific areas.
- If equipment is in stock in warehouse, it is about a 2-week turnaround to receive once the company has received payment.

IV. **CONTINUING BUSINESS**

A. Project wrap Up: Polar Express Experience, Christmas Carolers, and Thursday Musicale

- Polar Express was switched to reservations and sold out almost immediately. In the future plan for the possibility of two shows.

- The carolers in the park and the Thursday Musicale group were not loud enough for attendees at Light up the Night to hear. In the future ensure sound is better or provide speakers.
- Communication and event monitoring should be a priority between the Cultural Affairs Committee and the event organizers

V. ANNOUNCEMENTS/OTHER

VII. NEXT MEETING: January 21, 2025, 6:30 p.m.

VIII. ADJOURNMENT: Motion to adjourn – Vince Gaddy. Second -Kelly Smallwood. Meeting was adjourned at 7:45 p.m.

NEW PORT RICHEY CULTURAL AFFAIRS COMMITTEE MEETING

January 21, 2026 - 6:30 p.m.
NPR Public Library

MINUTES

ANY PERSON DESIRING TO APPEAL ANY DECISION, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE TRANSCRIBED VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

Please be conscientious of the time to assist with maintaining 1-1.5 hour overall meeting length.

1. WELCOME and ROLL CALL

Meeting called to order at 6:35 p.m.

Members in attendance: Jennifer Helton, Kelly Smallwood, Kim Brust, Beth Fregger, Vincent Gaddy, Susie Saxe
Chairperson: Richard Melton, City Liaison Andi Figart and Joyce Hasnoot. Guest: Paula Athans

2. REVIEW and APPROVAL OF MINUTES - Minutes approved as read

3. VOX POP - Reserved for public comment. Three minutes per speaker

4. NEW BUSINESS

a. FY 2026 Event Ideas Discussion

- i. America 250 Celebration - Discussion regarding types of events we would like to see.
 1. It was suggested to incorporate celebration with annual fireworks weekend of 6/27.
 2. Committee agreed to look into Florida Humanities speakers to speak to the local history with a focus on the local Seminole population that inhabited the area
- ii. Railroad Square Re-Opening - it was suggested to focus on the historical aspect of RR square.
 1. Committee is interested in information about the "Citrus Train" and possible presentations about it.
 2. Another idea was designing an 8'x10' mural on canvas showing original RR square and current RR square
 3. Ideas should be submitted at the next meeting in February with budget and details for approval at the March City Council.
- iii. Health & Wellness Series
 1. City events coordinator Courtney King Merrill is interested in promoting this throughout the city park system. Including Yoga, Tai Chi and possibly a sound garden.
 2. A health and wellness expo is being planned and needs presenters. Members are encouraged to recommend ideas.

5. CONTINUING BUSINESS

1. Budget Currently: \$ 12,350
2. Board Membership - A position is available, Paula Athans is being recommended.
3. Harmony Park Update - Grand Blvd. Park pictures were shown and a green space at the park is being recommended for 4 pieces. More discussion to follow
4. Polar Express recap. Susie Saxe is planning to add another show for next year.

6. ANNOUNCEMENTS/OTHER

1. Culture in our Community: News and Updates
 - a. Hispanic Heritage Festival - it was suggested to move this to a cooler time of year. A suggestion was made to add some sort of Hispanic art; it was suggested to add a mosaic class.
 - b. Oktoberfest was discussed. Susie Saxe has started planning the event.
 - c. Richard Melton shared an idea of a "What not Library".

Meeting was adjourned at 7:40p.m. Motion: Kelly Smallwood, Second: Jennifer Helton

NEXT MEETING: February 18, 2026, 6:30 p.m.

Respectfully submitted by,

Beth Louise Fregger



TO: City of New Port Richey City Council
FROM: Crystal Dunn, Finance Department
DATE: March 17, 2026
RE: Police Pension Board Minutes - November 2025

REQUEST:

The request before the City Council is to review and acknowledge the minutes from the November 18, 2025, Police Pension Board meeting.

DISCUSSION:

The Police Pension Board is an independent board established to administer and oversee the retirement pension plans for sworn police officers. The board is responsible for ensuring the plans are administered in accordance with applicable state statutes, local ordinances, and plan documents while protecting the financial integrity of the retirement system.

The pension board meets on a quarterly basis to review and conduct routine pension plan business such as review and approval of prior meeting minutes, investment performance updates, benefit approvals and pension distributions, actuarial and legal updates, and general administrative matters related to the pension governance. The most recent meeting was held on February 24, 2026, at which time the November 2025 minutes were approved.

In accordance with best governance practices, the minutes for these meetings are provided to the City Council for review and acknowledgement.

The next quarterly Police Pension Board meeting will take place in the City Council Chambers on Tuesday, May 26, 2026, at 5:00 p.m.

RECOMMENDATION:

The recommendation before the City Council is to review and acknowledge the minutes from the November 2025 Police Pension Board quarterly meeting.

BUDGET/FISCAL IMPACT:

None. This item is informational and does not require City Council action beyond acknowledgement.

ATTACHMENTS:

- [Police Pension - Nov 18 2025 Quarterly Minutes.docx](#)



NEW PORT RICHEY POLICE PENSION SYSTEM



M i n u t e s

Of a Quarterly meeting of the Board of Trustees
Meeting at 6739 Adams Street, New Port Richey Police
Department (Patrol Conference Room),
New Port Richey, Florida 34652
Tuesday, the 18th day of November 2025, at 5:00 P.M.

The meeting was called to order by Mr. Pratt at 5:00 PM.

Trustees Present:

- Mr. Glen Pratt
- Ms. Heather Fiorentino
- Mr. Frank Ferreri
- Sergeant Timothy Berge
- Sergeant Gregory Williams

Consultants Present:

- Ms. Jennifer Gainfort, Andco Consulting (Performance Monitor)
- Ms. Lindsey Garber, Klausner Law Firm (Attorney)
- Mr. Dana Stewardson (Logan Capital)
- Mr. Ben Monkiewicz (Garcia Hamilton)
- Mr. Justo Gonzalez (Garcia Hamilton)
- Mr. Tim Nash (Intercontinental Real Estate), Arrived at 5:05 PM

Administrator:

- Mr. T. Scott Baker

Others Present:

- Sgt. Andrew Exline

ITEM #1 -- Welcome new Trustee Frank Ferreri

Frank Ferreri was introduced as the new city appointed Trustee and welcomed to the Board of Trustees.

ITEM #2 -- Approval of the minutes of the meetings on August 26, 2025 and October 28, 2025

Motion: Sgt. Williams made a motion to approve the minutes of the meetings. Ms. Fiorentino seconded the motion. The motion passed without opposition.

ITEM #3 -- Open Public Comment

There was no public comment.

ITEM #4 -- Logan Capital Quarterly Report – Dana Stewardson

Mr. Stewardson thanked the Board and said it's been a tricky year with a lot of volatility, but said they beat the index as of September 30, 2025, gaining about 17 ½%. He said since that time they have been down a little, with a stock market correction over the last few weeks, but nothing drastic. He said some things they do at Logan Capital which gets them to a strong portfolio are great names of top down analysis of what's going on in the economy. In reviewing page 13 of Logan's report, he said the portfolio is at \$14.6 million, with the Board withdrawing \$1.6 million for rebalancing, which is about how much was made by the portfolio this year. Mr. Stewardson said on page 16, this shows the differences in the portfolio with the market, saying they have slightly lower priced companies, but fast growing. He said this is shown by lower P/E (Price to Earnings) than the market, saying their Beta is less than 1% and saying that it is a safe portfolio from a Growth point of view.

Mr. Stewardson said as an example, one company they own, Amphenol, which make components for all sorts of electronics, including air lines. He said this shows how important it is for them to be right with the companies they're picking, with the quality of the product. Saying when they're putting parts in planes, they have to have the absolute best, so that's the kind of companies they want. He went over some of the names in the portfolio listed on page 19. He said even though they are under weighted in Technology, the companies they have, have done better than the market by a lot. Mr. Stewardson asked for any questions. Mr. Pratt asked if Mr. Stewardson thought the stock market corrections was going to be a long one. Mr. Stewardson said he didn't think it would be too long, but didn't know for sure.

ITEM #5 -- Garcia Hamilton & Associates Quarterly Report – Connie Davis & Ben Monkiewicz

Mr. Monkiewicz said he has been with Garcia Hamilton for 15 years and was going to go over a few updates. He said they have added personnel, as they continue to grow, and believes this will continue in 2026. He began covering the Garcia Hamilton report, on page 3, and said the performance for the 3rd quarter, they are ahead of the index by 40 basis points, and year to date are ahead by about 70 basis points. He said the one number that shows underperformance is the one-year period, saying this boils down to the 4th quarter of last year, but for the other periods of time, they are ahead of the index. He said performance, through October, is shown on page 4, to see how performance has been recently. He said the year to date return there is 7.4%, saying much of that has to do with what's happening with interest rates, with rates seeing a significant decline in 2025.

Mr. Monkiewicz went to page 5 and discussed the chart showing 25 year Correlations, and then continuing to page 6, showing Correlations with the S&P 500 Before and During the Financial Crisis, saying 2002-2007 Real Estate and Fixed Income didn't perform well, but in 2008, during the Financial Crisis the riskier asset classes started performing like the S&P 500. He said what you want within your portfolio is strong diversification. Mr. Monkiewicz continued to pages 7 and 8 and discussed how Fixed income was the only

asset class with positive returns between December 31, 2007 through December 31, 2008. This being similar during the Covid era, December 31, 2019 through March 23, 2020 where Fixed Income was the only asset class with positive returns. He continued to page 10 and discussed why they under performed in the 4th quarter last year. Continuing to page 11, discussing how the threat of Tariffs affected rates; Then page 12, discussing Tariff's effect on Media Household Income versus Expenses; Then page 13 discussing Rising Uncertainty Will Pressure the Labor Market; Then page 14 discussing Hiring Rate Is the Lowest in 14 Years; Then page 15 discussing Corporate Average Option Adjusted Spreads (OAS); Then page 16 discussing Spreads at Levels Associated with Low Returns; Then page 17 discussing Agency MBS Attractive Relative to Credit.

Mr. Monkiewicz went to page 18 and discussed how the portfolio was positioned compared to the index. This shows the index at 29% of Corporates, compared to the portfolio at 7%, saying they are too rich with no upside. He said the portfolio is over weighted in Mortgages, at 54%, still seeing value there. He also said their Duration was 4.5 versus the index at 3.8. They asked for questions. (29:17)

ITEM #6 -- Intercontinental Real Estate Investment Report – Tim Nash

Mr. Nash said before covering the Intercontinental investment report he wanted to discuss a handout on the ODCE index, which their real estate performance is benchmarked against. The handout shows a 45 year history of the ODCE real estate index, and in that period there have only been 4 periods where real estate has gone down, and the average time duration of each of those periods is about 2 ½ years. The first period was in the early 90's recession, where the index went down 35%; The next period was in 2001/2002 where commercial real estate had a draw down; Then the Goldman financial crisis in 2008, with the loss of value in real estate index was down 44%; Then most recently in 2023 and the first three quarters in 2024 they saw the most recent draw down in the real estate market. He said they believe this has come to an end, having a positive quarter for real estate in 2024, and all three quarters in 2025 have been positive. He said he believes that returns for 2026 and beyond should go back to the 8-10% where they had been.

Mr. Nash began covering the report starting on page 12 and said this was their fund overview as of September 30, 2025. The gross asset value is \$12.4 billion; there are 150 properties in the fund, but since that time they have sold two apartment buildings in California; the Debt to Total Assets (leverage) is 29.7%; Leased Rate is at 90.5%. Ms. Gainfort had a question about the Redemption Queue and Mr. Nash went on to explain the amounts they have in the queue and what they have paid out. He continued to page 13 and covered the cash flow of this fund, when initially \$1.8 million was committed a little over 10 years ago and the net asset value as of September 30, 2025 was \$3.6 million.

Mr. Nash continued to page 14 and covered returns, saying this past quarter they outperformed the index, gaining 1.08% versus about 75 bases points on the index. Then the 12 month period gaining 3 ¾% and the index up 4%, with the 10 year performance gaining almost 6% and the ODCE index at 5%. He continued to page 15 and showed the difference of diversification of types of properties in the portfolio compared to the index. He asked for questions.

ITEM #7 -- Performance Monitor Report, Fiscal Year End – Jennifer Gainfort

Ms. Gainfort said she was going to go over the fiscal year performance report, which would translate to the Valuation report, based on the return of the fund for funding by the city, also has a rebalance recommendation, and an updated Investment Policy Statement. She started with the Investment report on page 15, Asset Allocation, and said the circle graph on the left show the fund balance on June 30, 2025 at \$41,311,076 and the circle graph on the right show the fund balance on September 30, 2025 at \$43,733,957. She continued to page 18 and said this show the Asset Allocation Compliance according to the investment Policy. She said Domestic Equities was sitting right at the upper amount of 65%, recommending to trim that back and allocate those funds for Fixed Income. She recommended taking \$1.1 million out of domestic equity, \$850,000 from Logan Capital and \$250,000 from Vanguard Equity Income, and placing that with Garcia Hamilton, which would bring them up to about 29%, pretty close to target on the Fixed Income side. She said that Domestic Equity would still be 2% overweight, and this would require a motion.

Motion: Ms. Fiorentino made a motion to rebalance the portfolio by using the amount of funds recommended by Ms. Gainfort. Sgt. Berge seconded the motion. The motion passed without opposition.

Ms. Gainfort continued to page 20 and covered the Financial Reconciliation for the fiscal year. She continued to page 21 and covered the returns saying the fund had a return of 13.23% for the fiscal year, versus the index at 12.39%, and in the 4th percentile. She said the longer periods have all had excellent numbers and went to the inception date, saying the return was 7.59%, versus the index at 7.47%, and in the 4th percentile. She looked at individual managers and said both Logan and Vanguard had great returns, Vanguard at 12.37% versus the index at 9.44%, and in the 22nd percentile. And Logan returning 26.53%, versus the index at 25.53%, and in the 12th percentile. Continuing, she said Garcia Hamilton had a little under performance with a return of 3.39%, versus the index at 4.01%. Then Intercontinental returning 3.72%, versus the index at 4.65%.

Ms. Gainfort said the other item she had was the Investment Policy Statement, where the change was on page 5 where a new statute requires you cannot deal with any company in any direct investment in Entities that boycott Israel identified in the periodic publication by the State Board of Administration, in conjunction with the Department of Management Services, is prohibited.

Motion: Sgt. Williams made a motion to approve the amended Investment Policy Statement with the new language. Sgt. Berge seconded the motion. The motion passed without opposition.

ITEM #8 -- Review and Approval of Fiscal 2025 Expense Report

Mr. Baker said he provided copies of the Expense Report to the Board, saying the numbers had already been gone over at the last meeting while determining the Budget, so everything was the same except for entries in September. He said payment was made for the Attorney, under Legal, for \$2,010.71 and the last entry for the Custodian was \$5,735.50. He said with that, the total for expenses for the fiscal year was \$134,014.14, which is about \$20,000 less than the Budgeted amount of \$154,650.

Motion: Sgt. Williams made a motion to approve the Expense Report. Sgt. Berge seconded the motion. The motion passed without opposition.

ITEM #9 -- Supplemental Benefits – Letter from Actuary

Mr. Baker said he had provided copies of this to the Board, as well as the Ordinance that covers the Supplemental Benefit. He said certain retirees that retired after October 1, 2004, which there are currently 30 persons affected by this. He said if the state monies received exceeds \$285,159 then all of those members' supplement would increase to \$500 per month. He said the plan did not receive that amount, however did receive a little more than last year, receiving \$265,431, which is above the \$248,000 needed to increase the Supplement. He said those 30 members will receive an increase in their Supplemental Benefit starting January 1, 2026. Those members that have the \$400 monthly benefit will receive \$446.80 and those members that have the \$200 monthly benefit will receive \$340.40.

Mr. Baker said he wanted to remind the Board that in 2019 the Board had recommended a "13th check", which was approved by the city, as a result of the section in the Ordinance that requires the City Council review the retirees pay and benefits every two years, which has not been done since 2019. He said he wanted the Board to be aware of this. Sgt. Williams said last time the Board had requested the Actuary provide a report for the cost associated with the 13th check, an ad hoc cola, and a percentage cola. He said the least impact was the 13th check. Sgt. Berge said that someone will have to go before the City Council to present the request. A discussion took place and Ms. Garber recommended placing the item on the February Agenda, when the Actuary is present to bounce it off of her for ideas.

Note: Dana Stewardson, Tim Nash, Ben Monkiewicz, and Justo Gonzalez left the meeting.

ITEM #10-- Legal Report – Lindsey Garber

Ms. Garber said she had two items with the first being the Salem Trust Custodial Agreement which has been negotiated, which should be signed tonight, then she said she will draft a letter of direction to Fiduciary Trust, which gives them the authority to work with Salem Trust to get everything done. She said her guess is that Salem Trust's first payment will be February 1st based on where they are right now. She said the second item she has is a report that is due soon which was first discussed by Scott Christiansen in 2023 where the state passed a law that states you can only make investments based on pecuniary factors. The report has to be filed with the state by December 15th on every odd year. She said they drafted a memo and Mr. Baker has it, and the report is included with the memo. She said all he needs to do is attach the latest IPS, that the Board just adopted, to the report and file it with the state by December 15th.

ITEM #11 -- Approval of expenditures

Mr. Baker said he made payments to the following consultants on September 15, 2025, and October 8, 2025: \$2,010.71 to Klausner, Kaufman, Jensen & Levinson for Attorney's fees, \$21,926.80 to Logan Capital Management for Investment Management Fees for the quarter ending 09/30/2025, \$7,232.18 to Garcia Hamilton for Investment Management Fees for the quarter ending 09/30/2025, \$5,977.25 to Mariner for performance monitoring

for the quarter ending 09/30/2025, \$3,287.00 to G.R.S. for Actuary services for the quarter ending 09/30/2025, \$1,197.50 to Klausner, Kaufman, Jensen & Levinson for Attorney's fees. Along with those that have already been paid he said he had two additional that have not yet been paid: \$7,950.00 to Saltmarsh CPA's for progress billing for the Financial Statements, and \$1,745.00 to Klausner, Kaufman, Jensen & Levinson for Attorney's fees.

Motion: Sgt. Williams made a motion to approve the expenditures. Sgt. Berge seconded the motion. The motion was passed without opposition

ITEM #12 -- Any other business

Sgt. Berge asked Ms. Garber if the Fire Department had fixed their retirement issue with the city and what they did and how they did it. He said when he spoke to a Fire Department Pension Board member he wasn't sure on the cost to do it. Ms. Garber said she doesn't have all the details, but said they were offered a 3.5% COLA and the city said if you want to undo this freeze, which was about 1% of payroll, so the members said okay to a 2.5% COLA. Sgt. Berge asked if they had a shortage in the pension of \$18,000, as their pension isn't as well funded as the Police. Ms. Garber said she wasn't sure on the total amount, only that they gave up a percentage of their COLA for the difference.

Sgt. Berge asked Mr. Baker if he was aware that out of some of the grants the city is paying employee, they're not collecting pensionable overtime. He said they are telling people they have overpaid into the pension. Mr. Baker said if the Officer has more than 300 hours of overtime then pension contributions should no longer be withdrawn, however Sgt. Berge said they don't have that 300 hours. Mr. Baker said whatever their total salary is for the year, they should be paying in 6.5% to Pension contributions, and said he had just done the numbers for the Actuary everyone paid 6.5% to the pension.

Sgt. Berge said Sgt. Andrew Exline, who was present, works the grant and asked him and he said it shows up on payroll as non-pensionable. Ms. Garber said if he wanted to send her a note on this issue she can offer an opinion. Further conversation took place regarding calculations of retirements, based on the two different pension calculation. Mr. Pratt recommended waiting until the February meeting to ask the Actuary.

Sgt. Berge said the city fixed the Fire Department's issue with the freeze with those employees it affected, however said they were unwilling to do the same for the Police because they said the cost would be too much. He said the Fire Department did the fix by taking 1% less in their pay raise.

Motion: Sgt. Berge made a motion to adjourn. Mr. Ferreri seconded the motion. The motion passed without opposition. The meeting was adjourned at 6:25 PM.



TO: City of New Port Richey City Council
FROM: Crystal Dunn, Finance Department
DATE: March 17, 2026
RE: Fire Pension Board Minutes - November 2025

REQUEST:

The request before the City Council is to review and acknowledge the minutes from the November 18, 2025, Fire Pension Board meeting.

DISCUSSION:

The Fire Pension Board is an independent board established to administer and oversee the retirement pension plans for sworn firefighters. The board is responsible for ensuring the plans are administered in accordance with applicable state statutes, local ordinances, and plan documents while protecting the financial integrity of the retirement system.

The pension board meets on a quarterly basis to review and conduct routine pension plan business such as review and approval of prior meeting minutes, investment performance updates, benefit approvals and pension distributions, actuarial and legal updates, and general administrative matters related to the pension governance. The most recent meeting was held on February 24, 2026, at which time the November 2025 minutes were approved.

In accordance with best governance practices, the minutes for these meetings are provided to the City Council for review and acknowledgement.

The next quarterly Fire Pension Board meeting will take place at City Hall on Tuesday, May 26, 2026, at 3:00 p.m.

RECOMMENDATION:

The recommendation before the City Council is to review and acknowledge the minutes from the November 2025 Fire Pension Board quarterly meeting.

BUDGET/FISCAL IMPACT:

None. This item is informational and does not require City Council action beyond acknowledgement.

ATTACHMENTS:

- [Fire Pension - Nov 18 2025 Quarterly Minutes.doc](#)

MINUTES OF NEW PORT RICHEY FIREFIGHTERS PENSION BOARD MEETING

HELD ON NOVEMBER 18, 2025 AT NPR FIRE ADMINISTRATION, NPR, FL

A regular meeting of the New Port Richey Firefighters Pension Board of Trustees was held on the above date. The meeting began at 3:00 PM. The following Board members were present: Joe Fiorentino, Keith Bauer, David Dorsey, Bob Langford. Also in attendance were Attorney Lindsey Garber (Klausner, Kaufman, Jensen & Levinson); Jennifer Gainfort (Mariner); Fire Chief Fitch; Heather Saienni (Assistant Finance Director); Karen Lauer (Plan Administrator).

ITEM #1 - PUBLIC COMMENTS

None

ITEM #2 – APPROVAL OF MINUTES FROM AUGUST 26, 2025 REGULAR MEETING AND OCTOBER 18, 2025 SPECIAL MEETING

David Dorsey made a motion to approve the minutes of the August meeting. Motion was seconded by Keith Bauer and passed unanimously. A motion to approve the minutes of the October meeting was made by Bob Langford. Motion was seconded by Keith Bauer. Motion passed unanimously.

ITEM #3 – MARINER PRESENTATION – JENNIFER GAINFORT

Jennifer Gainfort presented the performance report for the quarter ending September 30, 2025 (end of fiscal year.) On page 3, Market Environment report, the top chart shows benchmark returns for the quarter which were strong across the board. The two factors driving the markets higher were 1) tech stocks which accounted for roughly 70% of the gains in the S&P 500 and 2) Federal rate cut of 25 basis points, along with the anticipation of the cut. As shown on the chart, domestic gains for the quarter were as follows: S&P 500 8.1%; Russell 3000 8.2%; Russell 1000 8.0%; Russell midcap 5.3%; Russell 2000 12.4%. International markets gained by 6.9%; developing markets 4.8%; emerging markets 10.6%. Fixed income (Bloomberg US Agg) gained 2% for the quarter. The one year performance (bottom chart) shows strong performance largely due to gains in the last two quarters of the fiscal year: S&P 500 17.6%; Russell 3000 17.4%; Russell 1000 17.7%; Russell midcap 11.1%; Russell 2000 10.8%; International 16.4%; international developing markets 15%; international emerging markets 17.3%; Fixed income (Bloomberg US Agg) 2.9%. Page 17, Asset Allocation, shows total funds of \$17,325, 142 for the quarter ending June 30, 2025 and an increase to \$18,332,823 for the quarter ending September 30, 2025. The allocations for the last quarter are very close to those of the quarter before that, with 61.3% domestic equity; 14.4% international equity; 22.8% domestic fixed; 1.5% cash. The charts on page 20, Asset Allocation Compliance, show that current allocations are in line with prior quarter. No rebalancing is needed at this time. Page 22 is the financial reconciliation for the fiscal year. Market value as of 10/1/2024 was \$16,746,885; contributions \$711,314; distributions -\$924,657; management fees -\$11,797; other expenses -\$120,611; income \$328,928; capital gains \$1,602,762; Market value as of 9/30/2025 \$18,332,823.

Page 23 reflects total fund composite, with gains of 5.51% for the quarter and 11.83% for the fiscal year, ranking in the 16th percentile. Eaton Vance lost 7.7% versus a gain of 10.16% for the benchmark. Jennifer advised that this is due to the Eaton Vance smidcap strategy of low risk/high quality investments. Over the long term this provides down market protection and is in line with expectations of the overall strategy. JP Morgan is in line with the benchmark for the quarter and a bit behind for the fiscal year. International investment returns of 17.19% are slightly higher than the benchmark. Barclays convertibles, with a gain of 20.55% for the fiscal year, are in line with the benchmark and are a good contributor to the overall strategy.

The updated Investment Policy Statement, page 6, includes language addressing the new Florida statute regarding boycott of Israel. Motion to approve the updated Investment Policy Statement made by Keith Bauer, seconded by Bob Langford. Motion passed unanimously.

ITEM #4 – ATTORNEY BUSINESS – LINDSEY GARBER

1) Summary Plan Description – this is an update that is required every two years. The introduction page has been updated to reflect that the document is also referred to as “SPD” and adds the most recent ordinance. On page 10, Maximum Benefit has been amended to \$280,000 per IRS code and the forfeiture clause has been updated. Page 12 incorporates IRS changes for alimony deductions. Page 13 confirms that this is a 401 plan under the IRS tax code, also provides information for members regarding filing for retirement. Motion to approve the updated SPD made by Keith Bauer, seconded by David Dorsey. Motion passed unanimously. 2) Trustmark custodial agreement update: the agreement has been finalized and Karen Lauer confirmed that it will be signed this week. Trustmark will begin benefit payments on January 1st. Karen will be having weekly meetings with Trustmark during the transition. Also, Karen has drafted a letter of direction to Fiduciary Trust authorizing them to work with Trustmark to facilitate the transition. 3) Memo from the Klausner firm regarding comprehensive state report due December 15th – informational to the Board, Karen Lauer will file the necessary report along with the updated Investment Policy Statement. 4) Lindsey Garber advised that the city and union have come to an agreement to undue benefit freeze. The Board gave authorization to draft an ordinance and send it to the union and city for review and acceptance.

ITEM #5 – FINANCIAL & ACCOUNTING SERVICES

The quarterly financial statement for the period ending 9/30/25 was presented to the Board for review. No approval necessary. The Board also considered and discussed having Saltmarsh CPA compile the interim financial statements going forward. David Dorsey made a motion to have Saltmarsh compile financial statements on a semi-annual basis (one as of March 31st and the other being the annual audit as of September 30th) for a fee of \$1,600 for the interim audit. Motion was seconded by Keith Bauer and passed unanimously.

ITEM #6 – ADMINISTRATIVE EXPENSE REPORT FOR FISCAL YEAR 24-25

Karen Lauer presented the report of administrative expenses to the Board, with total expenses of \$116,925 versus a budget of \$131,300. Motion to approve the report made by David Dorsey, seconded by Bob Langford. Motion passed unanimously.

ITEM #7 – OTHER BUSINESS AND/OR COMMUNICATION

The following payments from the fund were approved by the Board. Motion to approve made by Bob Langford, second by Keith Bauer. Motion passed unanimously:

8/28/25 **Karen Lauer**, postage, Microsoft Office 365, print cartridge, office supplies
\$179.02

9/17/25 **Klausner, Kaufman, Jensen & Levinson**, attendance at August Board mtg & RFP
preparation **\$2,010.71**
Commercial Insurance Specialists, Fiduciary Liability renewal 10/1/25 to 10/1/28 **\$13,796.57**

10/6/25 **Klausner, Kaufman, Jensen & Levinson**, correspondence, Mariner & Saltmarsh
addendum, RFP review and summary **\$1,210.00**
Mariner, quarterly consulting fee **\$5,000.00**

10/29/25 **Karen Lauer**, postage **\$10.40**
Accounting & Consulting Professionals, quarterly financial stmt **\$1,150.00**

Other Business:

Fiduciary Liability Insurance – Karen Lauer advised that this year the three year premium was paid in full, resulting in a savings of \$750

Karen Lauer asked for attorney advice on IRS withholding requirements for the benefit recipient who resides outside the US. Lindsey Garber advised Karen to send a copy of her previous memo to the benefit recipient and advise them to coordinate this with their tax advisor.

Karen Lauer confirmed that the supplement state monies in the amount of \$13,946.03 have been received and deposited.

Motion to Adjourn made by Keith Bauer, seconded by Bob Langford. The meeting was adjourned at 3:34 PM.



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council

FROM: Crystal Dunn, Finance Department

DATE: March 17, 2026

RE: Consideration of Amendment to the FY26 Adopted Budget

REQUEST:

Staff is requesting approval of a budget amendment to transfer funds for the repair and purchase of pumps necessary for ongoing operations. The cost associated with the repair and replacement of these pumps exceeds the City's established capitalization threshold of \$5,000 and must therefore be recorded as capital expenditures. The requested transfer will ensure that adequate funding is available within the appropriate capital account to properly record these costs and maintain the reliability of the City's infrastructure and operational systems.

DISCUSSION:

The City's Purchasing Policy states that unbudgeted capital outlay expenses must be approved by City Council.

RECOMMENDATION:

It is recommended that City Council approve the attached amendments to the FY65 Adopted Budget.

BUDGET/FISCAL IMPACT:

There is no change to the overall Water and Sewer proprietary funds.

ATTACHMENTS:

- [3.17.26 - Maint over 5K.pdf](#)



BUDGET AMENDMENT REQUEST

Date 3/17/2026

NO. _____

INCREASE

Account No.	Division	Description	Budget Current	Change	Proposed Budget
401113 46399	Sewer	Impr other than Building	15,000	38,010	53,010

DECREASE

Account No.	Division	Description	Budget Current	Change	Proposed Budget
401113 44611	Sewer	Maint to Building & Ground	100,000	38,010	61,990

Explanation: For maintenance repairs to pumps over \$5,000

Requested By: Colin Eichenmuller
Department Head

Approved By:
Finance Director _____
City Manager _____

Council Action Required Yes No (If Yes, Date Approved _____)

Date Posted _____ Current Month _____ Posted By: _____

John Mader Enterprises, Inc.
18161 N TAMiami TRL
NORTH FORT MYERS, FL
33903-1301 US
2397315455
www.maderelectricmotors.com

113-44611
V-325573
C-72064



ADDRESS

City of New Port Richey
6132 Pine Hill Road
Port Richey, FL 34668

Estimate 4112

DATE 02/24/2026

WO/EST NUMBER

093724

QTY DESCRIPTION

Wilco, Model FA1033E - T17 4/8Kex, s/n 2700650582867, size 194, 5.63hp, 230V, 3 ph,
1690 rpm, 16.3 amps

1 Stator Rewind, dip & Bake

1 Factory repair kit

1 Impeller

1 New Power Cord

1 Labor to disassemble, rebuild as needed, assemble, and test run.

SUBTOTAL 5,625.75

TAX 0.00

TOTAL \$5,625.75

Accepted By

Accepted Date



To: City of Newport Richey
Atten: Emanuel Garcia

Date: February 2, 2026

Engineer: N/A
Municipality: City of Newport Richey

Subject: City of Newport Richey – Dog House II-D-1
Quote Number: 2026-APO-0180

We are pleased to offer the following equipment:

- (2) Flygt Model MP-3069.170 2" volute Submersible grinder pump equipped with a 460 Volt / 3 phase / 60 Hz 3.8 HP 3550 RPM motor, 254 impeller, 1 x 50 Ft. length of submersible cable, FLS leakage detector
- (2) CONNECTION, DISCH 2X2"NPT CI
- (32) TS316A FT 3/4" GUIDE RAIL 316 RAILS = 4 x 8'
- (2) BRACKET, GUIDE BAR U. 3/4" 316
- (20) CHAIN, 3/16" 316L
- (2) KIT, CHAIN FITTING 3067-3127+ 316SS
- (2) KIT, HARDWARE 3/8IN SS (2X)
- (2) HOOK, SAFETY ASSEMBLY SS
- (8) ADHESIVE, ANCHORING AC100PLUS+ 10OZ TUBE

Price: \$11,550.00

Clarifications: 1.) All Installation Excluded
2.) Any Items not explicitly listed above are excluded from this quote

Exclusions: WE DO NOT SUPPLY, PIPING, VALVES, GUIDE BARS, PRESSURE GAUGES, DISCONNECTS, JUNCTION BOXES, KELLUMS GRIPS, SURGE PROTECTION EQUIPMENT, SPARE PARTS, LABOR OR ANY OTHER ITEM NOT SPECIFICALLY LISTED ABOVE.

PLEASE MAKE PURCHASE ORDERS OUT TO: XYLEM WATER SOLUTIONS USA, INC.

Validity: THIS QUOTE IS VALID FOR THIRTY (30) DAYS UNLESS LONGER TIME AGREED TO IN WRITING.

Taxes: State, local, and other applicable taxes are not included in this quotation.

Freight Terms: DAP; Jobsite - Full Freight Allowed (per Incoterms 2020)

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped, and the appropriate claims made.

Payment Terms: 100% NET 45 DAYS AFTER SHIPMENT DATE.
(Note: Partial billing will be made on partial shipments)

Xylem’s payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.



**Xylem Water Solutions USA Inc. /
Flygt Products**

455 Harvest Time Dr., Sanford, FL 32771
Phone: 407-880-2900 • Fax: 407-880-2962

Tariff Charges: The prices quoted herein are based on the current tariff rates, duties, government charges, and trade regulations as of the date of this quote. If any new tariffs, duties, taxes, or similar charges are imposed or any existing tariffs, duties, or charges are increased or modified by any government or regulatory authority (collectively, "Tariff Changes") and such Tariff changes result in an increase in the cost of goods, Xylem reserves the right to adjust the pricing of the affected goods to reflect the increased costs.

Schedule: Please consult your local Flygt branch for submittals and fabrication lead-times.

Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of seller.

Terms & Conditions: *This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xylem.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made part of the agreement between the parties.*

Xylem is being impacted by the tariffs imposed on products from the EU. According to the terms and conditions in the attached proposal, these tariffs will affect the pricing of this proposal in the form of a tariff surcharge. The surcharge will be subject to the imposed tariff rate at the time of shipment. We are working to quantify the tariff surcharge values based on the current rates, and additional guidance will be provided.

We thank you for your interest in our equipment and look forward to being of service to you in the near future.

IN THE ABSENCE OF A FORMAL ISSUED PURCHASE ORDER, A SIGNED COPY OF THIS PROPOSAL IS ACCEPTABLE AS A BINDING CONTRACT.

Company Name: _____

Address: _____

Accepted By: _____

Print Name: _____

Date: _____

Xylem Water Solutions USA, Inc.

Te'Jay Brown

Florida Armature Works, Inc.
 2460 Smith Street
 KISSIMMEE, FL 34744-2446 US
 4078461745
 www.flarmworks.com

Quote



ADDRESS
City of New Port Richey Accounts Payable 5919 Main Street New Port Richey, FL 34652

SHIP TO
City of New Port Richey 6132 Pine Hill Road New Port Richey, FL 34668

QUOTE #	DATE	
11953SB	01/15/2026	

SALES REP
 SJB

DESCRIPTION	QTY	RATE	AMOUNT
47 HP Flygt Sub. Pump (Job# 18941) 230V, 1755 RPM, 3 Phase Model: 3201-180-9566 Serial: 0640012 452 Imp.			
SCOPE OF WORK: Steam Clean & Disinfect Disassemble Clean and Sandblast parts Inspect All Parts & Record Data Surge Test Windings HI-Pot Test Windings Treat Windings (Dip & Bake) Metallize Shaft Seal Area Repair Discharge Repair Rail Bracket Dynamic Balance Install New Bearings Install New Mechanical Seals Install New O-rings Install New Rotating Wear Ring Install New Stationary Wear Ring Install New Power Cable-6/4 Type G-30Ft. Fill with Oil Assemble, Test and Paint	1	13,973.00	13,973.00

113-44611
 V-401433
 C-72064

SUBTOTAL	13,973.00
TAX	0.00
TOTAL	\$13,973.00

Florida Armature Works, Inc.
 2460 Smith Street
 KISSIMMEE, FL 34744-2446 US
 4078461745
 www.flarmworks.com



113-44611
 V-401433
 C-72064
 I-A Manor Beach

Quote

ADDRESS:
 City of New Port Richey
 Accounts Payable
 5919 Main Street
 New Port Richey, FL 34652

SHIP TO:
 City of New Port Richey
 6132 Pine Hill Rd
 Port Richey, FL 34668

QUOTE#	DATE
11542SB	10/27/2025

SALES REP
 HAG

DESCRIPTION	QTY	RATE	AMOUNT
10 HP Flygt Sub. Pump (Job# 18538) 230/460 -Volts , 1750 RPM, Model: 3127-180-2994 Serial: 9280763 483 Imp.			
SCOPE OF WORK: Steam Clean & Disinfect Dismantle & Inspect Clean & Sandblast Parts Surge Test Windings HI-Pot Test Windings Burn & Strip Stator Coreloss Test Stator Iron Work Repair on Stator Rewind Stator with Inverter Duty Wire Dip & Bake Stator Bore and Bush Top Housing Weld and Repair Impeller Repair volute discharge Machine New Rotating Wearing Repair Lower Seal Plate - Bore and Bush Dynamic Balance Install New Bearings Install New Mech. Seals Install New O-rings Install New Stationary Wearing Install New Power Cable-10-/4 SOOW-35Ft.(yellow) Fill With New Oil Assemble, Test & Paint	1	5,557.00	5,557.00
1-A Manor Beach			

SUBTOTAL	5,557.00
TAX	0.00
TOTAL	\$5,557.00

Accepted By

Accepted Date



TO: City of New Port Richey City Council

FROM: Dale Hall, Development Department

DATE: March 17, 2026

RE: First Reading, Ordinance 2026-2349: Amendment to the Conditional Use for Electric Scooter and One-Wheel Vehicle Sales and Rental at 5707 Main Street

REQUEST:

The Applicant requests an amendment to the previously granted Conditional Use approval to allow for the retail sale of electric bicycles and electric dirt bikes.

Additionally, the Applicant proposes to provide maintenance and repair services for the vehicles sold on the premises to ensure compliance with warranty requirements.

DISCUSSION:

The subject property received a Conditional Use on March 16, 2021, to permit the retail sales and rentals of electric scooters and single-wheeled personal transportation devices ("vehicles").

The Applicant now seeks to amend the existing Conditional Use to allow for the retail sale of electric bicycles and electric dirt bikes, as well as to permit vehicle repairs.

The DRC recommend approval of the request to expand the retail sales, subject to modifications to the original conditions for clarity. However, the DRC did not support the request to allow repairs, as the Land Development Code prohibits motorized vehicle repair shops within the Downtown Zoning District (LDC Section 7.11.02(21)).

The LDRB likewise recommended approval, subject to an additional condition requiring the business to provide purchasers with applicable literature and State Regulations regarding vehicle operation.

The LDRB also discussed the lack of clarity within the LDC concerning the distinction between "repair" and "maintenance." While the concept of permitting warranty repairs as an ancillary use was considered, it was not included in the LDRB's final recommendation.

RECOMMENDATION:

Approve the request with the updated conditions as presented in the attached Ordinance.

BUDGET/FISCAL IMPACT:

There is no fiscal impact to the city.

ATTACHMENTS:

- [ORD 2026-2349 Amending Conditional Use for eCarve LLC.pdf](#)
- [ORD 2020-2177 Conditional Use for eCarve LLC 5707 Main Street.pdf](#)
- [CC Staff Report_CU-25-11-0003_5707 Main St_eCarve.pdf](#)
- [LDRB Minutes 2026 02-19_DRAFT.pdf](#)
- [Application.pdf](#)
- [FLU Map.pdf](#)
- [Zoning Map.pdf](#)
- [Mailing Affidavit.pdf](#)

ORDINANCE NO. 2026-2349

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA, PROVIDING FOR APPROVAL OF AN AMENDMENT TO THE CONDITIONAL USE FOR A SCOOTER AND ONE-WHEEL VEHICLE SALES RETAIL AND RENTAL STORE IN THE DOWNTOWN ZONING DISTRICT FOR THE PROPERTY LOCATED AT 5707 MAIN STREET AS SHOWN ON THE MAP ATTACHED HERETO AS EXHIBIT “A” AND AS LEGALLY DESCRIBED HEREIN; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City of New Port Richey adopted Ordinance No. 2020-2177 on January 21, 2020, granting approval of a conditional use for a scooter and one-wheel vehicle sales retail store, known as “eCarve, LLC,” located at 5707 Main Street;

WHEREAS, the City of New Port Richey adopted Ordinance No. 2021-2226 on March 16, 2021, granting approval of a conditional use modification for eCarve, LLC to amend the previously established hours of operation;

WHEREAS, the owner of eCarve, LLC wishes to have the conditional use approval amended to permit the retail sales of electric bikes and electric dirt bikes, as well as electric scooter repair;

WHEREAS, the location of the property for the conditional use is 5707 Main Street, New Port Richey, Florida, as shown on Exhibit “A,” and more particularly described as follows:

CITY OF NEW PORT RICHEY LOTS 6, REPLAT OF BLOCK 1
AVERY-SIMS SUBDIVISION, AS SHOWN ON THE PLAT
RECORDED IN PLAT BOOK 5, PAGE 10, OF THE PUBLIC RECORDS
OF PASCO COUNTY, FLORIDA

(Parcel ID: 05-26-16-0010-00100-0060)

WHEREAS, the applicant has submitted a written application for amendment of the conditional use in the City’s Downtown Zoning District, identified as CU-2025-11-0003;

WHEREAS, a public hearing was held in accordance with the Land Development Code and the Florida Statutes;

WHEREAS, notice of this ordinance has been provided as required by law;

WHEREAS, the City’s Development Review Committee and Land Development Review Board have reviewed this amendment to the conditional use, and recommended approval thereof;

WHEREAS, the City Council has heard and considered all written comments, objections and affidavits in favor of and in opposition to the proposed amendment to the conditional use;

WHEREAS, the City Council hereby finds that approving this amendment to the conditional use will not adversely affect the public interest, that it is consistent with the purpose and intent of the Land Development Code and the Comprehensive Plan of the City of New Port Richey;

WHEREAS, the City Council hereby finds that the subject use would contribute to the revitalization of the Downtown Zoning District, that the use would be compatible with the district's character and that the proposed use is compatible with other uses allowable by right in the district; and

WHEREAS, the City Council has found this ordinance to be in the best interest of the health, safety and welfare of the citizens of the city;

NOW, THEREFORE, THE CITY OF NEW PORT RICHEY, FLORIDA HEREBY ORDAINS:

SECTION 1. The above applicant is hereby approved for a conditional use development order in the Downtown Zoning District for the uses specifically described in this section at the above-described property.

1. Retail sales of electric scooters, single-wheeled personal transportation devices, electric bicycles, and electric dirtbikes, subject to the requirement that no test drives shall occur within the city.
2. Rental of electric scooters, and single-wheeled personal transportation devices only, subject to the following requirements:
 - A. That no vehicles shall be rented by minors;
 - B. That no vehicles shall be operated without an accompanied adult;
 - C. That no vehicle training shall be conducted or permitted within the public right-of-way for Main Street, including both the street and sidewalk;
 - D. That no vehicle training shall take place on any City-owned property without prior written approval from the City Manager, and the applicant must have fully executed an indemnity agreement approved by the City Manager and provide proof of general liability insurance in an amount no less than one million dollars (\$1,000,000), naming the City as an additional insured. Such insurance coverage shall remain in effect at all times as a condition of the approved use;
 - E. That property liability insurance shall be maintained on rental vehicles;
 - F. That the rental of all vehicles shall take place between 10:00 AM and 10:00 PM each day;
 - G. That all rented vehicles shall be returned to the business office between 10:00 AM and 10:00 PM each day; and

- H. Current City ordinances and state laws for safe operation of electric bicycles, electric scooters and electric dirtbikes shall be provided to customers as part of the sales of electric bicycles, electric scooters and electric dirtbikes. The information may be provided in writing to each customer at the time of each transaction, or summarized on a clearly visible sign at each point of sale for the business.
3. No Maintenance and repair of vehicles shall be conducted on site, except that maintenance and repairs to honor warranties for those devices which have been sold on-site and for rental vehicles is allowed.

SECTION 2. Effective Date. This ordinance shall take effect immediately upon its adoption as provided by law.

The foregoing Ordinance was duly read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this ____ day of _____, 2026, and read and adopted on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this ____ day of _____, 2026.

ATTEST:

By: _____
 Judy Meyers, MMC, City Clerk

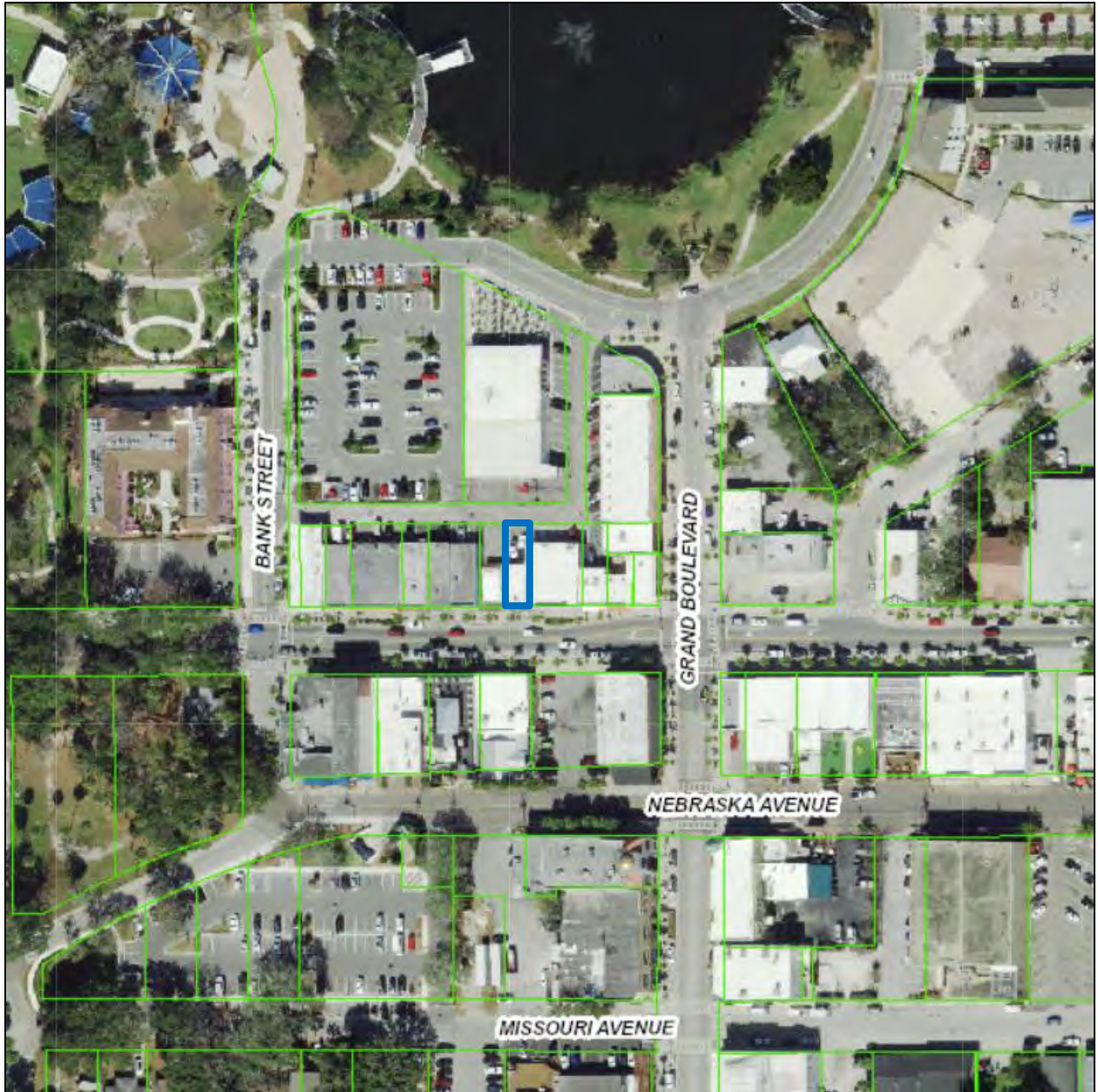
By: _____
 Alfred C. Davis, Mayor-Council Member

(Seal)

APPROVED AS TO FORM AND LEGALITY FOR
 THE SOLE USE AND RELIANCE OF THE CITY
 OF NEW PORT RICHEY, FLORIDA:

 Timothy P. Driscoll, City Attorney CAA 3-3-26

EXHIBIT "A"



ORDINANCE NO. 2020-2177

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA PROVIDING FOR APPROVAL OF A CONDITIONAL USE FOR A SCOOTER AND ONE-WHEEL VEHICLE SALES RETAIL AND RENTAL STORE IN THE DOWNTOWN ZONING DISTRICT FOR THE PROPERTY LOCATED AT 5707 MAIN STREET, AS LEGALLY DESCRIBED HEREIN; PROVIDING FOR ANY NECESSARY CONDITIONS ON SAID USE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of New Port Richey adopted Ordinance No. 2019-2155 on November 5, 2019 granting approval of a conditional use for a scooter and one-wheel vehicle sales retail and rental store, known as “eCarve LLC”, located at 5780 Main Street;

WHEREAS, the owner of eCarve LLC does not intend to operate the business from 5780 Main Street;

WHEREAS, Scott Carbone, owner of eCarve, LLC, desires to operate a scooter and one-wheel sales retail and rental store at a different location;

WHEREAS, the City of New Port Richey has received an application for a conditional use by Scott Carbone, owner of a business known as “eCarve”, a scooter and one-wheel sales retail store to be located at the property at 5707 Main Street, New Port Richey, Florida, as shown on Exhibit A, and more particularly described as follows:

CITY OF NEW PORT RICHEY LOTS 6, REPLAT OF BLOCK 1 AVERY-SIMS SUBDIVISION, AS SHOWN ON THE PLAT RECORDED IN PLAT BOOK 5, PAGE 10, OF THE PUBLIC RECORDS OF PASCO COUNTY, FLORIDA

(Parcel ID: 05-26-16-0010-00100-0060)

WHEREAS, the applicant has submitted a written application for a conditional use in the City’s Downtown Zoning District, identified as CU2019-02;

WHEREAS, a public hearing was held in accordance with the Land Development Code and the Florida Statutes;

WHEREAS, notice of this ordinance has been provided as required by law;

WHEREAS, the City's Development Review Committee has reviewed this conditional use and recommended denial;

WHEREAS, the City Council having heard and considered all written comments, objections and affidavits in favor of and in opposition to the proposed conditional use;

WHEREAS, the City Council hereby finds that approving this conditional use will not adversely affect the public interest, that it is consistent with the purpose and intent of the Land Development Code and the Comprehensive Plan of the City of New Port Richey;

WHEREAS, the City Council hereby finds that the subject use would contribute to the revitalization of the Downtown Zoning District, that the use would be compatible with the district's character and that the proposed use is compatible with other uses allowable by right in the district; and

WHEREAS, the City Council has found this ordinance to be in the best interest of the health, safety and welfare of the citizens of the City;

NOW, THEREFORE, THE CITY OF NEW PORT RICHEY, FLORIDA HEREBY ORDAINS:

SECTION 1. The above applicant is hereby approved for a conditional use development order in the Downtown Zoning District for the following use at the above-described property:

Retail sales and rentals of electric scooters and single-wheeled personal transportation devices (hereinafter "vehicles"), subject to the following conditions:

1. No vehicles shall be rented or let to minors unaccompanied by an adult;
2. No test drives or training on vehicles shall be conducted or allowed on Main Street or the public right-of-way or sidewalk on Main Street;
3. No test drives or training on vehicles shall be conducted in any City property,

unless and until approved by the City Manager and the applicant has fully executed an indemnity agreement approved by the City manager and provided proof of general liability insurance in the amount of no less than one million dollars (\$1,000,000), naming the City as an additional insured, which insurance shall be maintained at all times as a condition of said approval;

4. Property liability insurance shall be maintained on rental vehicles;
5. All vehicles shall be returned to the business between one (1) hour before sunrise and one (1) hour after sunset each day; and
6. All rentals of vehicles shall be made between one (1) hour before sunrise and one (1) hour after sunset each day.


SECTION II. This Ordinance shall become effective as provided by law.

The above and foregoing Ordinance was read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this 7th day of January, 2020.

The above and foregoing Ordinance was read and approved on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this 21st day of January, 2020.

ATTEST:

CITY OF NEW PORT RICHEY, FLORIDA



Judy Meyers, CMC, City Clerk

Rob Marlowe, Mayor — Councilmember

(SEAL)



APPROVED AT LEGAL MAN DNTENT



Timothy P. Driscoll, City Attorney

EXHIBIT A





Staff Report
City of New Port Richey, FL
City Council
March 17, 2026

CONDITIONAL USE APPLICATION

Case: CU-25-11-0003
Owner/Applicant: John Torrisi / Scott Carbone
Property Location: 5707 Main Street
Parcel ID: 05-26-16-0010-00100-0060
Request: Conditional use modification to allow for retail sales of electric bikes and electric dirt bikes and electric scooter repairs.

STATEMENT OF FACTS

Existing Future Land Use: Downtown Core
Existing Zoning: Downtown
Existing Use: Retail sales and rentals of electric scooters and single-wheeled personal transportation devices
Proposed Use: Retail sales of electric bikes and electric dirt bikes; retail sales and rentals of electric scooters and single-wheeled personal transportation devices; electric scooter repairs
Size: 500 Sq Ft
Surrounding Zoning
North: Downtown
East: Downtown
South: Downtown
West: Downtown
Existing Land Use:
North: Downtown Core
East: Downtown Core
South: Downtown Core
West: Downtown Core

ANALYSIS

Existing Conditions:

The subject property is located along the North side of Main Street between the intersections with Bank Street and Grand Boulevard. The adjacent businesses are Rock Paper Scissors Barbershop and Denmon Pearlman Law. On March 16, 2021, City Council approved Ordinance No. 2021-2226, which allows for retail sales and rentals of electric scooters and single-wheeled

personal transportation devices (hereinafter “vehicles”) at 5707 Main Street, subject to the following conditions:

1. No vehicles shall be rented or let to minors unaccompanied by an adult;
2. No test drives or training on vehicles shall be conducted or allowed on Main Street or the public right-of-way or sidewalk on Main Street;
3. No test drives or training on vehicles shall be conducted in any City property, unless and until approved by the City Manager and the applicant has fully executed an indemnity agreement approved by the City Manager and provided proof of general liability insurance in the amount of no less than one million dollars (\$1,000,000), naming the City as an additional insured, which insurance shall be maintained at all times as a condition of said approval;
4. Property liability insurance shall be maintained on rental vehicles;
5. All vehicles shall be returned to the business between one (1) hour before sunrise and 10:00 p.m. each day; and
6. All rentals of vehicles shall be made between one (1) hour before sunrise and 10:00 p.m. each day.

Proposal:

The applicant is requesting a modification to the previously granted conditional use to include retail sales of electric bikes and electric dirt bikes, and repairs of electric scooters in addition to retail sales and rentals of electric scooters and single-wheeled personal transportation devices.

Criteria for Adoption of a Conditional Use:

The following guidelines from Section 5.02.10 of the Land Development Code must be addressed when considering a special exception/conditional use:

- 1) **That the special exception/conditional use is specifically permitted in the zoning district.**

Any use which is not listed as a permitted or prohibited use within the Downtown zoning district may be considered upon a conditional use application. The rental or retail sale of electric transportation devices is neither listed as a permitted nor prohibited use in the Downtown Zoning District. Repair shops of motorized equipment is listed as a prohibited use. Therefore, a conditional use for electric scooter repairs shall not be considered.

- 2) **That the granting of any exception, will not adversely affect the public health safety, or welfare of the community.**

As the proposed revision is to include retail sale only of electric bikes and electric dirt bikes, there will not be an increase in the types of electric transportation devices being rented from the site. Any adverse effects on the community as a result of the existing conditional use would not be exasperated by allowing for the sale of electric bikes and electric dirt bikes.

3) The granting of a special exception/conditional use is consistent with the intent of the zoning district.

The intent of the Downtown zoning district is to recognize the importance and encourage the redevelopment of the area as the city's financial, commercial, governmental, cultural, recreational and professional center. Granting of a conditional use that increases the variety of business in the downtown would be consistent with the intent of the zoning district and contribute to the area's commercial activity.

4) The requirements of the district in which the use is to be located shall be complied with.

Any exterior modifications to the building, modifications to signage, or existence of outdoor displays shall be properly permitted and comply with the City's Land Development Code as it applies to the Downtown Zoning District.

5) Excessive traffic will not be generated on residential streets.

Potential retail sales of electric bikes and electric dirt bikes cannot reasonably be determined to directly increase ridership of electric transportation devices throughout the surrounding areas, nor to such an extent as to generate excessive traffic of these vehicles. The conditions of the existing conditional use prohibit test drives and any training of these devices on Main Street or any city property, limiting their impact on streets and sidewalks.

6) The proposed use will not adversely affect the residential character of existing neighborhoods.

Downtown is a mixed-use area with a variety of retail, service, and residential uses. The sale of electric bikes would contribute to the variety of uses already present downtown and would not alter any residential character.

7) A vehicular parking or traffic problem is not created.

Customers that arrive in traditional motor vehicles are free to utilize the public parking along Main Street and the nearby Gloria Swanson parking lot. As no new electric transportation devices will be rented from the business, it is unlikely that an increase in ridership specifically in the downtown would be so great as to constitute a traffic problem or generate significant demand for bicycle parking.

Planning Review

Repair shops of motorized equipment is a prohibited use in the Downtown Zoning District (LDC 7.11.02(21)).

However, the maintenance of items sold, either motorized or otherwise, is not specifically outlined within the existing LDC.

The proposed uses would contribute to the diversity of business in the downtown and is unlikely to have significant adverse effects on the community.

SUMMARY AND RECOMMENDATION:

Based on the above analysis, the Development Review Committee (DRC) reviewed the request and found that the proposed use for retail sale of electric bikes and electric dirt bikes met the requirements for a conditional use in the Downtown Zoning district.

The DRC recommends approval of the conditional use modification for the following uses at 5707 Main Street, subject to the following conditions:

1. Retail sales of electric scooters, single-wheeled personal transportation devices, electric bikes, and electric dirt bikes, subject to the requirement that no test drives shall occur within the city; and
2. Rental of electric scooters, and single-wheeled personal transportation devices only, subject to the following requirements:
 - A. That no vehicles shall be rented by minors;
 - B. That no vehicles shall be operated without an accompanied adult;
 - C. That no vehicle training shall be conducted or permitted within the public right-of-way for Main Street, including both the street and sidewalk;
 - D. That no vehicle training shall take place on any City-owned property without prior written approval from the City Manager, and the applicant must have fully executed an indemnity agreement approved by the City Manager and provide proof of general liability insurance in an amount no less than one million dollars (\$1,000,000), naming the City as an additional insured. Such insurance coverage shall remain in effect at all times as a condition of the approved use;
 - E. That property liability insurance shall be maintained on rental vehicles;
 - F. That the rental of all vehicles shall take place between 10:00 AM and 10:00 PM each day; and
 - G. That all rented vehicles shall be returned to the business office between 10:00 AM and 10:00 PM each day.

LDRB Review:

The Board conducted a quasi-judicial review of this case at its February 19, 2026 meeting.

The applicant stated the need to allow for maintenance and repair of the motorized equipment that is sold to retain product warranties. The LDRB debated the difference between “maintenance” and “repair.”

The LDRB made a recommendation to approve this request with the addition of the following condition:

- H. Current State requirements/laws shall be provided to customers as part of the sales of eBikes and electric scooters.

Recommendation to City Council:

With the assistance of the City’s Legal Counsel, Staff amended the wording of the LDRB’s recommendation in the proposed Ordinance to clarify their overall intent, as follows:

- H. Current City ordinances and state laws for safe operation of electric bicycles, electric scooters and electric dirtbikes shall be provided to customers as part of the sales of electric bicycles, electric scooters and electric dirtbikes. The information may be provided in writing to each customer at the time of each transaction, or summarized on a clearly visible sign at each point of sale for the business.

Furthermore, Staff considered LDRB’s discussion on “maintenance” and “repair” and added a condition to the Ordinance to address that issue as follows:

- 3. No Maintenance and repair of vehicles shall be conducted on site, except that maintenance and repairs to honor warranties for those devices which have been sold on-site and for rental vehicles is allowed.

This additional condition upholds the intent of LDC 7.11.02(21), as this activity serves as an accessory function to the primary business use.

Notice and Response:

Letters were sent to properties located within a radius of five hundred (500) feet of the subject property on January 29, 2026 and a sign posted at the subject property on January 29, 2026.

ATTACHMENTS:

- 1. Conditional Use Application, CU-25-11-0003
- 2. Future Land Use Map
- 3. Zoning Map
- 4. Ordinance No. 2026-2349
- 5. Public Notice Affidavit



LAND DEVELOPMENT REVIEW BOARD MEETING - MINUTES
CITY OF NEW PORT RICHEY
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA

February 19, 2026
2:00 PM

Vice-Chairman Cadle called the February 19, 2026 Land Development Review Board (LDRB) public meeting and hearing to order at 2:00 pm.

Dr. Cadle called for a roll call of members present and the following persons were in attendance constituting a quorum.

Members in Attendance: Dr. Donald Cadle, Dan Maysilles, Kelly Mothershead, Mike Peters, and Bob Smallwood

Staff in Attendance: Dale Hall, AICP, Development Director; Robert Tefft, Senior Planner; and Gabriela Miagany, Planner

Dr. Cadle led the pledge of allegiance.

Approval of Minutes:

Mr. Maysilles made a motion to approve the minutes of the Board's meeting of January 15, 2026. Ms. Mothershead seconded the motion. The motion was approved unanimously (5-0).

Case: CU-25-11-0003

Ms. Miagany presented the staff report, and discussed with the Board the nature of the conditional use application. Ms. Miagany discussed the various criteria specific to the request, how the request was in compliance to those criteria, and that the Development Review Committee recommended approval of the conditional use modification, subject to the following conditions:

1. Retail sales of electric scooters, single-wheeled personal transportation devices, electric bikes, and electric dirt bikes, subject to the requirement that no test drives shall occur within the city; and
2. Rental of electric scooters, and single-wheeled personal transportation devices only, subject to the following requirements:
 - A. That no vehicles shall be rented by minors;
 - B. That no vehicles shall be operated without an accompanied adult;
 - C. That no vehicle training shall be conducted or permitted within the public right-of-way for Main Street, including both the street and sidewalk;

- D. That no vehicle training shall take place on any City-owned property without prior written approval from the City Manager, and the applicant must have fully executed an indemnity agreement approved by the City Manager and provide proof of general liability insurance in an amount no less than one million dollars (\$1,000,000), naming the City as an additional insured. Such insurance coverage shall remain in effect at all times as a condition of the approved use;
- E. That property liability insurance shall be maintained on rental vehicles;
- F. That the rental of all vehicles shall take place between 10:00 AM and 10:00 PM each day; and
- G. That all rented vehicles shall be returned to the business office between 10:00 AM and 10:00 PM each day. Mr. Smallwood questioned how and where test drives can occur. Following discussion between staff and the Board, it was suggested that condition #1 may need to be revised to provide clarification as to where they may be appropriate.

Dr. Cadle suggested that a condition of approval be added requiring store staff provide training on the vehicles prior to their rental and sale to customers. Mr. Hall mentioned that such conditions are difficult to enforce and the extent to what that training would entail is uncertain without appropriate oversight or legislation.

The applicant, Scott Carbone, spoke on the application. Mr. Carbone stated that they are not renting ebikes, only selling ebikes. Mr. Carbone also stated that he is not responsible for what users do after they purchase a bike. Mr. Carbone further clarified that they do not repair ebikes, but rather provide maintenance to those ebikes as part of a one-year warranty.

Mr. Ferdinand spoke in support of the application and discussed the nature of maintenance provided to the bikes.

No one in attendance spoke in opposition to the request.

Mr. Hall discussed with the Board how repair and maintenance differ from one another the extent of the Downtown Core within the city. There was then further discussion on maintenance and that it may be a necessary component of the use.

Mr. Peters made a motion to recommend approval of the conditional use subject to those conditions proposed by staff and that a condition “H” is added as follows:

H. Current state requirements/laws shall be provided to customers as part of the sales of eBikes and electric scooters.

Ms. Mothershead seconded the motion. The motion was approved (5-0).

Case: VAR-25-10-0038

Ms. Miagany presented the staff report, and discussed with the Board the nature of the variance being requested. Ms. Miagany discussed criteria necessary for approval of the variance and that the Development Review Committee recommended approval of the requested variance.

Mr. Peters and Ms. Miagany discussed the difference between the actual setback and the perceived setback as discussed in the presentation.

Dan Barber spoke in support of the application and discussed the reasons why the structure needs to be replaced and how they have pursued options that would be in compliance with code.

Bradley Vanderberg spoke in support of the application and discussed that the home would be devalued without the addition.

No one in attendance spoke in opposition to the request.

Mr. Smallwood made a motion to approve the variance. Mr. Peters seconded the motion. The motion was approved (5-0).

Case: Ordinance No. 2026-2352

Mr. Tefft discussed the proposed Land Development Code amendment and addressed the various provisions of the ordinance.

Mr. Maysilles requested clarification on the “60-day rule” within the ordinance. Mr. Tefft clarified that this is a part of the what the state requires the city to adopt.

Ms. Mothershead made a motion to recommend approval of the proposed ordinance. Mr. Smallwood seconded the motion. The motion was approved (5-0).

Board Member Comments

Mr. Maysilles enquired about future amendments to the LDC. Mr. Hall noted that the impacts of SB 180 have kept staff from bringing many amendments forward.

Mr. Smallwood discussed responding to emails via reply rather than reply all.

Dr. Cadle adjourned the meeting at 2:59 pm.

CONDITIONAL USE APPLICATION

City of New Port Richey, Florida • Community Development Department
5919 Main Street • New Port Richey, FL 34652 • 727-853-1047 • www.cityofnewportrichey.org

Please complete ALL sections of this application.
Incomplete applications will be returned to the Applicant or Representative.



Required Attachments:

- Applicable fees to be paid (checks made payable to the *City of New Port Richey*)
- Current survey (not to exceed 24" x 36") that identifies the dimensions, area and location of the property prepared, and is signed & sealed by a land surveyor currently registered in the State of Florida
- Proof of ownership in the form of a copy of the deed, title insurance policy, or other instrument
- Location of all refuse collection facilities, including screening to be provided
- If Bed and Breakfast facility, supplemental information required
- Site Plan (not to exceed 24" x 36") with the information listed below:
 - o Index Sheet referencing individual sheets included in package (if applicable)
 - o Site plan name
 - o Property owner's name, address, phone number, and designated representative
 - o Architect, landscape architect and engineer's name, address, and phone numbers
 - o Legal description
 - o Footprint and size of all PROPOSED buildings and structures
 - o All required setbacks
 - o All parking areas for employees and customers, drop-off and pick-up areas and all other vehicular use areas
 - o Proposed method of water supply and sewage disposal (if applicable)
 - o Flood zone for site and base flood elevations

1. Current Property Owner(s)					
John Torrisi					
Mailing Address		City	County	State	Zip
5707 Main Street		New Port Richey	Pasco	FL	34652
Phone Number		Email			
727-237-1690 727-992-3858		bigjohn@gmail.com			
		scott.ecarve@gmail.com			
2. Representative of Owner					
Scott Carbone					
Relationship to Owner					
tenant					
Mailing Address		City	County	State	Zip
6381 Nodoc Rd		Spring Hill	Hernando	FL	34609
Phone Number		Email			
727-237-1690		scott.ecarve@gmail.com			
3. Primary Contact {Phone Number & Email}					
Scott Carbone					

4. Site Address		
5707 Main Street New Port Richey FL 34652		
Tax Parcel Number(s)		
05-26-116-0010-00100-0060		
Existing Categories	Zoning District	Land Use Category
Downtown	Downtown Core DC	
Existing Use {Include number of residential units and/or spare footage of non-residential uses}		
500 sq ft		
Proposed Use {Provide details about the specific use requested}		
Sales of electric Dirtbikes, electric bikes, scooter rentals, scooter sales, scooter repairs, one wheel rentals and sales		

5. Additional Information, If Applicable:	
Hours of Operation <i>Tues, Wed, Thurs 4-9pm, Fri 4-10pm, Sat 2-10pm, Sunday 12-6pm</i>	Days of Operation <i>6 days Tue - Sunday</i>
Maximum Number of Employees at One Time <i>2</i>	Proposed Number of Shifts <i>2</i>
<i>Additional information may be requested by the Development Review Committee</i>	

Consistency with concurrency: The following calculations shall be used to determine the projected demand of the proposed project on the applicable public facility/service. The calculations are listed by facility/service type.

<p>POTABLE WATER - Adopted level of service (LOS) = 152 gal/day/capita (non-residential uses are included in the adopted LOS).</p> <p><u>Residential:</u></p> <p><i>Single Family:</i> 152 gal x 2.12 persons/household x _____ units = _____ gal/day/capita (demand)</p> <p><i>Multi-Family:</i> 152 gal x 1.90 persons/household x _____ units = _____ gal/day/capita (demand)</p> <p><u>Commercial:</u> See Table I attached from the Land Development Code for estimated water/sewage flows.</p>	<p>WASTE WATER - Adopted level of service (LOS) = 114 gal/day/capita (non-residential uses are included in the adopted LOS).</p> <p><u>Residential:</u></p> <p><i>Single Family:</i> 114 gal x 2.12 persons/household x _____ units = _____ gal/day/capita (demand)</p> <p><i>Multi-Family:</i> 114 gal x 1.90 persons/household x _____ units = _____ gal/day/capita (demand)</p> <p><u>Commercial:</u> See Table I attached from the Land Development Code for estimated water/sewage flows.</p>
<p>SOLID WASTE - Adopted level of service (LOS) = 6.3 lbs/day/capita (non-residential uses are included in the adopted LOS).</p> <p><u>Residential:</u></p> <p><i>Single Family:</i> 6.3 lbs x 2.12 persons/household x _____ units = _____ gal/day/capita (demand)</p> <p><i>Multi-Family:</i> 6.3 x 1.90 persons/household x _____ units = _____ gal/day/capita (demand)</p> <p><u>Commercial:</u> See Table I attached from the Land Development Code for estimated solid waste.</p>	<p>RECREATION/OPEN SPACE - Refer to the New Port Richey Comprehensive Plan for adopted level of service standards.</p> <p><u>Residential:</u></p> <p><i>Single Family:</i> _____ units x 2.12 persons/household = _____ (population projection)</p> <p><i>Multi-Family:</i> _____ units x 1.90 persons/household = _____ (population projection)</p> <p>Sites over five acres in area and zoned MF-30 District shall provide five percent of the total net acreage of the development for recreational purposes. Refer to Section 7.06.07 of the Land Development Code.</p>
<p>Stormwater Management. New Development or enlargement of existing buildings must complete a Stormwater Management Plan (except for 1 and 2 family residential dwellings, unless directed by the Building Official). Refer to the Stormwater Management and Erosion Control Policy and Procedures Manual for standards necessary to comply: LOS = 25-year, 24-hour storm event. The Manual is on the Public Works website.</p> <p>To be completed by staff: <input type="checkbox"/> Completed <input type="checkbox"/> Not Required</p>	

Transportation:

1. Determine the number of trips generated by the proposed project using the Table II. Include your calculation(s) here:

2. If the total number of trips is equal to or greater than 50 trips, then a transportation study shall be obtained. The report shall be signed and/or sealed by either a registered professional engineer or a member of the American Institute of Certified Planners.
 - a. The applicant is required to provide only the existing directional PM PEAK hour traffic volumes and level of service for the roadways link to which project driveways connect. This information shall include project traffic. Provide this information here:

 - b. Existing directional PM PEAK hour traffic volumes and LOS on all existing collectors/arterials in study area. Provide information here:

 - c. Existing turning movement volumes at the impacted intersection(s) and intersection LOS. Provide information here:

APPLICATION & HEARING PROCESS

A pre-application meeting must be held with City Staff to ensure the application is complete. Applications must be submitted on Friday by 10:00 am. Once deemed complete, the application will be scheduled for review by the Development Review Committee (DRC). The DRC will review the application for compliance with codes and regulations. Changes may be suggested and additional reviews by the DRC may be necessary. Following the DRC, the case will be scheduled for review by the City Council.

Conditional uses differ from special exceptions in that the use may not be appropriately placed in all areas of commercially zoned districts and may have little to no impact on residential uses. However, all applications must be reviewed on the following criteria:

1. That this conditional use/special exception is specifically permitted in the zoning district regulation.
2. That the granting of this conditional use/special exception, will not adversely affect the public health, safety or welfare of the community.
3. That the granting of this conditional use/special exception, is consistent with the intent of the zoning district.
4. That the requirements of the district in which the use is to be located shall be in compliance.
5. That excessive traffic will not be generated on residential streets.
6. That the proposed use will not adversely affect the residential character of existing neighborhoods.
7. The proposal consistent with the goals and objectives of the Comprehensive Plan?

The City Council will make the final decision on all Conditional Use and Special Exception requests.

The hearing process to review this application is considered quasi-judicial and operates much like a court of law. The City Council members act in a similar capacity as a judge and must govern themselves in accordance with the basics of due process in making decisions. Contact with any of these members about this application should be avoided. These members have been instructed to avoid all such conversations with applicants or people in opposition to or support of any Conditional Use/Special Exception Application. Decisions will be made based on evidence and testimony that is presented at scheduled public hearings and not on information gathered outside of these hearings.

ATTENDANCE AT MEETINGS

The applicant or applicant's representative shall be present at all meetings including DRC and City Council, as applicable. Call Planning and Development Department Staff at 727-853-1050 to find out when this case will be scheduled for these meetings.

AUTHORIZATION TO VISIT THE PROPERTY

Site visits to the property by City representatives are essential to process this application. The Owner/Applicant, as notarized below, hereby authorizes the City representatives to visit and photograph the property described in this application.

I, John Torrisi AUTHORIZATION FOR OWNER'S REPRESENTATIVE(S)
Scott Carbone, the owner, hereby authorize
to act as my representative(s) in all
matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all
representations and agreements made by the designated representative.

Owner's Signature

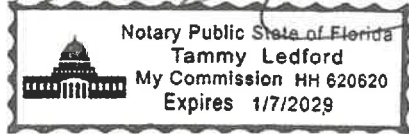
Sworn to and subscribed before me by John Torrisi

this 20 day of Nov, 2025.

Personally Known OR Produced Identification

Type of Identification Produced: _____

Notary Signature: _____



APPLICANT'S AFFIDAVIT

I, the owner or authorized representative, certify that I have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted is complete and, in all aspects, true and correct, to the best of my knowledge. It is also acknowledged that the filing of this application does not constitute automatic approval of the request and, further, if the request is approved, I will obtain all necessary permits to comply with all applicable orders, codes, conditions, and rules and regulations pertaining to the use of the subject property. (Applications which are filed by corporations must bear the seal of the corporation over the signature of an officer authorized to act on behalf of the corporation.)

Owner or Representative's Name (Printed)

Owner or Representative's Signature

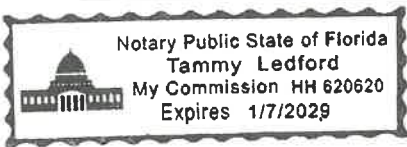
Sworn to and subscribed before me by John Torrisi

this 20 day of Nov, 2025.

Personally Known OR Produced Identification

Type of Identification Produced: _____

Notary Signature: _____



CONDITIONAL USE APPLICATION

City of New Port Richey, Florida • Community Development Department
5919 Main Street • New Port Richey, FL 34652 • 727-853-1047 • www.cityofnewportrichey.org

Table I: Estimated Sewage/Water Flows and Solid Waste for Commercial Development

Type of Establishment		Gallons Per Day/Solid Waste
Airports	Per Passenger	5
	Add Per Employee (per 8 hour shift)	20
Barber and Beauty Shops	Per Chair	100
Bowling Alleys	Toilet Wastes Only per Lane	100
Churches	Per Seat	3
County Club	Per Resident	100
	Per Member	25
	Per Employee (per 8 hour shift)	20
Dentist Office	Per Wet Chair	200
	Per Non-Wet Chair	50
Doctor's Office	All Types	250
	All Types	250
Factories - exclusive of industrial wastes	No Showers Provided (gallons per employee per 8 hour shift)	20
	Showers Provided	35
Food Service Operations	Ordinary Restaurant (per seat)	50
	24-hour Restaurant (per seat)	75
	Single Service Articles Only (per seat)	25
	Bar and Cocktail Lounge (per seat)	30
	Drive-In Restaurant (per car space)	50
	Carry-Out Only	50
	Per 100 Square Feet of Floor Space	50
	Add Per Employee (per 8 hour shift)	20
Hospitals (does not include kitchen wastewater flows)	Per Bed	200
Hotels and Motels	Regular (per room)	
	Result Hotels, Camps, Cottages (per person)	75
	Add For Self-Service Laundry Facilities (per machine)	400
Nursing Homes/Rest Homes (does not include kitchen wastewater flow)	Per Bed	100
Office Building	Per Employee (per 8 hour shift)	20
Parks - Public Picnic	With Toilets Only (per person)	5
	With Bathhouses, Showers and Toilets (per person)	10
Schools (per person)	Day-Type	15
	Add For Showers	5
	Add For Cafeteria	5
	Add For Day School Workers	15
	Boarding Type	75
Service Station	Per Water Closet and Urinal	250
Shopping Center - Without Food or Laundry	Per Square Foot of Floor Space	0.1
Stadium, Race Track, Ball Parks	Per Seat	5
Stores	Per Square Foot of Floor Space	0.1
Swimming and Bathing Facilities - Public	Per Person	10
Theaters	Indoor, Auditoriums (per seat)	5
	Outdoor, Drive-Ins (per space)	10
Trailer or Mobile Home Park	Per Trailer Space	200
Travel Trailer or Recreational Vehicle Park	Overnight w/o water and sewer hook-up (per trailer space)	75
	Overnight with water and sewer hook-up (per trailer space)	100
Work or Construction Camps - Semi Permanent	Per Worker	50

CONDITIONAL USE APPLICATION

City of New Port Richey, Florida • Community Development Department
 5919 Main Street • New Port Richey, FL 34652 • 727-853-1047 • www.cityofnewportrichey.org

Table II: Trip Generator			
Code	Description	Unit of Measure	Trips Per Unit
<i>Office</i>			
710	General Office Building	1,000 SF	1.49
714	Corporate Headquarters Building	1,000 SF	1.41
715	Single Tenant Office Building	1,000 SF	1.74
720	Medical-Dental Office Building	1,000 SF	3.57
730	Government Office Building	1,000 SF	1.21
732	United States Post Office	1,000 SF	1.22
733	Government Office Complex	1,000 SF	2.85
750	Office Park	1,000 SF	1.48
760	Research and Development Center	1,000 SF	1.07
770	Business Park	1,000 SF	1.29
<i>Retail</i>			
812	Building Materials and Lumber Store	1,000 SF	4.49
813	Free-Standing Discount Superstore	1,000 SF	4.35
814	Variety Store	1,000 SF	6.82
815	Free-Standing Discount Store	1,000 SF	4.98
816	Hardware / Paint Store	1,000 SF	4.84
817	Nursery (Garden Center)	1,000 SF	6.94
818	Nursery (Wholesale)	1,000 SF	5.17
820	Shopping Center	1,000 SF	3.71
823	Factory Outlet Center	1,000 SF	2.29
826	Specialty Retail Center	1,000 SF	2.71
841	New Car Sales	1,000 SF	2.62
842	Recreational Vehicle Sales	1,000 SF	2.54
843	Automobile Parts Sales	1,000 SF	5.98
848	Tire Store	1,000 SF	4.15
850	Supermarket	1,000 SF	9.48
851	Convenience Market (Open 24 Hours)	1,000 SF	52.41
852	Convenience Market (Open 15-16 Hours)	1,000 SF	34.57
853	Convenience Market with Gasoline Pumps	1,000 SF	50.92
854	Discount Supermarket	1,000 SF	8.34
857	Discount Club	1,000 SF	4.18
860	Wholesale Market	1,000 SF	0.88
861	Sporting Goods Superstore	1,000 SF	1.84
862	Home Improvement Superstore	1,000 SF	2.33
863	Electronics Superstore	1,000 SF	4.50
864	Toy / Children's Superstore	1,000 SF	4.99
866	Pet Supply Superstore	1,000 SF	3.38
867	Office Supply Superstore	1,000 SF	3.40
875	Department Store	1,000 SF	1.87
876	Apparel Store	1,000 SF	3.83
879	Arts and Crafts Store	1,000 SF	6.21
880	Pharmacy / Drugstore without Drive-Through Window	1,000 SF	8.40
881	Pharmacy / Drugstore with Drive-Through Window	1,000 SF	9.91
890	Furniture Store	1,000 SF	0.45
896	DVD / Video Rental Store	1,000 SF	13.60

<i>Services</i>			
911	Walk-In Bank	1,000 SF	12.13
912	Drive-In Bank	1,000 SF	24.30
918	Hair Salon	1,000 SF	1.93
925	Drinking Place	1,000 SF	11.34
931	Quality Restaurant	1,000 SF	7.49
932	High-Turnover (Sit-Down) Restaurant	1,000 SF	11.15
933	Fast Food Restaurant without Drive-Through Window	1,000 SF	26.15
934	Fast Food Restaurant with Drive-Through Window	1,000 SF	33.84
935	Fast Food Restaurant with Drive-Through Window and No Indoor Seating	1,000 SF	153.85
936	Coffee / Donut Shop without Drive-Through Window	1,000 SF	40.75
937	Coffee / Donut Shop with Drive-Through Window	1,000 SF	42.80
938	Coffee / Donut Shop with Drive-Through Window and No Indoor Seating	1,000 SF	75.00
940	Bread / Donut / Bagel Shop with Drive-Through Window	1,000 SF	18.99
941	Quick Lubrication Vehicle Shop	Service Bays	5.19
942	Automobile Care Center	1,000 SF	3.11
943	Automobile Parts And Service Center	1,000 SF	4.46
944	Gasoline / Service Station	Fueling Positions	18.87
945	Gasoline / Service Station with Convenience Market	Fueling Positions	13.51
946	Gasoline / Service Station with Convenience Market and Car Wash	Fueling Positions	13.94
947	Self Service Car Wash	Stalls	5.54
948	Automated Car Wash	1,000 SF	14.12
950	Truck Stop	1,000 SF	13.63

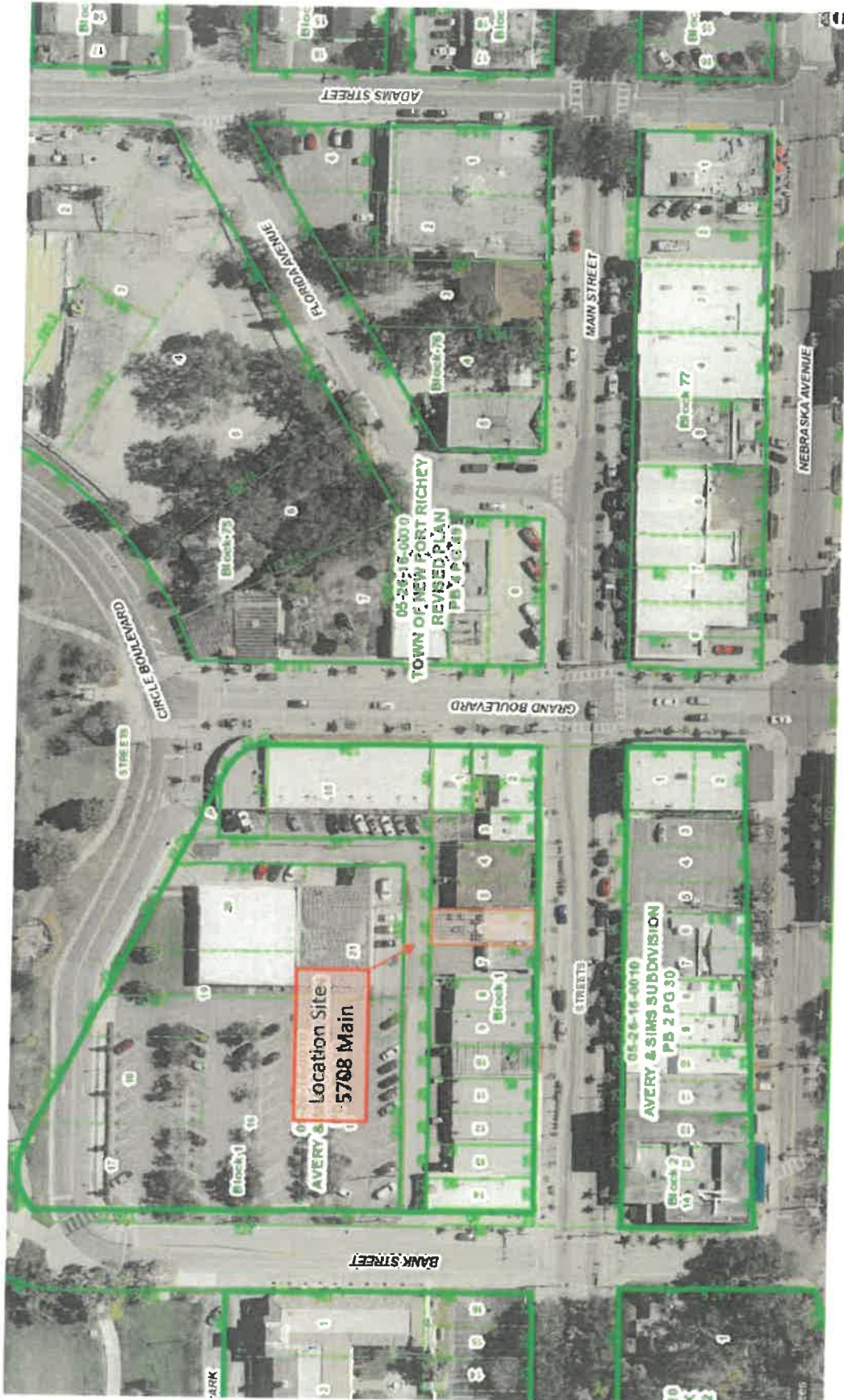


EXHIBIT A



Legal Description

05-26-16-0010-00100-0060

Assessed in Section 05, Township 26 South, Range 16 East
of Pasco County, Florida

AVERY-SIMS PB 2 PG 30 PB 5 PG 10 LOT 6 BLK 1

*Please be advised that our legal descriptions are for assessment purposes only, and are not intended
for use in legal conveyances.*



Parcel ID		05-26-16-0010-00100-0060 (Card: 1 of 1)							
Classification		01700-Office 1 Story							
Mailing Address				Property Value					
RPSNPR PROPERTIES LLC 5709 MAIN ST NEW PORT RICHEY, FL 34652				The property values shown are for the 2026 tax year and a work in progress. They are subject to change until the tax roll is certified.					
Physical Address				Just Value		\$122,500			
5709 MAIN STREET, NEW PORT RICHEY, FL 34652				Ag Land		\$0			
5707 MAIN STREET, NEW PORT RICHEY, FL 34652				Land		\$16,000			
Legal Description (First 200 characters)				Building		\$106,500			
See Plat for this Subdivision				Extra Features		\$0			
AVERY-SIMS PB 2 PG 30 PB 5 PG 10 LOT 6 BLK 1						Non-School		School	
Jurisdiction				Assessed		\$122,500		\$122,500	
CITY OF New PORT RICHEY				Homestead Exemption		-\$0		-\$0	
Community Dev District				Additional Exemptions		-\$0		-\$0	
N/A									
Community Redevelopment Area				Taxable Value		\$122,500		\$122,500	
New Port Richey 2002									
Land Detail (Card: 1 of 1)									
Line	Use	Description	Code	Zoning	Units	Type	Price	Condition	Value
1	1700C	Office 1 Story	MMNSA-1	000C	2000.000	SF	\$8.00	1.00	\$16,000
Additional Land Information									
Acres	Tax Area	FEMA Code	Subsidence Activity			Neighborhood Code(s)			
0.05	NP	X	None Reported			MMNS			
Building Information - Use 1700-Offices (One Story) (Card: 1 of 1)									
Year Built	1956			Stories			1.0		
Exterior Wall 1	Concrete Block Stucco			Exterior Wall 2			None		
Roof Structure	Flat			Roof Cover			Built-Up Tar and Gravel		
Interior Wall 1	Plastered			Interior Wall 2			None		
Flooring 1	Finished Concrete			Flooring 2			Ceramic Clay Tile		
Fuel	Electric			Heat			Forced Air - Ducted		
A/C	Packaged Roof Top			Baths			2.0		
Line	Code	Description	Sq. Feet			Value			
1	BAS01	LIVING AREA	1,000			\$103,398			
2	CAN01	CANOPY	100			\$3,102			
Extra Features (Card: 1 of 1)									
Line	Code	Description	Year	Units	Value				
No Extra Features									
Sales History									
Previous Owner:					TORRISI JOHN JR & MOORE MORGAN B				
Month/Year	Book/Page	Type	DOR Code	Condition	Amount				
3/2024	10986 / 1716	Warranty Deed	11	I	\$0				
4/2019	9882 / 2877	Warranty Deed	40	I	\$165,000				
9/1991	2072 / 1659	Quit Claim Deed		I	\$0				
9/1991	2072 / 1658	Quit Claim Deed		I	\$0				
2/1989	1785 / 0279	Quit Claim Deed		I	\$0				
8/1986	1529 / 1439	Warranty Deed		I	\$40,000				



ORDINANCE NO. 2021-2226

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA PROVIDING FOR APPROVAL OF AN AMENDMENT TO THE CONDITIONAL USE FOR A SCOOTER AND ONE-WHEEL VEHICLE SALES RETAIL AND RENTAL STORE IN THE DOWNTOWN ZONING DISTRICT FOR THE PROPERTY LOCATED AT 5707 MAIN STREET, AS LEGALLY DESCRIBED HEREIN; PROVIDING FOR ANY NECESSARY CONDITIONS ON SAID USE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of New Port Richey adopted Ordinance No. 2020-2177 on January 21, 2020 granting approval of a conditional use for a scooter and one-wheel vehicle sales retail and rental store, known as "eCarve LLC", located at 5707 Main Street;

WHEREAS, the owner of eCarve LLC wishes to have the conditional use approval amended to extend the hours of operation of the business;

WHEREAS, the location of the property for the conditional use is 5707 Main Street, New Port Richey, Florida, as shown on Exhibit A, and more particularly described as follows:

CITY OF NEW PORT RICHEY LOTS 6, REPLAT OF BLOCK 1 AVERY-SIMS SUBDIVISION, AS SHOWN ON THE PLAT RECORDED IN PLAT BOOK 5, PAGE 10, OF THE PUBLIC RECORDS OF PASCO COUNTY, FLORIDA

(Parcel ID: 05-26-16-0010-00100-0060)

WHEREAS, the applicant has submitted a written application for amendment of the conditional use in the City's Downtown Zoning District, identified as CU2021-01;

WHEREAS, a public hearing was held in accordance with the Land Development Code and the Florida Statutes;

WHEREAS, notice of this ordinance has been provided as required by law;

WHEREAS, the City's Development Review Committee has reviewed this conditional use and recommended approval with an earlier closing time;

WHEREAS, the City Council having heard and considered all written comments, objections and affidavits in favor of and in opposition to the proposed conditional use;

WHEREAS, the City Council hereby finds that approving this conditional use will not adversely affect the public interest, that it is consistent with the purpose and intent of the Land Development Code and the Comprehensive Plan of the City of New Port Richey;

WHEREAS, the City Council hereby finds that the subject use would contribute to the revitalization of the Downtown Zoning District, that the use would be compatible with the district's character and that the proposed use is compatible with other uses allowable by right in the district; and

WHEREAS, the City Council has found this ordinance to be in the best interest of the health, safety and welfare of the citizens of the City;

NOW, THEREFORE, THE CITY OF NEW PORT RICHEY, FLORIDA HEREBY ORDAINS:

SECTION I. The above applicant is hereby approved for a conditional use development order in the Downtown Zoning District for the following use at the above-described property:

Retail sales and rentals of electric scooters and single-wheeled personal transportation devices (hereinafter "vehicles"), subject to the following conditions:

1. No vehicles shall be rented or let to minors unaccompanied by an adult;
2. No test drives or training on vehicles shall be conducted or allowed on Main Street or the public right-of-way or sidewalk on Main Street;
3. No test drives or training on vehicles shall be conducted in any City property, unless and until approved by the City Manager and the applicant has fully executed an indemnity agreement approved by the City manager and provided proof of general liability insurance in the amount of no less than one million dollars (\$1,000,000), naming the City as an additional insured, which insurance shall be maintained at all times as a condition of said approval;

4. Property liability insurance shall be maintained on rental vehicles;
5. All vehicles shall be returned to the business between one (1) hour before sunrise and 10:00 p.m. each day; and
6. All rentals of vehicles shall be made between one (1) hour before sunrise and 10:00 p.m. each day.

SECTION II. This Ordinance shall become effective as provided by law.

The above and foregoing Ordinance was read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this 2nd day of March, 2021.

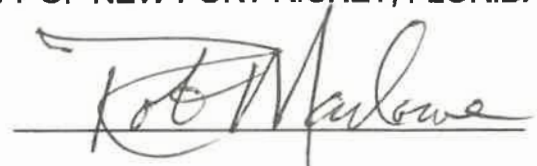
The above and foregoing Ordinance was read and approved on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this 16th day of March, 2021.

ATTEST:

CITY OF NEW PORT RICHEY, FLORIDA




Judy Meyers, CMC, City Clerk



Rob Marlowe, Mayor – Councilmember



APPROVED AS TO LEGAL FORM AND CONTENT



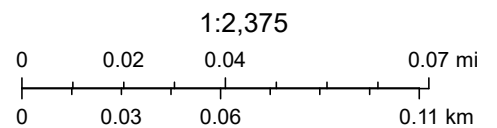
Timothy P. Driscoll, City Attorney
C. App. Vol. 4.2

Future Land Use - 5707 Main Street



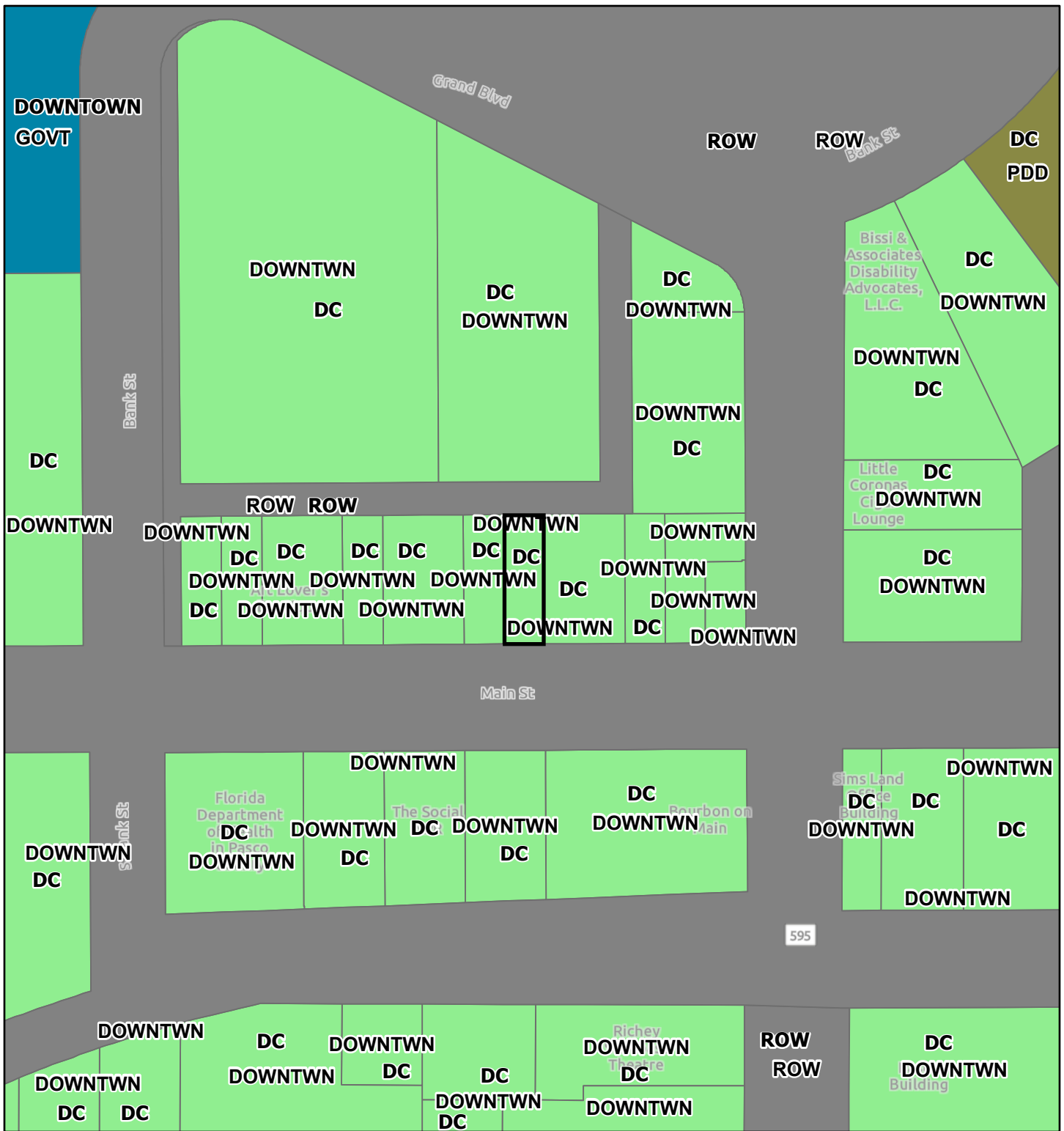
1/28/2026

- NPR CityBoundary 2025
- DOWNTOWN
- Low Medium Density - 10
- Downtown Core
-



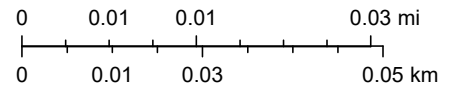
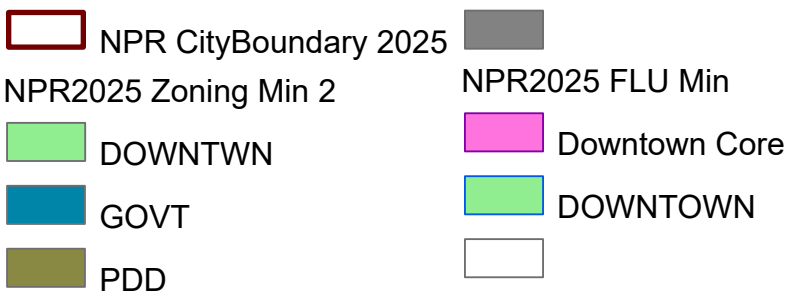
Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community, Sources: Esri, TomTom, Garmin, (c) OpenStreetMap contributors, and the GIS User Community

Zoning - 5707 Main Street



1/28/2026

1:1,188



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community, Sources: Esri, TomTom, Garmin, (c) OpenStreetMap contributors, and the GIS User Community



COMMUNITY DEVELOPMENT

NEW PORT RICHEY

MAILING AFFIDAVIT

Pursuant to the New Port Richey Land Development Code, notice has been sent to all affected parties regarding the conditional use for the property located at 5707 Main Street.

The parties notified are attached to this affidavit.

Gabriela Miagany
City Clerk or Designee


January 29, 2026
Date Notice Mailed

STATE OF FLORIDA

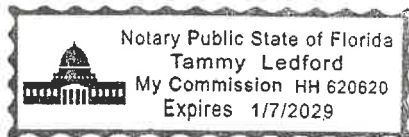
COUNTY OF PASCO

SWORN TO (OR AFFIRMED) AND SUBSCRIBED before me this 29 day of January, 2026

by Gabriela Miagany
(Name of person making statement).



Signature of Notary Public – State of Florida





TO: City of New Port Richey City Council

FROM: Dale Hall, Development Department

DATE: March 17, 2026

RE: First Reading, Ordinance 2026-2352: Certified Recovery Residences

REQUEST:

Review and approve the Ordinance related to Community Recovery Residences required to maintain compliance with State Statutes.

DISCUSSION:

On June 25, 2025, the governor enacted Senate Bill 954, now codified as Chapter 2025-182, Laws of Florida, which amends Section 397.487, Florida Statutes, to require that municipalities adopt an ordinance which establishes procedures:

- for the review and approval of certified recovery residences; and
- for requesting reasonable accommodations from any local land use regulation that serves to prohibit the establishment of a certified recovery residence.

As the City's Land Development Code does not currently provide for either of the above procedures, it is necessary to amend the LDC to comply with Section 397.487(15)(a), Florida Statutes.

RECOMMENDATION:

Approve the Ordinance as presented thus bringing the city into compliance with this State Statute.

BUDGET/FISCAL IMPACT:

There is no fiscal impact on the city.

ATTACHMENTS:

- [ORD 2026-2352 Certified Recovery Residences.pdf](#)
- [CC Staff Report_ORD 2026-2352_CRR_03.17.26.pdf](#)
- [SB 954.pdf](#)

ORDINANCE NO. 2026-2352

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA, PROVIDING FOR AMENDMENT OF SECTION 2.01.00 OF CHAPTER 2 OF THE LAND DEVELOPMENT CODE, PERTAINING TO DEFINITIONS, PROVIDING FOR NEW DEFINITIONS; PROVIDING FOR THE CREATION OF A NEW SECTION 7.28.00 OF CHAPTER 7 OF THE LAND DEVELOPMENT CODE, PERTAINING TO CERTIFIED RECOVERY RESIDENCES, PROVIDING FOR SUBMITTAL REQUIREMENTS AND PROVISIONS FOR REASONABLE ACCOMMODATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of New Port Richey (the "City") recognizes that periodic amendments to the adopted Land Development Code ("LDC") are necessary to ensure consistency with the City's evolving planning objectives, regulatory framework, and to maintain alignment with applicable provisions of the Florida Statutes (F.S.);

WHEREAS, the Florida Legislature enacted Senate Bill 954, now codified as Chapter 2025-182, Laws of Florida, which amends Section 397.487, Florida Statutes, to require that municipalities establish procedures for the review and approval of certified recovery residences;

WHEREAS, the City's Land Development Code ("LDC") does not provide a process for the review or approval of certified recovery residences nor for requesting a reasonable accommodation from any local land use regulation that would prohibit the establishment of a such a certified recovery residence;

WHEREAS, the City is committed to ensuring compliance with applicable federal civil rights laws, including the Fair Housing Amendments Act of 1988, codified at 42 U.S.C. §§ 3601 et seq., and Title II of the Americans with Disabilities Act of 1990 (ADA), codified at 42 U.S.C. §§ 12131 et seq.;

WHEREAS, the City recognizes the importance of providing supportive housing options for individuals in recovery from substance use disorders, in accordance with state and federal law, including the Fair Housing Act and Americans with Disabilities Act;

WHEREAS, establishing a clear procedure for requesting reasonable accommodations to operate a certified recovery residence will support equal access to housing opportunities for persons with disabilities throughout the City, while maintaining the overall intent and integrity of the City's planning and land use regulations;

WHEREAS, it is necessary to amend the LDC to comply with Section 397.487(15)(a), Florida Statutes;

WHEREAS, this ordinance has been reviewed by the Land Development Review Board, and notice provided, as required by applicable law;

WHEREAS, the City Council further finds that said amendments are consistent with the City's Comprehensive Plan and support the goals of managed growth, compatibility, and sustainability;

NOW, THEREFORE, THE CITY OF NEW PORT RICHEY, FLORIDA HEREBY ORDAINS:

SECTION 1. Section 2.01.00 of the Land Development Code, pertaining to definitions, and providing as set forth hereafter, is hereby amended by adding the following definitions thereto (strikeout text is deleted and underlined text is added):

Certificate of compliance: Shall have the meaning provided in Section 397.311 Florida Statutes, as amended from time to time.

Certified recovery residence: Shall have the meaning provided in Section 397.311 Florida Statutes, as amended from time to time.

Certified recovery residence administrator: Shall have the meaning provided in Section 397.311 Florida Statutes, as amended from time to time.

Credentialing entity: Shall have the meaning provided in Section 397.311 Florida Statutes, as amended from time to time.

Licensed service provider: Shall have the meaning provided in Section 397.311 Florida Statutes, as amended from time to time.

SECTION 2. Chapter 7 of the Land Development Code, pertaining to zoning, is hereby amended to add Section 7.28.00 thereto, as follows (strikeout text is deleted and underlined text is added):

7.28.00 – Certified Recovery Residences.

7.28.01. *Purpose.* The purpose of this section is to implement a procedure for processing, reviewing, and approving certified recovery residences and requests for reasonable accommodations from any City land use regulation that may prohibit the establishment of a certified recovery residence in the City.

7.28.02. *Application.*

1. *Submittal.*

- a. A request for the approval of a certified recovery residence, or for reasonable accommodation from any of the City's land use regulations that may prohibit the establishment of a certified recovery residence, shall be submitted to the City's Development Department.
- b. Upon receipt of the application, the City shall date-stamp the application and, if additional information is required, notify the applicant in writing

within 30 days after receipt of the application and allow the applicant at least 30 days to respond.

c. If the applicant fails to respond to the request for additional information, the request for relief shall be denied upon the basis that it has been deemed abandoned and/or withdrawn, and no further action by the City concerning said relief request shall be required and the application shall not be subject to paragraph d hereof.

d. The City shall issue a written determination on the completed application within 60 days, or the same shall be deemed approved unless the parties agree in writing to a reasonable extension of time. The written determination shall either approve the application in whole or in part, with or without conditions, or deny the application, stating with specificity the objective, evidence-based reasons for denial and identifying any deficiencies or actions necessary for reconsideration.

2. *Application contents.* An application submitted pursuant to this section must include, at a minimum, the following information:

a. The name and contact information of the applicant or the applicant's authorized representative;

b. The property address and parcel identification number;

c. Consent of the current owner of the subject property, if the applicant is not the owner of the subject property;

d. A description of the accommodation requested and the specific regulation or policy from which relief is sought. Specific citation to the portion of the City Land Development Code from which the applicant seeks a reasonable accommodation and a statement of how the portion of the City's Land Development Code serves to prohibit the establishment of a certified recovery residence;

e. A letter of intent establishing that the property that is the subject of the request for reasonable accommodation will be used as a certified recovery residence pursuant to Chapter 397, Florida Statutes, and shall adhere to the same requirements throughout the use of the property as a certified recovery residence;

f. A survey of the property, current within 12 months of the application date, and certified by a Registered Surveyor licensed in the State of Florida, clearly indicating the exact dimensions, setbacks, and location of existing structures, easements, and other site improvements;

g. A scaled drawing showing all proposed site development, if applicable, including structures, landscaping, fencing, and any other proposed site improvements; and

h. Any other information requested on the application form provided by the City's Development Department.

3. Final determination.
- a. Administrative. If the establishment of a certified recovery residence complies with the Land Development Code and is consistent with the City's Comprehensive Plan and other applicable law, the final written determination of the application shall be issued administratively by the city manager.
 - b. City Council. In the event the applicant requests reasonable accommodation from any of the City's land use regulations, a final determination on the application shall be issued by the City Council and provided in writing by the city manager in accordance with the terms set forth in this section, after conducting a public hearing.
4. Criteria for reasonable accommodations. The applicant shall demonstrate that the requested accommodation is both reasonable and necessary and, if the request is with regard to housing, reasonable and necessary to afford the qualifying residents with an equal opportunity to use and enjoy the certified recovery residence that is the subject of the request, based upon the following factors:
- a. Therapeutic necessity. The applicant shall demonstrate that the proposed accommodation is therapeutically necessary for sobriety. If the accommodation does not directly aid in sobriety (or if the request exceeds the demonstrated need), then the accommodation shall not be deemed therapeutically necessary. Further, the applicant shall demonstrate that the specific accommodation request constitutes the minimum necessary accommodation to achieve the stated therapeutic purposes. If the request for reasonable accommodation is with regard to housing, the applicant shall provide a site-specific assessment with regard to the particular property for which the accommodation is requested. General statements of therapeutic necessity shall not be sufficient to satisfy the requirements of this subsection.
 - b. Fundamental alteration. The applicant shall demonstrate that the proposed accommodation does not constitute a fundamental alteration of the city's zoning scheme and/or other city programs/policies. An accommodation amounts to a fundamental alteration if it would eliminate an essential aspect of the relevant Code provision or policy. Factors to be considered in determining whether the proposed accommodation would result in a fundamental alteration of the city's zoning scheme include, but are not limited to, whether the accommodation is:
 1. Compatible with surrounding uses and structures in the zoning district; and
 2. Substantially similar to surrounding uses and structures expressly permitted in the zoning district.

An applicant shall not be entitled to a reasonable accommodation if the requested accommodation is incompatible with surrounding uses and structures in the zoning district, is not substantially similar to surrounding

uses and structures expressly permitted in the zoning district, and the city has not otherwise routinely waived the applicable ordinance, rule, policy, practice or procedure. An increase in density shall not be considered a reasonable accommodation.

c. Undue financial or administrative burden. The applicant shall demonstrate that the proposed accommodation does not impose an undue financial or administrative burden on the city.

d. Over-concentration. The applicant shall demonstrate that the proposed accommodation will not result in an over-concentration of certified recovery residences located in close proximity. At a minimum, a certified recovery residence shall not be located within a radius of 1,000 feet of another certified recovery residence or within a radius of 1,200 feet from another existing community residential home as defined in Section 419.001(1)(a), Florida Statutes.

e. Economic viability. As a limited alternative to the establishment of therapeutic necessity in accordance with subsection 7.28.02 4.a, an applicant may support the application based upon economic viability. Although difficult to establish, to qualify under this limited alternative the applicant shall present documentation, reports, data, statistics and/or other objective evidence specifically demonstrating that the requested accommodation is necessary for the continued economic viability of the facility, residence or operator, as applicable. Underscoring the limited nature of this alternative, the following shall not be sufficient to establish that the proposed accommodation is necessary for continued economic viability:

1. A decrease in the share of expenses and costs allocated per individual;

2. An increase in income or economic advantage to the certified recovery residence; or

3. A generalized statement regarding economic viability that is not supported by objective evidence in accordance with this subsection.

Further, the applicant shall be required to demonstrate that it could not continue to operate with a smaller facility or residence serving fewer qualifying residents.

7.28.03. Revocation of reasonable accommodations. Any reasonable accommodation approved by the City Council shall be deemed revoked if the applicant or the property upon which the reasonable accommodation is granted is found, by a court of law or by special magistrate, to have violated a condition of approval, or if the certification or licensure required under Chapter 397, Florida Statutes, for the certified recovery residence lapses, is revoked, or otherwise fails to be maintained, and the certification or licensure is not reinstated within 180 days of the date of lapse, revocation, or other means of expiration.

7.28.04. Nondiscrimination. This Section does not relieve the City of its obligations under the Fair Housing Amendments Act of 1988, 42 U.S.C. ss. 3601 et seq., and Title II of the

Americans with Disabilities Act, 42 U.S.C. ss. 12131 et seq. The regulation or regulations for which the applicant is seeking a reasonable accommodation must not facially discriminate against or otherwise disparately impact the applicant.

SECTION 3. Conflict with Other Ordinances and Codes. All ordinances or parts of ordinances of the City of New Port Richey, Florida, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

SECTION 4. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

SECTION 5. Effective Date. This ordinance shall take effect immediately upon its adoption as provided by law.

The foregoing Ordinance was duly read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this ____ day of _____, 2026, and read and adopted on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this ____ day of _____, 2026.

ATTEST:

By: _____
Judy Meyers, MMC, City Clerk

By: _____
Alfred C. Davis, Mayor-Council Member

(Seal)

APPROVED AS TO FORM AND LEGALITY FOR
THE SOLE USE AND RELIANCE OF THE CITY
OF NEW PORT RICHEY, FLORIDA:

Timothy P. Driscoll, City Attorney CAA 2-5-26



STAFF REPORT
City of New Port Richey, FL
City Council
March 17, 2026

GENERAL INFORMATION

- Case:** Ordinance No. 2026-2352
- Applicant:** City of New Port Richey
- Request:** Amend Land Development Code Section 2.01.00, providing for additional definitions; and the creation of Section 7.28.00, providing for provisions concerning Community Recovery Residences.
-

BACKGROUND

On June 25, 2025, the governor enacted Senate Bill 954, now codified as Chapter 2025-182, Laws of Florida, which amends Section 397.487, Florida Statutes, to require that municipalities adopt an ordinance which establishes procedures:

- for the review and approval of certified recovery residences; and
- for requesting reasonable accommodations from any local land use regulation that serves to prohibit the establishment of a certified recovery residence.

As the City's Land Development Code does not currently provide for either of the above procedures, it is necessary to amend the LDC to comply with Section 397.487(15)(a), Florida Statutes.

ANALYSIS

Section 1.

This section amends LDC Chapter 2 to add definitions for five terms essential to the requirements of SB 954. The amendment does not specify the exact language for these definitions but instead references the location of the corresponding definitions within the Florida Statutes. This approach allows the city to avoid amending our ordinances each time the state updates their terminology.

Section 2.

This section creates Section 7.28.00 within Chapter 7 of the LDC. This section, specific to the certified recovery residence use, establishes the minimum application requirements and submittal process for a certified recovery residence. If an application meets all requirements of the LDC, then the request may be approved administratively; however, if an applicant requests reasonable accommodation from the city, then the application must be approved by City Council.

In addition, this section provides the criteria necessary to demonstrate that any requested accommodation is both reasonable and necessary, as well as providing provisions for the revocation of any reasonable accommodation that may be approved by City Council.

Guidelines for Granting a Land Development Code Amendment:

Pursuant to LDC Section 5.04.03, the Land Development Review Board (LDRB) and City Council shall consider the following guidelines when making a recommendation on an LDC amendment:

- A. The need and justification for the change; and
- B. Whether the proposed amendment implements or is consistent with the Comprehensive Plan, whether it is consistent with or implements other federal and state laws, and whether the proposed change is internally consistent with and furthers the purposes of the LDC.

Adoption of the proposed amendments are justified and indeed required for the city to be in compliance with Florida Statutes.

SUMMARY AND RECOMMENDATION

Development Review Committee:

At its meeting of December 4, 2025, the Development Review Committee (DRC) reviewed the subject request and found that the proposed amendment to the LDC met those guidelines for granting an amendment as per Section 5.04.03, and recommended approval of the amendment.

Land Development Review Board:

The LDRB conducted a public hearing on the amendment. The LDRB recommended approval of the proposed amendment as presented.

City Council:

The City Council shall review the staff report and recommendations and shall act on the matter.

The Second Reading will be scheduled pending outcome of the First Reading.

ATTACHMENTS

1. Proposed Ordinance No. 2026-2352
2. Senate Bill 954

2025954er

1
2 An act relating to certified recovery residences;
3 amending s. 397.487, F.S.; requiring, by a specified
4 date, the governing body of each county or
5 municipality to adopt an ordinance to establish
6 procedures for the review and approval of certified
7 recovery residences; requiring that such ordinance
8 include a process for requesting reasonable
9 accommodations from any local land use regulation that
10 serves to prohibit the establishment of a certified
11 recovery residence; specifying criteria for the
12 ordinance; providing that the ordinance may establish
13 additional requirements for the review and approval of
14 reasonable accommodation requests; requiring that such
15 additional requirements be consistent with federal law
16 and not conflict with the act; prohibiting the
17 ordinance from requiring public hearings beyond the
18 minimum required by law; providing that the ordinance
19 may include provisions for revocation of a granted
20 accommodation for cause, if the accommodation is not
21 reinstated within a specified timeframe; providing
22 construction; amending s. 397.4871, F.S.; providing
23 that the personnel-to-resident ratio for a certified
24 recovery residence must be met only when the residents
25 are at the residence; providing that a certified
26 recovery residence administrator for Level IV
27 certified recovery residences which maintains a
28 specified personnel-to-patient ratio has a limitation
29 on the number of residents it may manage; providing an

2025954er

30 effective date.

31
32 Be It Enacted by the Legislature of the State of Florida:

33
34 Section 1. Subsections (15) and (16) are added to section
35 397.487, Florida Statutes, to read:

36 397.487 Voluntary certification of recovery residences.—

37 (15)(a) By January 1, 2026, the governing body of each
38 county or municipality shall adopt an ordinance establishing
39 procedures for the review and approval of certified recovery
40 residences within its jurisdiction. The ordinance must include a
41 process for requesting reasonable accommodations from any local
42 land use regulation that serves to prohibit the establishment of
43 a certified recovery residence.

44 (b) At a minimum, the ordinance must:

45 1. Be consistent with the Fair Housing Amendments Act of
46 1988, 42 U.S.C. ss. 3601 et seq., and Title II of the Americans
47 with Disabilities Act, 42 U.S.C. ss. 12131 et seq.

48 2. Establish a written application process for requesting a
49 reasonable accommodation for the establishment of a certified
50 recovery residence, which application must be submitted to the
51 appropriate local government office.

52 3. Require the local government to date-stamp each
53 application upon receipt. If additional information is required,
54 the local government must notify the applicant in writing within
55 the first 30 days after receipt of the application and allow the
56 applicant at least 30 days to respond.

57 4. Require the local government to issue a final written
58 determination on the application within 60 days after receipt of

2025954er

59 a completed application. The determination must:
60 a. Approve the request in whole or in part, with or without
61 conditions; or
62 b. Deny the request, stating with specificity the
63 objective, evidence-based reasons for denial and identifying any
64 deficiencies or actions necessary for reconsideration.
65 5. Provide that if a final written determination is not
66 issued within 60 days after receipt of a completed application,
67 the request is deemed approved unless the parties agree in
68 writing to a reasonable extension of time.
69 6. Require that the application include, at a minimum:
70 a. The name and contact information of the applicant or the
71 applicant's authorized representative;
72 b. The property address and parcel identification number;
73 and
74 c. A description of the accommodation requested and the
75 specific regulation or policy from which relief is sought.
76 (c) The ordinance may establish additional requirements for
77 the review or approval of reasonable accommodation requests for
78 establishing a certified recovery residence, provided such
79 requirements are consistent with federal law and do not conflict
80 with this subsection.
81 (d) The ordinance may not require public hearings beyond
82 the minimum required by law to grant the requested
83 accommodation.
84 (e) The ordinance may include provisions for the revocation
85 of a granted accommodation of a certified recovery residence for
86 cause, including, but not limited to, a violation of the
87 conditions of approval or the lapse, revocation, or failure to

2025954er

88 maintain certification or licensure required under this section,
89 if not reinstated within 180 days.

90 (f) The ordinance and establishment of a reasonable
91 accommodation process does not relieve the local government from
92 its obligations under the Fair Housing Amendments Act of 1988,
93 42 U.S.C. ss. 3601 et seq., and Title II of the Americans with
94 Disabilities Act, 42 U.S.C. ss. 12131 et seq. The regulation for
95 which the applicant is seeking a reasonable accommodation must
96 not facially discriminate against or otherwise disparately
97 impact the applicant.

98 (16) The application of this section does not supersede any
99 current or future declaration or declaration of condominium
100 adopted pursuant to chapter 718; any cooperative document
101 adopted pursuant to chapter 719; or any declaration or
102 declaration of covenant adopted pursuant to chapter 720.

103 Section 2. Paragraph (c) of subsection (8) of section
104 397.4871, Florida Statutes, is amended to read:

105 397.4871 Recovery residence administrator certification.—

106 (8)

107 (c) Notwithstanding paragraph (b), a Level IV certified
108 recovery residence operating as community housing as defined in
109 s. 397.311(9), which residence is actively managed by a
110 certified recovery residence administrator approved for 100
111 residents under this section and is wholly owned or controlled
112 by a licensed service provider, may:

113 1. Actively manage up to 150 residents so long as the
114 licensed service provider maintains a service provider
115 personnel-to-patient ratio of 1 to 8 and maintains onsite
116 supervision at the residence during times when residents are at

2025954er

117 the residence ~~24 hours a day, 7 days a week,~~ with a personnel-
118 to-resident ratio of 1 to 10.

119 2. Actively manage up to 300 residents, so long as the
120 licensed service provider maintains a service provider
121 personnel-to-patient ratio of 1 to 8 and maintains onsite
122 supervision at the residence during times when residents are at
123 the residence with a personnel-to-resident ratio of 1 to 6.

124
125 A certified recovery residence administrator who has been
126 removed by a certified recovery residence due to termination,
127 resignation, or any other reason may not continue to actively
128 manage more than 50 residents for another service provider or
129 certified recovery residence without being approved by the
130 credentialing entity.

131 Section 3. This act shall take effect July 1, 2025.



TO: City of New Port Richey City Council

FROM: Robert Kochen, Police Department

DATE: March 17, 2026

RE: Second Reading, Ordinance No. 2026-2351: Amending Section 23-46 of the Code of Ordinances RE: One Way Street and No Parking on Railroad Square

REQUEST:

The request before the City Council is to conduct a second and final reading of Ordinance No. 2026-2351, which prohibits parking for all vehicles on Nebraska Avenue between Adams Street and Grand Boulevard, and designates that stretch on Nebraska Avenue as a one-way westbound street.

DISCUSSION:

As outlined in Ordinance No. 2026-2351, parking, standing, or idling vehicles of any kind of vehicle on Nebraska Avenue between Adams Street and Grand Boulevard is prohibited. This includes golf carts, mobile food dispensing vehicles, trailers, or any type of vehicle. Nothing contained in this ordinance will pertain to police, fire, or other emergency vehicles.

These regulations are necessary due to the recent redevelopment of this area, which is known as Railroad Square. With the new one-way street and pedestrian access areas on Nebraska Avenue from Adams Street to Grand Boulevard, parking, stopping, or standing of any vehicles in this area would create traffic safety issues. Ordinance No. 2026-2351 is essential both for improving traffic safety and for enhancing the safety of pedestrians accessing the area.

The City Attorney reviewed Ordinance No. 2026-2351 and approved it as to form.

RECOMMENDATION:

Staff recommends that the City Council conduct a second and final reading of Ordinance Number 2026-2351 as requested.

BUDGET/FISCAL IMPACT:

No budget impact.

ATTACHMENTS:

- [ORD 2026-2351 Amendments to Section 23-46 RE No Parking on RR Square.pdf](#)
- [Proof of Publication.pdf](#)

ORDINANCE NO. 2026-2351

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA, PROVIDING FOR THE PROHIBITION OF PARKING ON NEBRASKA AVENUE BETWEEN ADAMS STREET AND GRAND BOULEVARD; PROVIDING FOR AMENDMENT OF SECTION 23-46 OF CHAPTER 23 OF THE CODE OF ORDINANCES, PERTAINING TO ONE-WAY STREETS; PROVIDING FOR DESIGNATION OF NEBRASKA AVENUE BETWEEN ADAMS STREET AND GRAND BOULEVARD AS A ONE-WAY WESTERLY DIRECTION STREET; PROVIDING FOR THE POSTING OF APPROPRIATE SIGNS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City has made improvements to Nebraska Avenue between Adams Street and Grand Boulevard, commonly referred to as “Railroad Square”;

WHEREAS, the foregoing improvements have resulted in the reduction in the vehicle travel portion of the public right-of-way of Railroad Square;

WHEREAS, the improvements will result in the presence of more pedestrians in a greater area of Railroad Square;

WHEREAS, the City Council finds that the presence of parked vehicles in Railroad Square constitutes a hazard to the general public's health, safety, and welfare; and

WHEREAS, it is declared as a matter of legislative determination and public policy that the provisions and prohibitions herein are necessary in the public interest; and it is further declared that the provisions and prohibitions herein are in pursuance of and for the purpose of securing and promoting the public health, safety, welfare and quality of life in the City in accordance with the City’s police powers.

NOW, THEREFORE, THE CITY OF NEW PORT RICHEY, FLORIDA HEREBY ORDAINS:

SECTION 1. Parking Prohibited. No vehicle of any kind, including an automobile, truck, mobile food dispensing vehicle, mobile food unit, golf cart, trailer or other vehicle of any kind, shall be parked, stopped, idling or left standing on Nebraska Avenue between Adams Street and Grand Boulevard at any time, including for the making of deliveries from vehicles. Nothing contained herein shall pertain to police, fire or other emergency vehicles.

SECTION 2. One-Way Streets. Section 23-46 of Chapter 23 of the Code of Ordinances, pertaining to one-way streets, is hereby amended as follows (strike-out text is removed and underlined text is added):

Sec. 23-46. Established.

The following streets, when properly posted by signs, shall be restricted to one-way traffic only in the direction indicated below:

Name of street	Direction of traffic movement
Tidalwave Drive from Grand Boulevard south to Aspen Way	West
Mandy Lane from Palmetto Road to Jasmine Drive	North
Florida Avenue from Madison Street to Jefferson Street	West
Jefferson Street from Florida Avenue to Main Street	South
George Street from Gulf Drive to Elm Street	South
Chapel Street from Kenwood Street to City limits	North
<u>Nebraska Avenue from Adams Street to Grand Boulevard</u>	<u>West</u>

SECTION 3. Signs. The city manager shall cause the placement of such signs deemed necessary and proper to inform the public of the prohibitions under this Ordinance.

SECTION 4. Enforcement. The provisions of this Ordinance shall be enforced as otherwise provided in the Code of Ordinances.

SECTION 5. Conflict with Other Ordinances and Codes. All ordinances or parts of ordinances of the City of New Port Richey, Florida, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

SECTION 6. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

SECTION 7. Effective Date. This ordinance shall take effect immediately upon its adoption as provided by law.

The foregoing Ordinance was duly read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this 3rd day of March, 2026, and read and adopted on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this 17th day of March, 2026.

ATTEST:

By: _____
Judy Meyers, MMC, City Clerk

By: _____
Alfred C. Davis, Mayor-Council Member

(Seal)

APPROVED AS TO FORM AND LEGALITY FOR
THE SOLE USE AND RELIANCE OF THE CITY
OF NEW PORT RICHEY, FLORIDA:

Timothy P. Driscoll, City Attorney CA Approved 2-12-26

79035


Tampa Bay Times

Published Daily

STATE OF FLORIDA } ss
COUNTY OF PASCO County

Before the undersigned authority personally appeared Deirdre Bonett who on oath says that he/she is a Legal Advertising Representative of the Tampa Bay Times a daily newspaper printed in St. Petersburg, in Pasco County, Florida that the attached copy of advertisement being a Legal Notice in the matter ORD 2026-2351 was published in said newspaper by print in the issues of 03/04/26 or by publication on the newspaper's website, if authorized.

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes. Affiant further says the said Tampa Bay Times is a newspaper published in Pasco County, Florida and that the said newspaper has heretofore been continuously published in said Pasco County, Florida each day and has been entered as a second class mail matter at the post office in said Pasco County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature of Affiant 
Sworn to and subscribed before me this **03/04/2026**

Signature of Notary of Public
Personally known or produced identification.
Type of identification produced _____




**CITY OF NEW PORT RICHEY
NOTICE OF PUBLIC HEARING
ORDINANCE NO. 2026-2351**

A public hearing will be held on the above titled ordinance at 6:00 pm or as soon as may be heard thereafter on Tuesday, March 17, 2026 in the Council Chambers at City Hall, 5919 Main Street, New Port Richey, Florida, 34652. The City Council will consider this ordinance's adoption into law upon its second and final reading on March 17, 2026. The ordinance in its entirety may be inspected at the City Clerk's Office, Second Floor, City Hall, 5919 Main Street, New Port Richey, during regular working hours. All interested parties may appear at the meeting and be heard with respect to this proposed ordinance, being particularly described as below.

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA, PROVIDING FOR THE PROHIBITION OF PARKING ON NEBRASKA AVENUE BETWEEN ADAMS STREET AND GRAND BOULEVARD; PROVIDING FOR AMENDMENT OF SECTION 23-46 OF CHAPTER 23 OF THE CODE OF ORDINANCES, PERTAINING TO ONE-WAY STREETS; PROVIDING FOR DESIGNATION OF NEBRASKA AVENUE BETWEEN ADAMS STREET AND GRAND BOULEVARD AS A ONE-WAY WESTERLY DIRECTION STREET; PROVIDING FOR THE POSTING OF APPROPRIATE SIGNS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

If a person decides to appeal any decision made by the above City Council with respect to any matter considered at such hearing, that person will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Judy Meyers, MMC
City Clerk
City of New Port Richey
March 4, 2026

79035



TO: City of New Port Richey City Council

FROM: Judy Meyers, City Clerk

DATE: March 17, 2026

RE: Board Re-Appointment: Dr. Donald Cadle, Jr., Land Development Review Board

REQUEST:

The request is for City Council to approve the re-appointment of Dr. Donald Cadle, Jr. as member of the Land Development Review Board.

DISCUSSION:

Dr. Donald Cadle, Jr. has been a valued member of the Land Development Review Board since 2013.

Dr. Cadle's current term expires as of April 6, 2026 therefore he has submitted his application seeking re-appointment to the Board for Council's review and consideration. If approved, Dr. Cadle's term will be for three years and will be up for renewal on April 6, 2029. Staff has verified that Dr. Cadle meets the requirements set forth in the City's Code to serve on this board.

RECOMMENDATION:

Staff requests that City Council approve the re-appointment of Dr. Donald Cadle, Jr. as member of the Land Development Review Board and accept the attached updated membership roster.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

- [Application - Dr. Donald Cadle, Jr.pdf](#)
- [LDRB Membership Roster.pdf](#)



City Board and Committee Re-Appointment Application

I, DONALD S. CAPLAN, SR do hereby submit my request for re-appointment to the:

- Cultural Affairs Committee (term length 2 years)
- Environmental Committee (term length 2 years)
- Firefighters Pension Board (term length 4 years)
- Flood Risk and Preparedness Public Information Committee (term length 1 or 2 years depending on appointment)
- Historic Preservation Board (term length 2 or 3 years depending on appointment)
- Land Development Review Board (term length 3 years)
- Library Advisory Board (term length 3 years)
- Parks and Recreation Advisory Board (term length 3 years)
- Police Pension Board (term length 4 years)

By signing this application, I certify that I meet the requirements set forth in the ordinance that governs the respected board or committee that I am a member of.

[Handwritten Signature]
Signature

1/19/2026
Date

DONALD S. CAPLAN, SR
Printed Name

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in continuing to volunteer with us. Please return the completed form back to Judy Meyers, City Clerk, City of New Port Richey, 5919 Main Street, New Port Richey, Florida, 34652. You may also send it via e-mail to meyersj@cityofnewportrichey.org. If you have any questions or need any further information please contact the City Clerk's Office at (727) 853-1021.

FOR INTERNAL USE ONLY

DATE CURRENT TERM EXPIRES/EXPIRED: 4/6/26



CITY OF NEW PORT RICHEY BOARDS/COMMITTEES Land Development Review Board

(7 members, 2 alternates, all City residents and registered voters. Three-year term.)

Purpose is to offer advisory opinions and recommendations to the City Council on matters involving the development of land in the City, including preparation and amendment of the Comprehensive Plan, the City's Land Development Code, and variances granted thereunder.

3-Year Term through:

1. Donald Ivan Cadle, Jr.
P.O. Box 2101
New Port Richey, FL 34652
(h) 727-849-6272
(w) 727-842-6052
(f) 727-843-8338
dicadlejr@hotmail.com

04/06/2029

2. John R. Grey
6728 River Road
New Port Richey, FL 34652
(h) 727-992-9800
(w) 727-849-2424
(f) 727-842-6596
john@figrey.com

09/01/2026

3. Daniel Maysilles
6134 Oakridge Avenue
New Port Richey, FL 34653
(h) 727-848-6315
(c) 727-514-3234
gatorx1@msn.com

09/01/2026

4. Robert (Bob) Smallwood
7124 Meighan Ct.
New Port Richey, FL 34652
(C) 267-5863
Smallwood.bob@gmail.com

02/03/2029

5. Beverly Barnett
7327 Burns Point Circle
New Port Richey, FL 34652
(h) 727-845-0864 (w) 727-841-6878
beverlybarnettlaw@gmail.com

01/07/2028

6. Allan Safranek, III
5431 Foley Square
New Port Richey, FL 34652
(h) 727-992-1292
allan3@tampabay.rr.com

12/03/2027

7. George Romagnoli
6235 Florida Avenue
New Port Richey, FL 34653
727-992-2755
pascohouser@gmail.com

04/16/2027

Alternates:

1. Mike Peters
6446 River Road
New Port Richey, FL 34652
727-992-8709
Mike6318@me.com

01/07/2028

2 Kelly Mothershead Timmons
6556 River Road
New Port Richey, FL 34652
813-843-2354
Jonesk296@gmail.com

06/03/2028

Staff Liaison: Dale Hall, Development Director
Robert Tefft, Senior Planner

3.06.00 - Creation of land development review board

The city council hereby creates the land development review board.

The purpose of the land development review board is to offer advisory opinions and recommendations to the city council on matters involving the development of land in the city, including preparation and amendment of the Comprehensive Plan, the city's Land Development Code, and variances granted thereunder.

(Ord. No. 1374, §§ 4, 5, 9-5-95)

3.06.01 - Duties and responsibilities.

The duties and functions of the land development review board are as follows:

1. The land development review board shall recommend to the city council the adoption of ordinances promoting orderly development in conformance with the adopted Comprehensive Plan. Such ordinances may include, but are not limited to, amendments to the adopted comprehensive plan, amendments to the city's Land Development Code, and changes to the Future Land Use and Zoning Map of the city. The land development review board shall fulfill all responsibilities bestowed on other sections of the Code on the board of adjustments and appeals or the planning and zoning board.
2. The land development review board shall serve as the New Port Richey Local Planning Agency, pursuant to the requirements of Florida Statutes and the Florida Administrative Code. The board shall fulfill the responsibilities of the local planning agency as set forth in the Florida Statutes and in the city's adopted comprehensive plan.
3. The land development review board shall conduct such public hearings as may be required in order to gather information necessary for the preparation of recommendations regarding the city's adopted comprehensive plan and its Land Development Code.
4. The land development review board shall fulfill all of the functions and responsibilities previously bestowed upon the board of adjustments and appeals concerning petitions for variances from the requirements of the Land Development Code or appeals of administrative decisions rendered by the city manager, the director of development services, the building official, or other administrative staff charged with the responsibility of interpreting and enforcing the New Port Richey Code. The land development review [board] shall have the power to conduct hearings and recommend decisions to the city council where it is alleged there is an error in any order requirement, decision, or determination by an administrative official in the enforcement of the Land Development Code. In conducting any hearing and in preparing any recommendation to the city council regarding the granting of variances, the board shall adhere to the procedure and guidelines set forth in chapter V of the city's Land Development Code.

(Ord. No. 1374, §§ 4, 5, 9-5-95)

3.06.02 - Membership.

1. There shall be seven (7) regular and two (2) alternate members comprising the land development review board. The two (2) alternates shall serve as a member in the absence of a regularly appointed member and shall attend all meetings. All members of the land development review board shall be resident electors of the City of New Port Richey. A quorum shall consist of four (4) members.
2. The initial appointment of members to serve on the land development review board will be completed so that four (4) members of the land development review board shall serve an initial term of two (2) years and three (3) members shall serve an initial term of one (1) year. Thereafter, all appointments shall be for three (3) year terms.
3. The city council shall select the members of the board by a majority vote of the city council. The city council, by a majority vote, may remove any member with, or without cause. Vacancies shall be filled from the alternate positions, if

available. Any board member or alternate who misses two (2) consecutive meetings shall be deemed to have resigned unless the absence is excused by the chairman prior to the meeting. The chairman shall notify the city clerk in writing of the member's resignation.

4. All members and alternates, as well as the public, shall have a voice pertaining to the business brought before the land development review board. Only members are entitled to vote on all proceedings. Alternate members may not vote unless taking the place of an absent member. Members of the board shall not vote if they have a conflict of interest pursuant to Florida Statutes.

(Ord. No. 1374, §§ 4, 5, 9-5-95; Ord. No. 1476, § 1, 2-2-99)

3.06.03 - Meetings.

The land development review board shall meet as needed to fulfill its responsibilities concerning hearings on variances and appeals of administrative decisions. In addition to scheduled hearings on variances and appeals, the land development review board will meet to conduct any public hearing required to fulfill the functions of a local planning agency as set forth in Florida Statutes or in the city's adopted comprehensive plan. In no event, shall the land development review board meet less frequently than once every ninety (90) days. Meetings shall be open to the public pursuant to section 286.001, Florida Statutes. The time, date, place and agenda of the meeting shall be placed by the city clerk in City Hall one (1) week prior to the meetings unless an emergency exists. All meetings shall be conducted in accordance with Robert's Rules of Order.

(Ord. No. 1374, §§ 4, 5, 9-5-95; Ord. No. 1476, § 1, 2-2-99)

3.06.04 - Officers.

The voting members of the land development review board shall elect one (1) of their members to serve as chairman, one (1) of their members to serve as vice chairman, and one (1) of their members to serve as ex officio secretary. The secretary shall record minutes for each meeting of the committee. The secretary shall keep the original copy of the minutes and furnish a copy of the minutes to the city clerk. The chairman shall submit an annual report to the city council.

(Ord. No. 1374, §§ 4, 5, 9-5-95; Ord. No. 1476, § 1, 2-2-99)

3.06.05 - Compensation.

The members of the board shall serve without compensation but may receive reimbursement for travel expenditures in accordance with the Florida Statutes.

(Ord. No. 1374, §§ 4, 5, 9-5-95)



TO: City of New Port Richey City Council

FROM: Judy Meyers, City Clerk

DATE: March 17, 2026

RE: Board Re-Appointment: Renee Tyner, Library Advisory Board

REQUEST:

The request is for City Council to approve the re-appointment of Renee Tyner to the Library Advisory Board.

DISCUSSION:

Ms. Renee Tyner has been a member of the Library Advisory Board since 2023. Her current term is due to expire on April 6, 2026 therefore she has submitted her application seeking re-appointment to the Board. If approved, Ms. Tyner's term will be for three years and will be up for renewal on April 6, 2029. Staff has verified that Ms. Tyner meets the requirements set forth in the ordinance to serve on this board.

RECOMMENDATION:

Staff recommends that City Council approve the re-appointment of Renee Tyner to the Library Advisory Board and accept the updated membership roster.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

- [Application - Renee Tyner.pdf](#)
- [Library Advisory Board Membership Roster.pdf](#)



City Board and Committee Re-Appointment Application

I, Renee Tyner do hereby submit my request for re-appointment to the:

- Cultural Affairs Committee (term length 2 years)
- Environmental Committee (term length 2 years)
- Firefighters Pension Board (term length 4 years)
- Flood Risk and Preparedness Public Information Committee (term length 1 or 2 years depending on appointment)
- Historic Preservation Board (term length 2 or 3 years depending on appointment)
- Land Development Review Board (term length 3 years)
- Library Advisory Board (term length 3 years)
- Parks and Recreation Advisory Board (term length 3 years)
- Police Pension Board (term length 4 years)

By signing this application, I certify that I meet the requirements set forth in the ordinance that governs the respected board or committee that I am a member of.

Renee Tyner
Signature

2-23-26
Date

Renee Tyner
Printed Name

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in continuing to volunteer with us. Please return the completed form back to Judy Meyers, City Clerk, City of New Port Richey, 5919 Main Street, New Port Richey, Florida, 34652. You may also send it via e-mail to meyersj@cityofnewportrichey.org. If you have any questions or need any further information please contact the City Clerk's Office at (727) 853-1021.

FOR INTERNAL USE ONLY

DATE CURRENT TERM EXPIRES/EXPIRED: 4/6/26



CITY OF NEW PORT RICHEY BOARDS/COMMITTEES Library Advisory Board

Three Year Term (9 Members: 7 must be City residents and 2 may be County residents)

1. Ronald Becker, Chair 06.16.2026
6822 Grand Boulevard (City resident)
New Port Richey, FL 34652
727-819-1278
Cell: 813-585-2286
rbecker@emeritus.rutgers.edu
2. Nicholas Pacini, Vice-Chairman 10.18.2028
6033 Illinois Ave. (City resident)
New Port Richey, FL 34653
847-508-0816
nicholas.pacini18@gmail.com
3. Nancy Cote 03.15.2028
4845 Rainbow Race (City resident)
New Port Richey, FL 34652
727-815-8737
Cell: 863-899-0657
nancycote1@verizon.net
4. Marcia Mihall 04.01.2028
7320 Oakshire Drive (County resident)
Port Richey, FL 34668
727-534-7664
Marcimihall14@gmail.com
5. Joan Nelson Hook, Esq., 06.03.2026
7210 Jasmin Drive (City resident)
New Port Richey, FL 34652
727-844-0024 (H)
727-842-1001 (W)
727-848-0602 (F)
jnh@elderlawcenter.com
6. Renee Tyner 04.06.2029
7326 Astor Drive (City resident)
New Port Richey, FL 34652

727-389-0788
Renbob48@yahoo.com

7. Cindy Cadle
6820 River Rd. (City resident)
New Port Richey, FL 34652
727-809-1017
Ceeceesfarm56@yahoo.com

11.04.2028

8. Carol Tietz
6325 Montana Ave. (City resident)
New Port Richey, FL 34652
727-809-3326
ctietz@otkidworks.com

01.06.2029

9. OPEN (City or Council resident)

Staff Liaison: Andi Figart

Sec. 2-213. Library advisory board.

The city council hereby creates the New Port Richey Library Advisory Board. The purpose of the library advisory board is to make recommendations to the library director and the city council concerning matters pertaining to the use of the library. The library advisory board may accept donations on behalf of the library.

Sec. 2-214. Duties and responsibilities.

The duties and functions of the library advisory board are as follows:

- (1) To advise and assist the library director with the long-range planning of the library;
- (2) To assist the library director in the preparation of policies and procedures for the library;
and
- (3) To submit reports to the library director and to the city council upon request.

Sec. 2-215. Membership.

(a) There shall be nine (9) members composing the library advisory board. At least seven (7) members shall be resident electors of the city, and two (2) members shall be residents of Pasco County. A quorum shall consist of five (5) members.

(b) The term of members serving on the library advisory board will be three (3) years. The city council shall select the board members by majority vote. The city council, by a majority vote, may remove any member with or without cause(c) A board member who misses two (2) consecutive meetings shall be deemed to have resigned unless the absence has been excused

by the chairperson prior to the meeting. The chairperson shall notify the city clerk of the member's resignation.

Sec. 2-216. Officers.

The voting members of the library advisory board shall elect one (1) of their members to serve as chairperson, one (1) of their members to serve as vice-chairperson, and one (1) of their members to serve as secretary.

Sec. 2-217. Voting authority.

All members of the library advisory board and the general public, shall have a voice pertaining to the business brought before the library advisory board. Only members of the board are entitled to vote on all proceedings. Members of the board shall not vote if they have a conflict of interest pursuant to Florida Statutes.

Sec. 2-218. Meeting schedule.

The library advisory board shall meet once every ninety (90) days, unless it determines to meet more frequently. Meetings shall be open to the public pursuant to F.S. section 286.011. The date, time, place and the agenda of the meeting shall be posted by the city clerk in city hall one (1) week prior to the meeting unless an emergency exists. All meetings shall be conducted in accordance with Robert's Rules of Order.

Sec. 2-219. Compensation.

The members of the library advisory board shall serve without compensation but may receive reimbursement for travel expenditures in accordance with Florida Statutes.

(Ord. No. 2021-2234, § 1, 9-21-2021)



TO: City of New Port Richey City Council
FROM: Colin Eichenmuller, Public Works Department
DATE: March 17, 2026
RE: Annual Sewer and Manhole Lining Rehabilitation Project

REQUEST:

The request from staff for City Council is to review and consider for approval the agreement and proposal from Inliner Solutions, LLC in the amount not to exceed \$174,159.57 for sanitary sewer gravity main rehabilitation. The agreement includes the same conditions and unit pricing as the current City of Hollywood IFB-001-23-OT. The usage of this contract and pricing is in accordance with the City's purchasing procedures and guidelines.

DISCUSSION:

As Council is aware, this type of project has been included annually in the Public Works Capital Improvement Program as a continual proactive approach to rehabilitate an aging infrastructure. This type of rehabilitation method has a considerable reduction in cost from traditional pipe laying construction because it eliminates the cost of restoration and allows the existing facilities to remain in place with no disruptions to the general public. For this project 2,702 LF of eight inch (8") and ten inch (10") cured-in-place-pipe (CIPP) will be installed.

Subsequent to Sewer Collections maintenance staff pipe inspections, severe deterioration of existing gravity mains have been identified in the neighborhoods. All of the gravity mains proposed to be lined have extensive cracking, infiltration of water, sand, and root intrusion. Further deterioration of the gravity mains identified could result in damage to streets and right of ways if not corrected. In addition, the current pipe conditions are the direct result of higher sewer lift station pump run times which increase the utilities operating and maintenance cost for equipment repair and treatment of the effluent.

RECOMMENDATION:

Approval of the "piggyback" agreement is recommended.

BUDGET/FISCAL IMPACT:

The annual program is identified in the City's current Capital Improvement Program

ATTACHMENTS:

- [25-26 Sewer Lining Agreement.pdf](#)

AGREEMENT FOR SEWER GRAVITY LINE REHABILITATION

THIS AGREEMENT is entered into on this ____ day of _____,2026, by and between the City of New Port Richey, Florida a Florida Municipal corporation (the City) and Inliner Solutions, LLC, a Florida Corporation with its principal place of business located at 2531 Jewett Lane, Sanford, FL 32771-1677 (Contractor).

WHEREAS, when in its best interest, the City may contract with vendors who were successful competitive bidders and subsequently entered into an agreement with other governmental entities pursuant to a "piggyback" procedure; and

WHEREAS, the City desires to conduct certain gravity line sewer rehabilitation as depicted on the Scope of Work attached as *Exhibit A* (the Project); and

WHEREAS, Contractor was the successful competitive bidder to the City of Hollywood **Invitation to Bid No. IFB-001-23-OT** rehabilitation of gravity main structures by liner system a copy of which is attached as *Exhibit B*(the IFB); and

WHEREAS, a copy of Contractor's bid, the bid tabulation, and City of Hollywood award is attached hereto as *Composite Exhibit C*; and

WHEREAS, Contractor represents and warrants that Contractor has acted at all times in accordance with the provisions of Florida law with respect to the IFB and its bid thereon; and

WHEREAS, as the successful competitive bidder to the IFB, Contractor entered into a contract with the Polk County, Florida which is attached hereto as *Exhibit D* (City of Hollywood Contract); and

WHEREAS, the Contractor is willing to perform the Project on the same terms as the City of Hollywood Contract; and

WHEREAS, the City and Contractor desire to enter into this Agreement to accomplish the Project on the same specifications as the City of Hollywood Contract.

NOW THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged by the parties hereto, the parties agree as follows:

1. The above recitals and all exhibits hereto are true and correct and incorporated herein by reference.

2. The terms and conditions of the City of Hollywood Contract are hereby incorporated into this Agreement by reference. Contractor shall complete the Project using the same design, specifications, and on the same terms and conditions as set forth in the City of Hollywood Contract, except as specifically modified herein and as depicted in **Exhibit A** to account for the particular details of the Project with the City. Such modifications shall not include a modification to the unit prices bid on the City of Hollywood Contract. Contractor's work on the Project shall be at the same

unit prices as the City of Hollywood Contract, but shall not exceed One Hundred Seventy Four Thousand One-Hundred Fifty-Nine Dollars and 57/100 (\$174,159.57)

3. All notices required or made pursuant to this Agreement shall be made in writing and sent by certified return receipt requested mail, addressed to the following:

To the City:

City of New Port Richey
Attention: Mr. Mayor
5919 Main Street
New Port Richey, FL34652

To Contractor:

Inliner Solutions LLC
2531 Jewett Lane
Sanford, FL 32771

With required copy to:

City of New Port Richey
Attention: Tim Driscoll
5919 Main Street
New Port Richey, Florida 34652

4. Either party may change its above noticed address by giving written notice to the other party in accordance with the notice requirements above.

5. The Parties represent and warrant that the persons executing this Agreement have full power and authority to bind their respective parties to the terms hereof.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first above written.

Attest:

CITY OF NEW PORT RICHEY:

Judy Meyers, City Clerk

Mayor

Approved as to form:

City Attorney

CONTRACTOR:

Print Name:

Title:



NEW PORT RICHEY PUBLIC WORKS

COMMITTED TO SERVICE

OUR MISSION: TO PROVIDE RESPONSIVE, PROFESSIONAL, AND COURTEOUS SERVICE TO THE PUBLIC

6132 PINE HILL ROAD • PORT RICHEY, FL 34652 • 727.841.4536

The Project (Scope of Work for New Port Richey)

The City of New Port Richey is on western coastal side of Florida, within the Tampa metro area, located in Pasco County and covers 5.5 square miles. The city has an aging infrastructure including the gravity line sanitary sewer utilities. There are currently 83.3 miles of sanitary sewer lines that the city maintains. With the proper inspections and proactive maintenance this can be and infrastructure that will last decades to come.

This project consists of various areas within the city with a total 2,702 feet of existing gravity lines. The areas are East Madison, Southeast, North River, and Sims Grant. Many of the lines are clay pipes that were installed many years ago. There are many faults on the piping joints allowing roots, sand, dirt and runoff water to infiltration the system causing extra pumping at lift stations.

Project Locations Summary

East Madison Neighborhood Scope

GL #	Address	Pipe Size	Length (LF)	Laterals
GL 1707	6134 Oak Ridge Ave	8" VCP	300 FT	9
GL 684	6108 Oak Ridge Ave	8" VCP	321 FT	11

Subtotal – Oak Ridge Ave:

- 621 Linear Feet
- 20 Laterals

GL 683 5703 Monroe St 8" VCP 147 FT 2

GL 685 6057 Monroe St 8" VCP 200 FT 1

GL 681 5703 Monroe St 8" VCP 292 FT 3

GL 682 6057 Monroe St 8" VCP 40 FT 0

Subtotal – Monroe St:

- 679 Linear Feet
- 6 Laterals



NEW PORT RICHEY PUBLIC WORKS

COMMITTED TO SERVICE

OUR MISSION: TO PROVIDE RESPONSIVE, PROFESSIONAL, AND COURTEOUS SERVICE TO THE PUBLIC

6 1 3 2 P I N E H I L L R O A D • P O R T R I C H E Y , F L 3 4 6 5 2 • 7 2 7 . 8 4 1 . 4 5 3 6

SE Neighborhood Scope

GL #	Address	Pipe Size	Length (LF)	Laterals
GL 1148	6338 Spring Flower Dr	8" VCP	91 FT	0
GL 1191	6338 Spring Flower Dr	8" VCP	361 FT	0

Subtotal – Spring Flower Dr:

- 452 Linear Feet
- 0 Laterals

North River and Sims Neighborhood

GL #	Location	Pipe Size	Length (LF)	Laterals
GL 1014	Cotee River Ave	8" Clay	175 FT	4
GL 1007	Cotee River Dr	8"	259 FT	2
GL 1008	Cedar Ln	10"	277 FT	4
GL 901	Washington Ave	8"	239 FT	4

Subtotal – Additional Locations:

- 961 Linear Feet
- 14 Laterals

Project Totals

Total Linear Footage:

2,702 Linear Feet

Total Laterals:

40 Laterals

Pipe Diameters:

- 8" Sewer Main
- 10" Sewer Main



NEW PORT RICHEY PUBLIC WORKS

COMMITTED TO SERVICE

OUR MISSION: TO PROVIDE RESPONSIVE, PROFESSIONAL, AND COURTEOUS SERVICE TO THE PUBLIC

6132 PINE HILL ROAD • PORT RICHEY, FL 34652 • 727.841.4536



East Madison



Southeast



NEW PORT RICHEY PUBLIC WORKS

COMMITTED TO SERVICE

OUR MISSION: TO PROVIDE RESPONSIVE, PROFESSIONAL, AND COURTEOUS SERVICE TO THE PUBLIC

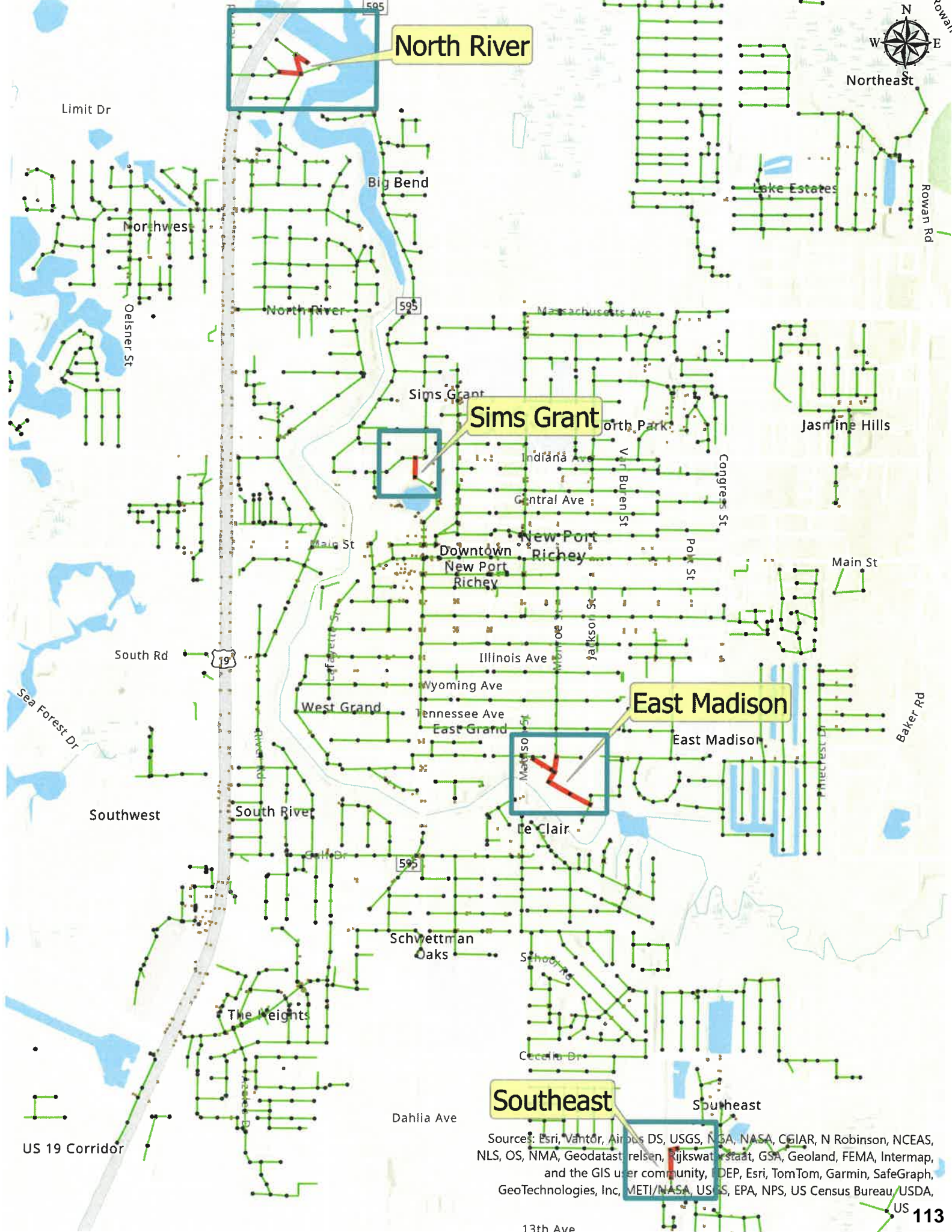
6132 PINE HILL ROAD • PORT RICHEY, FL 34652 • 727.841.4536



North River



Sims Grant



North River

Sims Grant

East Madison

Southeast

Sources: Esri, Vantor, Airbus DS, USGS, NOAA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastellen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap, and the GIS user community, IDEP, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc., METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, US



Inliner Solutions, LLC
FL26-013

February 3, 2026

City of New Port Richey - Public Works
Attn: Colin Eichenmuller
6132 Pine Hill Rd
Port Richey, FL 34668

Bid Proposal: 2026 NPR Lining Project – Added Lines
New Port Richey, FL
Cured In Place Pipe (CIPP)

Dear Colin,

Inliner Solutions, LLC is pleased to offer the following proposal pricing to provide cured in place rehabilitation services of the 8-Inch and 10-Inch sanitary sewer lines for the above referenced project. This pricing includes providing all labor, material, supervision, and equipment necessary to complete the scope of work as listed below.

Scope of work performed by Inliner Solutions, LLC:

1. Provide pre-work submittals.
2. Inliner Solutions, LLC will perform pre-rehab CCTV & cleaning (normal only). Two-wheel drive vehicle access to manholes is required for this work
3. CIPP rehabilitation to be completed per ASTM 1216 standards utilizing water or air inversion & water or steam curing methods.
4. Reinstatement of service laterals is via internal robotic cutter only (if required).
5. Inliner Solutions, LLC will perform post lining CCTV inspection upon completion of our CIPP to confirm rehab work.
6. CIPP rehabilitation pricing is based on completing diameters & associated quantities as listed in this proposal's schedule of values. Any change in overall or segmental length, diameters or liner thickness could result in pricing changes.
7. Demobilize all construction equipment and clean-up of all identifiable debris generated by Inliner Solutions, LLC crew(s).
8. Proposal includes costs for one mobilization. Additional mobilizations could result in additional charges.

Inliner Solutions, LLC proposes to complete the above scope of services for the prices listed below:

Item No.	Description	Qty	Unit	Unit Price	Total
3	Install CIP liner, 8-inch diameter (8'-12' depth)	910	LF	\$47.38	\$43,115.80
4	Install CIP liner, 8-inch diameter (12'-16' depth)	1,515	LF	\$47.38	\$71,780.70
6	Install CIP liner, 10-inch diameter (8'-12' depth)	277	LF	\$52.53	\$14,550.81
24	Sewer main cleaning and TV inspection (6"-12")	2,702	LF	\$5.15	\$13,915.30
46	Traffic control - flagman, each	144	HR	\$96.82	\$13,942.08
51	Undefined Allowance, Undefined Conditions (Mobilization, Dump Fees, Equipment Rentals)	1	LS	\$16,854.88	\$16,854.88
				Total	\$174,159.57

This pricing does **not** include the cost for the following:

1. Furnishing Bid, Performance, or Payment Bonds
2. Prevailing wages (none provided).
3. This proposal pricing does not include Inliner Solutions, LLC being signatory to any outside labor agreement. This includes any reference to union, project labor, or similar agreements. Any outside project labor agreement must be explicitly provided to Inliner Solutions, LLC during the proposal process.
4. Heavy pipe cleaning, including but not limited to grease, roots, tuberculation removal, mechanical cleaning, debris disposal, dump site, etc.
5. Owner is responsible for providing adequate upstream & downstream access to proposed lines, including but not limited to precast removal/replacement, access/easement clearing, roads, staging, & inversion areas, etc. (should it be required). Inliner Solutions, LLC and/or its subcontractors must be able to set up over each manhole.
6. Erosion or site control including plans, permits, implementation, inspection, etc.
7. Reinstatement of service laterals (other than by internal means only) or lateral rehabilitation or service reconnections of any kind, including but not limited to pipe bursting or open cut replacement.
8. Dewatering, grouting, monitoring, point repairs (internal or open cut), new installation, structure modification, etc. to be handled by Others if required.
9. This quote includes up to (1) 4" trash pump & 400' of lay flat discharge hose to bypass normal flow conditions within the Inliner Solutions, LLC work-zone. Any additional equipment will be priced separately or provided by Others.
10. Traffic control outside of temporary signs & cones.
11. Testing outside of material physical properties.
12. Site restoration of any kind including but not limited to grading, grassing, concrete, or asphalt work.
13. Any permits or fees, including fees for water source for pipe cleaning or CIPP. Source and any associated fees to be provided by Others.
14. Changes in pipe diameter, quantities, liner thickness, or lengths (overall or segmental) could result in pricing changes. Pricing based on completing all listed quantities in one mobilization.
15. Costs for site specific training/badging (safety, security, or otherwise).
16. Any work not specifically detailed in this proposal.

17. This proposal pricing does not include Inliner Solutions, LLC being signatory to any outside labor agreement. This includes any reference to union, project labor, or similar agreements. Any outside project labor agreement must be explicitly provided to Inliner Solutions, LLC during the proposal process.
18. Pricing firm for 30 days from date of this proposal. This proposal shall become an exhibit or attachment to any contractual agreement. After expiration, this proposal is deemed invalid or subject to adjustment and reissued accordingly.
19. Proposal pricing based on net 45-day net payment terms from the date of invoice, with no retainage held.

Thank you for the opportunity to offer you this proposal. Should you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,
Inliner Solutions, LLC

Cristina Ribaudó

Cristina Ribaudó
Junior Estimator



Legislation Text

File #: R-2025-192, Version: 1

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Renewal Of The Existing Unit Price Contract With Inliner Solutions, LLC For Cured In Place Pipe Lining To Reduce Inflow And Infiltration Into The Wastewater Collection System In An Amount Up To \$1,900,000.00.

Infrastructure & Facilities

Staff Recommends: Approval of the attached Resolution.

Explanation:

The City is responsible for continually assessing and ensuring the functionality of the wastewater collection system, including 85 lift stations and over 280 miles of sewer mains. The Department of Public Utilities (“Department”) has a long-standing program to reduce the inflow and infiltration (“I&I”) of storm and groundwater into the wastewater collection system. This program includes the repair and replacement of manholes and other wastewater collection system components.

On May 3, 2023, pursuant to Resolution No. R-2023-124, the City Commission authorized the execution of a unit price contract with Inliner Solutions, LLC (“Inliner”) in the amount of \$1,000,000.00 for I&I Program - Cured-In-Place Pipe Lining (“CIPP”), a method to reduce I&I into sewer pipes. The existing contract with Inliner was for an initial term of one year, with two optional one-year renewal terms. On June 18, 2024, pursuant to Resolution No. R-2024-196, the City Commission authorized the renewal of the unit price contract with Inliner for I&I Program - Cured In Place Pipe Lining in the amount of \$900,000.00.

On June 21, 2023, the City Commission passed and adopted Resolution No. R-2023-188, approving a professional services agreement with Hazen and Sawyer, P.C. (“H&S”) to provide engineering services related to the I&I program. H&S is in the process of conducting I&I project prioritization and recently recommended work, including CIPP lining, in six sewer basins as urgent projects. Based on the H&S preliminary findings, it is estimated that these urgent projects can be accomplished with a task budget of approximately \$1,200,000.00 for CIPP lining under this contract.

The Department is currently operating under Consent Order Number 21-0392, issued to the City by the Florida Department of Environmental Protection, making compliance an even

greater concern. The Department, therefore, deems it prudent to renew the unit price contract with Inliner, to cover the documented issues, as well as any additional necessary work, for an increased contract amount of up to \$1,900,000.00.

This agenda item seeks the City Commission's approval and authorization by the appropriate City officials to execute the second of the two renewal terms with Inliner for a one-year period for construction services related to I&I Program - CIPP in an amount of up to \$1,900,000.00.

The contract is to be renewed for an additional 365 days from the expiration date of the original agreement.

Fiscal Impact:

Funding for this project was included in the amended FY 2025 Capital Improvement Plan, and is available in account numbers 442.409901.53600.563010.000712.000.000 and 442.409903.53600.563010.000712.000.000.

Department of Public Utilities staff will manage this project. No additional staff are needed as a result of this project.

Recommended for inclusion on the agenda by:

Feng ("Jeff") Jiang, Assistant Director, Department of Public Utilities
Vincent Morello, Director, Department of Public Utilities
Chris O'Brien, Director of Public Safety

Exhibit A

R-2023-124

CITY OF HOLLYWOOD
CONTRACT DOCUMENTS AND SPECIFICATIONS
FOR
**INFLOW/INFILTRATION (I/I) PROGRAM –
CURED-IN-PLACE PIPE LINING
(Project No. 7103A)**

May 2023



Prepared by:

ENGINEERING AND CONSTRUCTION SERVICES DIVISION

1621 N 14th Avenue
PO Box 229045
Hollywood, FL 33022-9045

SECTION I – INTRODUCTION

1.1 **Purpose**

The City of Hollywood, Florida (City) is seeking bids from qualified and experienced firms, hereinafter referred to as the Contractor or Bidder, to provide work under this Contract consists of furnishing all labor, materials and equipment to install and replace Cure-In-Place Pipe Lining located in several sanitary sewer basins. This project will contribute to the reduction of inflow and infiltration to the City's sanitary sewer, for the City, in accordance with the terms, conditions, and specifications contained in this solicitation. Responses to this solicitation are due by **November 29, 2022, by 3:00 PM EST**, and will be opened in a virtual public setting on **November 29, 2022, at 3:00PM EST** at **<https://cohfl.webex.com/>**.

Submittals shall be received electronically through www.OpenGov.com.

Submittals shall be considered an offer on the part of the bidder, which offer shall be deemed accepted upon approval of the City, and in case of default, the City reserves the right to accept or reject any or all bids, to waive irregularities and technicalities, and request new bids/proposals. The City also reserves the right to award any resulting agreement as it deems will best serve the interests of the city.

1.2 **Pre-bid Conference (Non-Mandatory)**

There will be a non-mandatory pre-bid conference for this solicitation. Attendance is strongly recommended for all Contractors to attend the pre-bid conference to receive information that may be critical to their understanding of this project. Meeting date and time will be **Wednesday, November 2, 2022 at 10:00 a.m.** The meeting will be via Webex: **<https://cohfl.webex.com/cohfl/j.php?MTID=m5401ea9ba26a0fc8cb95633fc114ad18>**

Please keep in mind that site visits at other times might not be available. It is the sole responsibility of the Contractor to become familiar with the scope of the City's requirements prior to submitting a bid. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a bid will be considered evidence that the Bidder has familiarized themselves with the nature and extent of the work, equipment, materials, and labor required.

1.3 **OpenGov**

The City of Hollywood uses OpenGov (www.opengov.com) to administer the competitive solicitation process, including but not limited to soliciting bids, issuing addenda, posting results and issuing notification of an intended decision.

The City shall not be responsible for a Bidders inability to submit a bid by the bid end date and time for any reason, including issues arising from the use of OpenGov.

1.4 **Point of Contact**

For information concerning procedures for responding to this solicitation, contact the Point of Contact within the Office of Procurement Services, Otis J. Thomas, Senior Purchasing Agent at othomas@hollywoodfl.org or by phone at (954) 921-3224, or Staci Alli, Office Assistant I at salli@hollywoodfl.org or by phone at 954-921-3222. Such contact is to be for clarification purposes only. All questions must be submitted in writing via OpenGov by **November 22, 2022, by 5:00 PM EST** in order to receive a response.

Project Manager: Donnelly Chin, Department of Public Utilities, email: dchin@hollywoodfl.org or by phone: (954) 921-3930.

For information concerning technical specifications, please utilize the question / answer feature provided by OpenGov at www.opengov.com. Questions of a material nature must be received prior to the cut-off date specified in the solicitation schedule. Material changes, if any, to the scope of services or bidding procedures will only be transmitted by written addendum. (See addendum section of OpenGov Site). Bidders please note: No part of your bid can be submitted via FAX. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a bid will be considered evidence that the Bidder has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire bid response must be submitted in accordance with all specifications contained in this solicitation. The questions and answers submitted in OpenGov shall become part of any contract that is created from this solicitation.

It is the sole responsibility of the Bidder to ensure that their bid is submitted electronically through OpenGov at www.opengov.com.

1.5 Cone of Silence

The City of Hollywood City Commission adopted Ordinance No. O-2007-05, which created Section 30.15(F) imposing a Cone of Silence for certain City purchases of goods and Services.

The Cone of Silence refers to limits on communications held between vendors and vendor's representatives and City elected officials, management and staff during the period in which a Formal Solicitation is open.

The Ordinance does allow potential vendors or vendor's representatives to communicate with designated employees for the limited purpose of seeking clarification or additional information. The names and contact information of those employees that may be contacted for clarification or additional information are included in the solicitation.

The Cone of Silence does not prohibit a vendor or vendor's representative from communicating verbally, or in writing with the City Manager, the City Manager's designee, the City Attorney or the City Attorney's designee on those procurement items to be considered by the City Commission.

The Cone of Silence does not prohibit a vendor or vendor's representative from making public presentations at a duly noticed pre-bid conference or duly noticed evaluation committee meeting or from communicating with the City Commission during a duly noticed public meeting.

The Cone of Silence shall be imposed when a formal competitive solicitation has been issued and shall remain in effect until an award is made, a contract is approved, or the City Commission takes any other action which ends the solicitation.

To view the Cone of Silence, go to the City of Hollywood Code of Ordinance online, and view [Section 30.15F](#).

All communications regarding this bid should be sent in writing to the Procurement Services Division as identified in this bid.

END OF SECTION

SECTION III - SCOPE OF SERVICES

3.1 Project Description

Work under this Contract consists of furnishing all labor, materials and equipment to install and replace Cure-In-Place Pipe Lining located in several sanitary sewer basins. This project will contribute to the reduction of inflow and infiltration to the City's sanitary sewer.

The Contractor agrees to cooperate and work with other projects in the same construction area.

3.2 Technical Specifications

Refer to Attachment D.

3.3 Contractor Qualifications

The contract will be awarded only to a responsive contractor qualified by experience to do the Work specified. The bidder shall submit, prior to award of contract, satisfactory evidence of his experience in like Work and that he or she is fully prepared with the necessary organization, capital, equipment and machinery to complete the Work to the satisfaction of the City within the time limit stated. In addition to the above, the Contractor shall satisfy the following criteria:

1. The Bidder shall have successfully completed a minimum of three (3) projects demonstrating experience with cured-in-place pipe lining. These projects shall have been performed within the past two (2) years from the date of the Invitation to Bid.

Form 15 – Information Required from Bidders, shall be completed fully and accurately by the Contractor and submitted with the bid. Information included on the questionnaire will be used in evaluating the qualifications of the Contractor. The City reserves the right to request additional information not identified on the questionnaire.

3.4 Subcontractors

For the City to be assured that only competent and qualified subcontractors will be employed on this project, each Bidder shall submit in the bid a list of the subcontractors performing work on this project. This subcontractors list shall include each firm's name, address, telephone number, contact person and work to be performed. Subcontractors shall be properly registered or licensed with the State of Florida, Broward County and the City of Hollywood. Subcontractors shall, in the City's opinion, be qualified both technically and financially to perform the work.

The City reserves the right to reject any subcontractor who is deemed by the City to be unacceptable technically or financially, or has previously performed work which the City believes to be unsatisfactory. No change may be made to this list of subcontractors by the Contractor, before or after contract award, without the express written consent of the City.

If, prior to award, the City rejects any subcontractor, the Contractor shall be afforded the opportunity to submit qualifications for an alternate subcontractor with no attendant increase in the base lump sum bid amount, adjustment of contract time or alteration of the bid documents. Such qualifications will be due within ten (10) days of receipt of notification of subcontractor rejection. Failure to submit an acceptable alternate subcontractor may result in rejection of the bid. In this event, the bid bond shall be returned to Contractor without claim by the City and with forfeiture of all claim rights by the Contractor.

3.5 Deliverables and Objectives

Refer to Attachment B General Conditions, Attachment C Supplementary General Conditions, and Attachment D Technical Specifications.

- 3.6 Project Schedule / Timeline**
Refer to Attachment C, Supplementary conditions, Section 1, Project Schedule.
- 3.7 Questions**
Refer to Form 15, Information Required from Bidders.
- 3.8 Substantial Completion**
Refer to Attachment C, Supplementary conditions, Section 1, Project Schedule.

END OF SECTION

FORM 1

SUBMITTAL CHECKLIST FORM

The items below are required components of your solicitation response in order for your bid/proposal/submittal to be considered responsive and responsible. Please complete and submit this submittal checklist form as the cover page of your submittal with all of the items below in the order listed.

Please indicate Yes or No in the "Submitted (Yes/No)" column below to indicate which required components were provided with your submittal.

Submitted (Yes/No)	Required Bid Components
	This Submittal Checklist Form completed and included as the cover page of your submittal.
	A Table of Contents that clearly identifies each section and page number of your submittal.
	Information and/or documentation that addresses and/or meets the requirements outlined in Section III – Scope of Work/Services, including any procedural or technical enhancements/innovations which do not materially deviate from the objectives or required content of the Scope of Work/Services.
	Forms (Completed) Form 1 Submittal Checklist Form* Form 2 Acknowledgement and Signature Page Form 3 Bid Form* Form 4 Vendor Reference Form* Form 5 Hold Harmless and Indemnity Clause Form 6 Non-Collusion Affidavit Form 7 Sworn Statement...Public Entity Crimes Form 8 Certifications Regarding Debarment... Form 9 Drug-Free Workplace Program Form 10 Solicitation, Giving, and Acceptance... Form 11 W-9 (Request for Taxpayer Identification) Form 12 Trench Safety Form Form 13 Bid Guaranty Form Form 14 List of Subcontractors
	Certificate(s) of insurance that meet the requirements of Section 2.17
	Proof of State of Florida Sunbiz Registration

This checklist is only a guide, please read the entire solicitation to ensure that your submission includes all required information and documentation.

FORM 2

ACKNOWLEDGMENT AND SIGNATURE PAGE

This form must be completed and submitted by the date and the time of bid opening.

Legal Company Name (include d/b/a if applicable): Inliner Solutions, LLC

If Corporation - Date Incorporated/Organized: May 2002 Federal Tax Identification Number: 01-0684682

State Incorporated/Organized: Indiana

Company Operating Address: 2531 Jewett Lane

City: Sanford State: FL Zip Code: 32771

Remittance Address (if different from ordering address):

City: _____ State: _____ Zip Code: _____

Company Contact Person: Daniel Banken Email Address: daniel.banken@gcinc.com

Phone Number (include area code): 407.472.0014 Fax Number (include area code): 407.472.0097

Company's Internet Web Address: na

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER/PROPOSER CERTIFIES ACCEPTANCE OF THE TERMS, CONDITIONS, SPECIFICATIONS, ATTACHMENTS AND ANY ADDENDA. THE BIDDER/PROPOSER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER/PROPOSER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR THE PERIOD OF TIME STATED IN THE SOLICITATION.

Bidder/Proposer's Authorized Representative's Signature:  Date: 11/29/2022

Type or Print Name: Daniel Banekn, Area Director

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF BIDDER/PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID/PROPOSAL NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY BID/PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER/PROPOSER TO THE TERMS OF ITS OFFER.

Inliner Solutions, LLC

Item No.	Description	Quantity	Unit	Unit Price	Total
1	Install CIP liner, 6-inch diameter gravity mains and reinstate laterals (up to 8 feet in depth)	1,000	L.F.	\$46.00	\$46,000.00
2	Install CIP liner, 8-inch diameter gravity mains and reinstate laterals (up to 8 feet in depth)	12,000	L.F.	\$47.00	\$564,000.00
3	Install CIP liner, 8-inch diameter gravity mains and reinstate laterals (8 to 12 feet in depth)	4,000	L.F.	\$46.00	\$184,000.00
4	Install CIP liner, 8-inch diameter gravity mains and reinstate laterals (12 to 16 feet in depth)	4,000	L.F.	\$46.00	\$184,000.00
5	Install CIP liner, 10-inch diameter gravity mains and reinstate laterals (up to 8 feet in depth)	2,000	L.F.	\$51.00	\$102,000.00
6	Install CIP liner, 10-inch diameter gravity mains and reinstate laterals (8 to 12 feet in depth)	2,000	L.F.	\$51.00	\$102,000.00
7	Install CIP liner, 10-inch diameter gravity mains and reinstate laterals (12 to 16 feet in depth)	2,000	L.F.	\$51.00	\$102,000.00
8	Install CIP liner, 12-inch diameter gravity mains and reinstate laterals (Up to 8 feet in depth)	2,000	L.F.	\$55.00	\$110,000.00
9	Install CIP liner, 12-inch diameter gravity mains and reinstate laterals (8 to 12 feet in depth)	2,000	L.F.	\$59.00	\$118,000.00
10	Install CIP liner, 12-inch diameter gravity mains and reinstate laterals (12 to 16 feet in depth)	2,000	L.F.	\$59.00	\$118,000.00
11	Install CIP liner, 15-inch diameter gravity mains and reinstate laterals(up to 12 feet in depth)	4,500	L.F.	\$74.00	\$333,000.00
12	Install CIP liner, 15-inch diameter gravity mains and reinstate laterals(12 to 16 feet in depth)	4,500	L.F.	\$74.00	\$333,000.00
13	Install CIP liner, 18-inch diameter gravity mains and reinstate laterals(up to 12 feet in depth)	1,000	L.F.	\$86.00	\$86,000.00
14	Install CIP liner, 18-inch diameter gravity mains and reinstate laterals(12 to 16 feet in depth)	1,000	L.F.	\$91.00	\$91,000.00
15	Install CIP liner, 24-inch diameter gravity mains and reinstate laterals (up to 12 feet in depth)	1,500	L.F.	\$133.00	\$199,500.00
16	Install CIP liner, 24-inch diameter gravity mains and reinstate laterals (12 to 16 feet in depth)	1,500	L.F.	\$142.00	\$213,000.00
17	Grout lateral annular space	15	E.A.	\$407.00	\$6,105.00
18	Recut lateral insufficiently reinstated by others	10	E.A.	\$827.00	\$8,270.00
19	Grout annular space following recut of lateral insufficiently reinstated by others	10	E.A.	\$407.00	\$4,070.00
20	Install T-liner in 8-inch to 12-inch mains with 4-inch to 6-inch laterals., all depths (includes 25 feet of lateral)	10	E.A.	\$4,821.00	\$48,210.00
21	Install T-liner in 15-inch to 18-inch mains with 4-inch to 8-inch laterals., all depths (includes 25 feet of lateral)	10	E.A.	\$6,826.00	\$68,260.00

22	Install T-Liner in 4 inch to 6 inch laterals, all depths (per linear foot beyond 25 feet of laterals)	50	L.F.	\$110.00	\$5,500.00
23	Transitional liner 6-inch to 4-inch	10	E.A.	\$871.00	\$8,710.00
24	Sewer main cleaning and TV inspection (6-inch through 12-inch)	40,000	L.F.	\$5.00	\$200,000.00
25	Sewer main cleaning and TV inspection (15-inch through 24-inch)	20,000	L.F.	\$6.00	\$120,000.00
26	Sewer lateral cleaning and TV inspection from main (up to 30 feet)	10	E.A.	\$378.00	\$3,780.00
27	Sewer lateral cleaning and TV inspection from cleanout (up to 30 feet)	10	E.A.	\$320.00	\$3,200.00
28	Mechanical root or grease removal (12-inch and smaller)	1,000	L.F.	\$9.00	\$9,000.00
29	Mechanical tuberculation/concrete removal (12-inch and smaller)	2,000	L.F.	\$76.00	\$152,000.00
30	Protruding service connection removal by internal means	10	E.A.	\$1,354.00	\$13,540.00
31	Cleanout installation in grass area (up to 5 feet in depth)	5	E.A.	\$2,614.00	\$13,070.00
32	Cleanout installation in asphalt area (up to 5 feet in depth)	5	E.A.	\$2,730.00	\$13,650.00
33	Cleanout installation in concrete area (up to 5 feet in depth)	5	E.A.	\$2,846.00	\$14,230.00
34	Cleanout installation (open trench)	5	E.A.	\$5,112.00	\$25,560.00
35	Work in rear-yard easement (where required for items 1 through 13)	20	E.A.	\$39.00	\$780.00
36	Bypass pumping (6- inch through 12-inch sewer)	10	DAY	\$116.00	\$1,160.00
37	Bypass pumping (15- inch through 24-inch sewer)	25	DAY	\$581.00	\$14,525.00
38	Roadway replacement with 2-inch asphalt (two 1-inch lifts)	6,000	S.Y.	\$70.00	\$420,000.00
39	Asphalt pavement overlay (1-inch thick)	2,500	S.F.	\$12.00	\$30,000.00
40	Limerock base (up to 12-inch thick)	1,000	C.Y.	\$17.00	\$17,000.00
41	Concrete sidewalk replacement (4 inch thick)	200	S.F.	\$21.00	\$4,200.00
42	Concrete curb and gutter replacement	100	L.F.	\$52.00	\$5,200.00
43	Asphalt driveway replacement	200	S.F.	\$12.00	\$2,400.00
44	Concrete driveway replacement (6 inch thick)	200	S.F.	\$17.00	\$3,400.00
45	Sod replacement (Type: St. Augustine)	2,500	S.F.	\$6.00	\$15,000.00
46	Traffic control - flagman, each	80	HR	\$94.00	\$7,520.00
47	Traffic control - arrow board, each	50	DAY	\$754.00	\$37,700.00
48	Traffic control - barricade, each	400	DAY	\$15.00	\$6,000.00
49	Work in rear-yard easement (where required for items 33 through 34)	15	E.A.	\$523.00	\$7,845.00
50	Expedited mobilization	1	E.A.	\$5,644.00	\$5,644.00
51	Undefined Allowance, cost allowance for work as directed by Engineer and upon authorization by the City of Hollywood Director of Public Utilities due to undefined conditions.	1	L.S.	\$200,000.00	\$200,000.00
52	Crew hourly rate to address utility conflicts	160	HR	\$705.00	\$112,800.00
53	Indemnification	1	L.S.	\$10.00	\$10.00
GRAND TOTAL BID PRICE					\$4,493,929.00

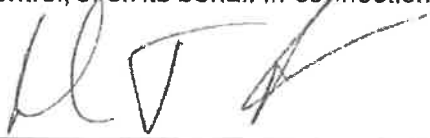
FORM 5

HOLD HARMLESS AND INDEMNITY CLAUSE

Inliner Solutions, LLC

(Company Name and Authorized Signature, Print Name)

the contractor, shall indemnify, defend and hold harmless the City of Hollywood, its elected and appointed officials, employees and agents for any and all suits, actions, legal or administrative proceedings, claims, damage, liabilities, interest, attorney's fees, costs of any kind whether arising prior to the start of activities or following the completion or acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the contractor, or anyone acting under its direction, control, or on its behalf in connection with or incident to its performance of the contract.



Daniel Banken

Signature

Printed Name

Inliner Solutions, LLC

Area Director

Name of Company

Title

FORM 6

NON-COLLUSION AFFIDAVIT

STATE OF: Florida

COUNTY OF: Seminole, being first duly sworn, deposes and says that:

- (1) He/she is Area Director of Inliner Solutions, LLC, the Proposer that has submitted the attached Proposal.
- (2) He/she has been fully informed regarding the preparation and contents of the attached Proposal and of all pertinent circumstances regarding such Proposal;
- (3) Such Proposal is genuine and is not a collusion or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Proposer, firm or person to submit a collusive or sham Proposal in connection with the contractor for which the attached Proposal has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices, profit or cost element of the Proposal price or the Proposal price of any other Proposer, or to secure an advantage against the City of Hollywood or any person interested in the proposed Contract; and
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.



Signature

Inliner Solutions, LLC

Name of Company

Daniel Banken

Printed Name

Area Director

Title

FORM 7

SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a) FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS

1. This form statement is submitted to the City of Hollywood by Daniel Banken, Area Director for Inliner Solutions, LLC
(Print individual's name and title) (Print name of entity submitting sworn statement) whose
business address is 2531 Jewett Ln. Sanford, FL 32771
and if applicable its Federal Employer Identification Number (FEIN) is 01-0684682. If the
entity has no FEIN, include the Social Security Number of the individual signing this sworn
statement.

2. I understand that "public entity crime," as defined in paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misinterpretation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in an federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that "Affiliate," as defined in paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime, or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that "person," as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

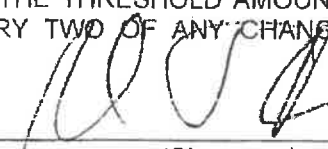
X Neither the entity submitting sworn statement, nor any of its officers, director, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime, but the Final Order entered by the Hearing Officer in a subsequent proceeding before a Hearing Officer of the State of the State of Florida,

Division of Administrative Hearings, determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the Final Order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THAT PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017 FLORIDA STATUTES FOR A CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



(Signature)

Sworn to and subscribed before me this 29th day of November, 2022.

Personally known X _____

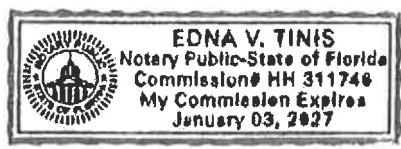
Or produced identification _____ Notary Public-State of Florida

(Type of identification) my commission expires 01/03/2027

Edna V Tinis

(Printed, typed or stamped commissioned name of notary public)

Edna V Tinis



FORM 8

CERTIFICATIONS REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

Applicant Name and Address:

Inliner Solutions, LLC

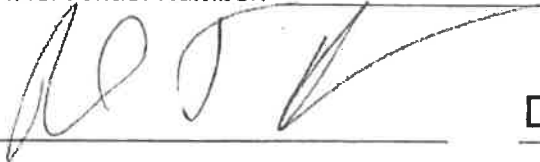
2531 Jewett Ln.

Sanford, FL 32771

Application Number and/or Project Name:

IFB-001-23-OT INFLOW/INFILTRATION (I/I) PROGRAM – CURED-IN-PLACE PIPE LINING ECSD Project No. 7103A

Applicant IRS/Vendor Number: 01-0684682



Daniel Banken

Signature

Printed Name

Inliner Solutions, LLC

Area Director

Name of Company

Title

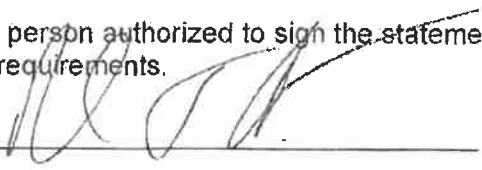
FORM 9

DRUG-FREE WORKPLACE PROGRAM

IDENTICAL TIE PROPOSALS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie proposals will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program (if such is available in the employee's community) by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of these requirements.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Signature

Inliner Solutions, LLC

Name of Company

Daniel Banken

Printed Name

Area Director

Title

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Inliner Solutions, LLC</p> <p>2 Business name/disregarded entity name, if different from above</p> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ C</p> <p style="font-size: x-small;">Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p style="font-size: x-small;">(Applies to accounts maintained outside the U.S.)</p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions. 4520 North State Road 37</p> <p>6 City, state, and ZIP code Orleans, IN 47452</p> <p>7 List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
0	1	-	0	6	8	4	6	8	2

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 3-31-2022
------------------	----------------------------	-------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1099 (home mortgage interest), 1099-E (student loan interest), 1099-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. Individual. Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. Sole proprietor or single-member LLC. Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. Partnership, LLC that is not a single-member LLC, C corporation, or S corporation. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. Other entities. Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a) J—

A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS Individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. **Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.
2. **Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.
3. **Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.
4. **Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).
5. **Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ³
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ³
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

*Note: The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN.
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-368-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/identityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

FORM 12

TRENCH SAFETY

This form must be completed and signed by the Respondent.

Failure to complete this form may result in the solicitation being declared non-responsive.

Respondent acknowledges that the Florida Trench Safety Act, Section 553.60 et. seq., which became effective October 1, 1990, shall be in effect during the period of construction of the project. The respondent by signing and submitting the solicitation is, in writing, assuring that it will perform any trench excavation in accordance with applicable trench safety standards. The respondent further identifies the following separate item of cost of compliance with the applicable trench safety standards as well as the method of compliance:

Method of Compliance

Cost

Total \$ 0

Respondent acknowledges that this cost is included in the applicable items of their submittal and in the Grand Total Solicitation Price. Failure to complete the above will result in the solicitation being declared non-responsive.

The Respondent is, and the Owner and Engineer are not, responsible to review or assess Respondent's safety precautions, programs or costs, or the means, methods, techniques or technique adequacy, reasonableness of cost, sequences or procedures of any safety precaution, program or cost, including but not limited to, compliance with any and all requirements of Florida Statute Section 553.60 et. seq. cited as the "Trench Safety Act." Respondent is, and the owner and Engineer are not, responsible to determine if any safety related standards apply to the project, including but not limited to, the "Trench Safety Act."

Edna D. Tinis
Witness Signature

Edna Tinis

Witness Printed Name

2531 Jewett Ln. Sanford, FL 32771

Witness Address

11/29/2022

Date

[Signature]
Contractor's Signature

Daniel Banken

Printed Name

Area Director

Title

11/29/2022

Date

- END OF SECTION -



Inliner Solutions
4520 North State Road 37
Orleans, IN 47452

812.865.3232

November 28, 2022

City of Hollywood
2600 Hollywood Boulevard
Hollywood, FL 33020-4807

Re: IFB-4753-22-OT INFLOW/INFILTRATION (I/I) PROGRAM – CURED-IN-PLACE PIPE
LINING ECSD Project No. 7103A Bids on 11/29/2022

My name is Denise C. McClanahan, and I am Executive Vice President of Inliner Solutions, LLC. I am authorized to negotiate, execute and/or attest electronic and paper documents and contracts necessary for the conduct of the Company's affairs with respect to the submission and execution of construction project bids, bid proposals, bid addenda and all other bid-related documents prepared and submitted on behalf of the Company relating to any and all domestic construction projects arising out of the Company's operations.

Further, under Company policy, I am authorized to and hereby delegate my authority to bind the Company to Daniel Banken, Area Director with the Company, for the purpose of submitting a bid for the above-referenced project.

Sincerely,

Denise C. McClanahan
Executive Vice President
Inliner Solutions, LLC.



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

CONSTRUCTION INDUSTRY LICENSING BOARD

THE UNDERGROUND UTILITY EXCAVATION CO HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SUNDERMAN, JOHN ROGER

INLINER SOLUTIONS, LLC
605 SW CHANNEL AVE
STUART FL 34994

LICENSE NUMBER: CUC085777

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Inliner Solutions, LLC an Indiana Limited Liability Company
List of Officers

EIN: 01-0684682
formed May 1, 2002

Name	Present Office Position
Michael Fegan	President & Chief Executive Officer
Robert Muff	Chief Financial Officers & Secretary
Patrick Maginn	Chief Operating Officers & Vice President
Thomas Gottsegen	Chief Legal Officer & Assistant Secretary
James Michaud	Treasurer
Glenn M. Shor	Assistant Secretary
David F. Thomas	Assistant Secretary
David L. Rattner	Assistant Secretary
Kevin Valles	Assistant Secretary
Denise McClanahan	Assistant Secretary
Ralph Bonanotte	Assistant Secretary
IPR AcquisitionCo, Inc.	Managing Member

CONTRACT

THIS AGREEMENT, made and entered into, this 31 day of July, A.D., 2023, by and between the CITY OF HOLLYWOOD, Florida, a municipal corporation of the State of Florida, part of the first part, (hereinafter sometimes called the "CITY"), and **INLINER SOLUTIONS, LLC**

party of the second part (hereinafter sometimes called the "CONTRACTOR").

WITNESSETH: The parties hereto, for the considerations herein-after set forth, mutually agree as follows:

Article 1. Scope of Work: The CONTRACTOR shall furnish all labor, materials, and equipment and perform all work in the manner and form provided by the Contract Documents, for:

**Inflow/Infiltration (I/I) Program – Cured-In-Place Pipe Lining
Project No. 7103A**

Article 2. The Contract Sum: The CITY shall pay to the CONTRACTOR, for the faithful performance of the Contract, in lawful money of the United States of America, and subject to additions and deductions as provided in the Contract Documents, as follows:

Based upon the prices shown in the Proposal heretofore submitted to the CITY by the CONTRACTOR, a copy of said Proposal being a part of these Contract Documents, the aggregate amount of this Contract being the sum of **One Million Dollars and Zero Cents (\$1,000,000.00)**.

Article 3. Partial and Final Payments: In accordance with the provisions fully set forth in the "General Conditions" of the "Specifications", and subject to additions and deductions as provided, the CITY shall pay the CONTRACTOR as follows:

- (a) On the 15th day, or the first business day thereafter, of each calendar month, the CITY shall make partial payments to the CONTRACTOR on the basis of a duly certified and approved estimate of work performed during the preceding calendar month by the CONTRACTOR, less five percent (5%) of the amount of such estimate which is to be retained by the CITY until all work has been performed strictly in accordance with this Agreement and until such work has been accepted by the CITY. The parties' rights and obligations regarding retainage are further specified in Sections 218.735 and 255.078, Florida Statutes, as applicable.
- (b) Upon submission by the CONTRACTOR of evidence satisfactory to the CITY that all payrolls, material bills and other costs incurred by the CONTRACTOR in connection with the construction of the WORK have been paid in full, and also, after all guarantees that may be required in the Specifications have been furnished and are found acceptable by the CITY, final payment on account of this Agreement shall be made within sixty (60) days after completion by the CONTRACTOR of all work covered by this Agreement and acceptance of such work by the ENGINEER and approved by the CITY.

Article 4. Time of Completion: The CONTRACTOR shall commence work to be performed under this Contract within ten (10) consecutive calendar days after date of written Notice To Proceed and shall fully complete the Contract in accordance within the Contract Documents and meet all intermediate milestone completion dates required after said date of written notice as set forth in the Proposal, as may be modified by Instructions to Bidders, and stated in the Notice to Proceed.

It is mutually agreed between the parties hereto, that time is the essence, and in the event that construction of the WORK is not completed within the Contract Time and per intermediate dates, as may have been modified solely in accordance with the General Conditions of this Contract, that from the compensation otherwise to be paid to the CONTRACTOR, the CITY is authorized and shall retain, for each day thereafter, Sundays and holidays included, the sum set forth in the Supplementary General Conditions of this Contract as liquidated damages sustained by the CITY in the event of such default by the CONTRACTOR, or shall withhold such compensation for actual and consequential damages as may be stated therein or contemplated therefrom.

Article 5. Additional Bond: It is further mutually agreed between the parties hereto, that if, at any time after the execution of this Agreement and the Payment and Performance Bonds required herein for the express purpose of assuring the faithful performance of the Contractor's work hereto attached, the CITY shall deem the surety or sureties' to be unsatisfactory, or, if for any reason, said bonds cease to be adequate to cover the performance of the work, the CONTRACTOR shall, at his expense, within five (5) days after receipt of notice from the CITY furnish an additional bond or bonds in such form and amount, and with such surety or sureties as shall be satisfactory to the CITY. In such event, no further payment to the CONTRACTOR shall be deemed to be due under this agreement until such new or additional security for the faithful performance of the work shall be furnished in manner and form satisfactory to the CITY.

Article 6. Contract Documents: All of the documents hereinafter listed form the Contract and they are as fully a part of the Contract.

Article 7. The rate of wages and fringe benefits, or cash equivalent, for all laborers, mechanics and apprentices employed by any contractor or subcontractor on the work covered by the contract shall be not less than the prevailing rate of wages and fringe benefit payments or cash equivalent for similar skills or classifications of work as established by the General Wage Decision by the United States Department of Labor for Broward County, Florida that is in effect prior to the date the city issues its invitation for bids. If the General Wage Decision fails to provide for a fringe benefit rate for any worker classification, then the fringe benefit rate applicable to the worker classification shall be the fringe benefit rate applicable to the worker classification with a fringe benefit rate that has a basic hourly wage closest in dollar amount to the worker classification for which no fringe benefit rate has been provided.

Article 8. No additional work or extras shall be performed unless the same be duly authorized by appropriate action of the City.

Article 9. That in the event either party brings suit for enforcement of disagreement, the prevailing party shall be entitled to attorney's fees and court costs in addition to any other remedy afforded by law.

Article 10. The Contractor shall guarantee the complete project against poor workmanship and faulty materials for a period of twelve (12) months after final payment and shall immediately correct any defects which may appear during this period upon notification by the City or the Engineer.

Article 11. The making and acceptance of the final payment shall constitute a waiver of all claims by the Contractor, except those previously made and still unsettled.

Article 12. Contract Term: The initial term of this contract shall be for a period of one (1) year beginning upon the notice to proceed. The CITY may renew this contract twice for two (2) additional one (1) year periods subject to City's option, vendor acceptance, satisfactory performance, and determination that renewal will be in the best interest of the CITY.


IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and date first above written in three (3) counterparts, each of which shall, without proof or accounting for the other counterparts, be deemed an original contract:

THE CITY OF HOLLYWOOD, FLORIDA
Party of the First Part

By: _____ (SEAL)
JOSH LEVY, MAYOR



ATTEST:



PATRICIA A. CERNY, MMC
City Clerk

WHEN THE CONTRACTOR IS A CORPORATION:

Attest:


Secretary (Asst.) - Thomas Gottsegen

Inliner Solutions, LLC
(Correct Name of Corporation)



BY: 
President Treasurer - James Michaud

APPROVED AS TO FORM:

By 
DOUGLAS R. GONZALES
City Attorney 

APPROVED AS TO FINANCE:

By 
David E. Keller
Financial Services Director 

CERTIFICATE

~~STATE OF FLORIDA)~~ Indiana
~~COUNTY OF BROWARD)~~ Orange


I HEREBY CERTIFY that a meeting of the Board of Directors of Inliner Solutions, LLC a corporation under the laws of the State of Indiana, was held on AUGUST 10, 2022, and the following resolution was duly passed and adopted:

"RESOLVED, that James Michaud as Treasurer President of the corporation, be and he is hereby authorized to execute the contracts on behalf of this corporation, and that his execution thereof, attested by the Secretary of the corporation and with corporate seal affixed, shall be the official act and deed of this corporation."

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the corporation, this 14 day of June, 2023.




Secretary (Asst.) - Thomas Gottsegen

- END OF SECTION -

Exhibit B

**CITY OF HOLLYWOOD
DEPARTMENT OF PUBLIC UTILITIES**

ENGINEERING AND CONSTRUCTION SERVICES DIVISION

DATE: 18-Jan-23

PROJECT: INFLOW/INFILTRATION (I/I) PROGRAM – CURED-IN-PLACE PIPE LINING

BID NUMBER: IFB-001-23-OT

BID TABULATIONS

CONTRACTOR	ACTUAL BID	CORRECTED BID	RANKING
Inliner Solutions, LLC	\$4,493,929.00	\$4,493,839.00	1
Hinterland Group, Inc.	\$5,133,760.00	\$5,133,760.00	2
Man-Con, Inc.	\$5,310,822.25	\$5,310,822.25	3

CITY OF HOLLYWOOD
DEPARTMENT OF PUBLIC UTILITIES
ENGINEERING AND CONSTRUCTION SERVICES DIVISION
DATE: 08-Nov-23
PROJECT: FLOWFILTRATION (F) PROGRAM - CUPED-IN-PLACE PIPE LINING
NUMBER: 178-001-23-01
BD TABULATIONS

Bid Item No.	Description	Hinterland Group			Solutions, LLC			Man-Con, Inc.			MAX.	% above Average	MIN.	% below Average	AVG.	
		Qty.	Unit Price	Extended Price	Qty.	Unit Price	Extended Price	Qty.	Unit Price	Extended Price						
1	Install CIP line, 8-inch diameter gravity mains and replicate laterals (up to 6 feet in depth)	L.F.	1000	\$95.00	\$95,000.00	1000	\$95.00	\$95,000.00	1000	\$120.00	\$120,000.00	\$98,000.00	102%	\$120.00	97%	\$48,418.87
2	Install CIP line, 8-inch diameter gravity mains and replicate laterals (up to 8 feet in depth)	L.F.	1000	\$140.00	\$140,000.00	1000	\$147.00	\$147,000.00	1000	\$63.00	\$63,000.00	\$158,000.00	11%	\$63.00	15%	\$620,000.00
3	Install CIP line, 8-inch diameter gravity mains and replicate laterals (8 to 12 feet in depth)	L.F.	4000	\$148.00	\$592,000.00	4000	\$148.00	\$592,000.00	4000	\$63.00	\$252,000.00	\$252,000.00	10%	\$63.00	11%	\$208,866.67
4	Install CIP line, 8-inch diameter gravity mains and replicate laterals (12 to 18 feet in depth)	L.F.	4000	\$147.00	\$588,000.00	4000	\$148.00	\$592,000.00	4000	\$65.00	\$260,000.00	\$260,000.00	10%	\$65.00	13%	\$210,866.67
5	Install CIP line, 10-inch diameter gravity mains and replicate laterals (up to 6 feet in depth)	L.F.	2000	\$148.00	\$296,000.00	2000	\$151.00	\$302,000.00	2000	\$66.00	\$132,000.00	\$132,000.00	10%	\$66.00	16%	\$110,000.00
6	Install CIP line, 10-inch diameter gravity mains and replicate laterals (6 to 12 feet in depth)	L.F.	2000	\$172.00	\$344,000.00	2000	\$171.00	\$342,000.00	2000	\$70.00	\$140,000.00	\$140,000.00	10%	\$70.00	16%	\$112,000.00
7	Install CIP line, 10-inch diameter gravity mains and replicate laterals (12 to 18 feet in depth)	L.F.	2000	\$148.00	\$296,000.00	2000	\$151.00	\$302,000.00	2000	\$70.00	\$140,000.00	\$140,000.00	10%	\$70.00	16%	\$112,000.00
8	Install CIP line, 12-inch diameter gravity mains and replicate laterals (0 to 6 feet in depth)	L.F.	2000	\$82.00	\$164,000.00	2000	\$85.00	\$170,000.00	2000	\$95.00	\$190,000.00	\$190,000.00	13%	\$95.00	19%	\$128,000.00
9	Install CIP line, 12-inch diameter gravity mains and replicate laterals (6 to 12 feet in depth)	L.F.	2000	\$85.00	\$170,000.00	2000	\$86.00	\$172,000.00	2000	\$86.00	\$172,000.00	\$172,000.00	13%	\$86.00	17%	\$132,866.67
10	Install CIP line, 12-inch diameter gravity mains and replicate laterals (12 to 18 feet in depth)	L.F.	2000	\$88.00	\$176,000.00	2000	\$90.00	\$180,000.00	2000	\$90.00	\$180,000.00	\$180,000.00	13%	\$90.00	17%	\$132,866.67
11	Install CIP line, 15-inch diameter gravity mains and replicate laterals up to 12 feet in depth)	L.F.	4000	\$78.00	\$312,000.00	4000	\$74.00	\$296,000.00	4000	\$85.00	\$340,000.00	\$340,000.00	8%	\$85.00	9%	\$356,500.00
12	Install CIP line, 15-inch diameter gravity mains and replicate laterals (12 to 18 feet in depth)	L.F.	4000	\$85.00	\$340,000.00	4000	\$74.00	\$296,000.00	4000	\$85.00	\$340,000.00	\$340,000.00	8%	\$85.00	9%	\$356,500.00
13	Install CIP line, 18-inch diameter gravity mains and replicate laterals up to 12 feet in depth)	L.F.	1000	\$98.00	\$98,000.00	1000	\$88.00	\$88,000.00	1000	\$100.00	\$100,000.00	\$100,000.00	9%	\$100.00	11%	\$98,533.33
14	Install CIP line, 18-inch diameter gravity mains and replicate laterals (12 to 18 feet in depth)	L.F.	1000	\$105.00	\$105,000.00	1000	\$91.00	\$91,000.00	1000	\$105.00	\$105,000.00	\$105,000.00	8%	\$105.00	8%	\$100,533.33
15	Install CIP line, 18-inch diameter gravity mains and replicate laterals (18 to 24 feet in depth)	L.F.	1500	\$138.00	\$207,000.00	1500	\$133.00	\$199,500.00	1500	\$158.00	\$237,000.00	\$237,000.00	17%	\$158.00	7%	\$214,500.00
16	Install CIP line, 24-inch diameter gravity mains and replicate laterals (12 to 18 feet in depth)	L.F.	1500	\$130.00	\$195,000.00	1500	\$142.00	\$213,000.00	1500	\$158.00	\$237,000.00	\$237,000.00	17%	\$158.00	9%	\$226,000.00
17	Install manhole	E.A.	15	\$400.00	\$6,000.00	15	\$407.00	\$6,105.00	15	\$423.70	\$6,355.50	\$6,355.50	16%	\$423.70	7%	\$6,563.75
18	Install manhole	E.A.	10	\$1,200.00	\$12,000.00	10	\$1,277.00	\$12,770.00	10	\$1,427.00	\$14,270.00	\$14,270.00	19%	\$1,427.00	16%	\$18,233.33
19	Install manhole	E.A.	10	\$2,500.00	\$25,000.00	10	\$4,070.00	\$40,700.00	10	\$4,237.00	\$42,370.00	\$42,370.00	17%	\$4,237.00	16%	\$51,102.50
20	Install manhole	E.A.	10	\$5,000.00	\$50,000.00	10	\$4,823.00	\$48,230.00	10	\$5,891.83	\$58,918.30	\$58,918.30	18%	\$5,891.83	7%	\$51,709.16
21	Install manhole	E.A.	10	\$5,000.00	\$50,000.00	10	\$6,839.00	\$68,390.00	10	\$6,839.00	\$68,390.00	\$68,390.00	4%	\$6,839.00	8%	\$65,528.87
22	Install manhole	E.A.	50	\$150.00	\$7,500.00	50	\$110.00	\$5,500.00	50	\$80.00	\$4,000.00	\$4,000.00	18%	\$80.00	13%	\$6,355.83
23	Install manhole	E.A.	10	\$4,500.00	\$45,000.00	10	\$871.00	\$8,710.00	10	\$853.00	\$8,530.00	\$8,530.00	11%	\$853.00	56%	\$20,749.33
24	Install manhole	E.A.	4000	\$4.00	\$16,000.00	4000	\$5.00	\$20,000.00	4000	\$13.00	\$52,000.00	\$52,000.00	17%	\$13.00	11%	\$170,866.67
25	Install manhole	E.A.	2000	\$7.00	\$14,000.00	2000	\$8.00	\$16,000.00	2000	\$8.00	\$16,000.00	\$16,000.00	14%	\$16,000.00	9%	\$132,000.00
26	Install manhole	E.A.	10	\$450.00	\$4,500.00	10	\$378.00	\$3,780.00	10	\$447.70	\$4,477.00	\$4,477.00	6%	\$4,477.00	11%	\$4,233.87
27	Install manhole	E.A.	10	\$450.00	\$4,500.00	10	\$378.00	\$3,780.00	10	\$447.70	\$4,477.00	\$4,477.00	6%	\$4,477.00	11%	\$4,233.87
28	Install manhole	E.A.	1000	\$35.00	\$35,000.00	1000	\$9.00	\$9,000.00	1000	\$6.30	\$6,300.00	\$6,300.00	88%	\$6,300.00	13%	\$18,433.33
29	Install manhole	E.A.	2000	\$125.00	\$250,000.00	2000	\$78.00	\$156,000.00	2000	\$31.00	\$62,000.00	\$62,000.00	68%	\$62,000.00	17%	\$18,888.87
30	Install manhole	E.A.	10	\$1,500.00	\$15,000.00	10	\$1,354.00	\$13,540.00	10	\$1,427.00	\$14,270.00	\$14,270.00	10%	\$14,270.00	79%	\$20,888.00
31	Install manhole	E.A.	5	\$2,500.00	\$12,500.00	5	\$2,814.00	\$14,070.00	5	\$2,719.40	\$13,597.00	\$13,597.00	4%	\$13,597.00	4%	\$13,009.75
32	Install manhole	E.A.	5	\$3,200.00	\$16,000.00	5	\$2,750.00	\$13,750.00	5	\$2,877.00	\$14,385.00	\$14,385.00	9%	\$14,385.00	7%	\$14,879.25
33	Install manhole	E.A.	5	\$3,200.00	\$16,000.00	5	\$2,814.00	\$14,070.00	5	\$3,004.00	\$15,020.00	\$15,020.00	8%	\$15,020.00	8%	\$15,063.33

CITY OF HOLLYWOOD
DEPARTMENT OF PUBLIC UTILITIES
ENGINEERING AND CONSTRUCTION SERVICES DIVISION
DATE: 10-14-23
PROJECT: INFLOW/FILTRATION (R) PROGRAM - CURED-IN-PLACE PIPE LHM3
NUMBER: UFS-201-23-07
BID TABULATIONS

Bid Item No.	Description	Unit	Hinterland Group		Solutions, LLC		Man-Con, Inc.		MAX. % Bidder Average	MIN. % Bidder Average	AFC						
			Qty.	Unit Price	Extended Price	Qty.	Unit Price	Extended Price				Qty.	Unit Price	Extended Price			
34	Clearcut mobilization (open trench)	EA	5	\$1,000.00	\$11,000.00	5	\$5,112.00	\$25,560.00	5	\$3,784.00	\$18,920.00	\$25,560.00	25%	\$15,900.00	24%	\$16,844.25	
35	Shims in rebar and assessment (where required for items 1 through 33)	EA	20	\$1,000.00	\$78,000.00	20	\$190.00	\$3,800.00	20	\$632.41	\$12,648.20	\$78,000.00	152%	\$780.00	81%	\$27,609.67	
36	Rebar pumping (6- inch through 12-inch diam)	DAY	10	\$750.00	\$7,500.00	10	\$110.00	\$1,100.00	10	\$632.45	\$6,324.50	\$7,500.00	50%	\$1,160.00	77%	\$4,094.83	
37	Rebar pumping (15- inch through 24- inch diam)	DAY	25	\$1,500.00	\$37,500.00	25	\$588.00	\$14,700.00	25	\$1,254.85	\$31,371.25	\$37,500.00	34%	\$14,330.00	68%	\$27,862.04	
38	Rebar replacement with 2-inch rebar (two 1-inch bars)	S.Y.	8000	\$25.00	\$200,000.00	8000	\$70.00	\$560,000.00	8000	\$80.00	\$640,000.00	\$200,000.00	24%	\$390,000.00	15%	\$400,000.00	
39	Rebar pavement overlay (1-inch thick)	S.F.	2000	\$35.00	\$70,000.00	2000	\$12.00	\$24,000.00	2000	\$5.40	\$10,800.00	\$70,000.00	133%	\$14,500.00	66%	\$60,333.33	
40	Rebar base (up to 12-inch thick)	C.Y.	1000	\$100.00	\$100,000.00	1000	\$37.00	\$37,000.00	1000	\$107.00	\$107,000.00	\$100,000.00	64%	\$17,000.00	81%	\$95,500.00	
41	Rebar sidewalk replacement (4-inch thick)	S.F.	200	\$118.00	\$23,600.00	200	\$11.00	\$2,200.00	200	\$158.11	\$31,622.00	\$23,600.00	64%	\$3,800.00	79%	\$13,140.00	
42	Concrete curb and gutter replacement	L.F.	100	\$45.00	\$4,500.00	100	\$23.00	\$2,300.00	100	\$24.11	\$2,411.00	\$4,500.00	172%	\$4,500.00	36%	\$11,022.33	
43	Rebar driveway replacement	S.F.	200	\$118.00	\$23,600.00	200	\$12.00	\$2,400.00	200	\$44.25	\$8,850.00	\$23,600.00	78%	\$3,400.00	67%	\$4,860.00	
44	Concrete driveway replacement (8-inch thick)	S.F.	200	\$25.00	\$5,000.00	200	\$17.00	\$3,400.00	200	\$21.36	\$4,272.00	\$5,000.00	52%	\$3,400.00	61%	\$17,000.00	
45	Soil replacement (Type 3B Aggregate)	S.F.	2500	\$4.00	\$10,000.00	2500	\$6.00	\$15,000.00	2500	\$4.10	\$10,250.00	\$10,000.00	28%	\$10,000.00	16%	\$11,750.00	
46	Traffic control - flagman, each	OU	80	\$45.00	\$3,600.00	80	\$94.00	\$7,520.00	80	\$94.85	\$7,588.00	\$3,600.00	22%	\$3,800.00	42%	\$4,234.11	
47	Traffic control - arrow board, each	DAY	50	\$125.00	\$6,250.00	50	\$74.00	\$3,700.00	50	\$109.10	\$5,455.00	\$6,250.00	118%	\$6,250.00	64%	\$11,285.11	
48	Traffic control - barricade, each	DAY	400	\$45.00	\$18,000.00	400	\$15.00	\$6,000.00	400	\$265.00	\$106,000.00	\$18,000.00	143%	\$8,000.00	88%	\$43,333.33	
49	Shims in rebar and assessment (where required for items 33 through 54)	EA	15	\$1,500.00	\$22,500.00	15	\$622.00	\$9,330.00	15	\$632.64	\$9,489.60	\$22,500.00	130%	\$7,815.00	69%	\$22,862.75	
50	Rebar mobilization	EA	1	\$8,000.00	\$8,000.00	1	\$8,844.00	\$8,844.00	1	\$8,324.25	\$8,324.25	\$8,000.00	23%	\$8,844.00	17%	\$6,822.75	
51	Unlimited Absence, cost allowance for hours not divided by Engineer and upon authorization by the City of Hollywood	L.B.	1	\$200,000.00	\$200,000.00	1	\$200,000.00	\$200,000.00	1	\$200,000.00	\$200,000.00	\$200,000.00	9%	\$200,000.00	1%	\$200,000.00	
52	Over hourly rate to address utility interface	HR	180	\$750.00	\$135,000.00	180	\$700.00	\$126,000.00	180	\$860.00	\$154,800.00	\$135,000.00	7%	\$154,000.00	7%	\$152,388.87	
53	Intermobilization	L.E.	1	\$10.00	\$10.00	1	\$10.00	\$10.00	1	\$10.00	\$10.00	\$10.00	0%	\$10.00	0%	\$10.00	
			Correct Total	\$3,395.00	\$33,950.00	Correct Total	\$4,418.00	\$44,180.00	Correct Total	\$1,710.11	\$17,101.11						
			Total Bid Form Error amount	\$3,395.00	\$33,950.00	Total Bid Form Error amount	\$4,418.00	\$44,180.00	Total Bid Form Error amount	\$1,710.11	\$17,101.11						
			COMMENTS:	None				COMMENTS:	Vendor bid an Unit Price of \$100 instead of \$10 for Bid Item 53 (mobilization). Changing an an unit amount of \$90				COMMENTS:	None			

Exhibit C

Exhibit C



Tel: 954-921-3930
Fax: 954-921-3591

NOTICE TO PROCEED (Construction Contract)

To: Inliner Solutions, LLC
Project Name: Inflow/Infiltration (I/I) Program—Cured-In-Place Pipe Lining
Project No.: 7103A
Contract Amount: \$1,900,000.00

This is your **Notice to Proceed** on the above-referenced project. You are hereby notified to commence work on the contract on August 3, 2025, and shall substantially complete said work within 365 calendar days thereafter. Your substantial completion date is August 2, 2026, and final completion date August 2, 2026. Please obtain all permits required under this contract prior to commencing any construction activities.

The contract provides for an assessment of the sum of \$500.00 as liquidated damages for each consecutive calendar day after the project's substantial completion date.

Dated this 8/25/2025 day of _____, 2025

DocuSigned by:
By: Jean Joinville
JEAN JOINVILLE
Senior Purchasing Agent, Public
Title: Utilities

DocuSigned by:
By: Vincent Morello
VINCENT MORELLO
Title: Director, Public Utilities

ACCEPTANCE OF NOTICE

Receipt of the foregoing Notice to Proceed is hereby acknowledged.

By (signature): [Signature]

Dated this 6 day of August, ~~2024~~
2025

By (print name): Thomas Gottsegen
Title: CLO/Asst. Secretary

- CC: Phyllis Shaw - Deputy Director - Finance
- Kassandra Myers, Assistant Director - Operations
- Jean Joinville, Senior Purchasing Agent
- Jeff Jiang, Assistant Director - ESSD
- Roger Bezerra, Project Manager - ESSD
- _____, (EOR/CEI)

1621 N. 14 Avenue
P.O. Box 229045
Hollywood, Florida
33022-9045
hollywoodfl.org

8/21/2025 8/25/2025 8/25/2025 8/25/2025



Retainage PO PFY-2401683

Order	PFY-2401683
Order Date	30-JAN-2024
Change Order	0
Change Order Date	30-JAN-2024
Revision	0
Ordered	1,000,000.00 USD

Sold To **City of Hollywood, Florida**
2600 Hollywood Blvd
HOLLYWOOD, FL 33020Broward

Supplier **Inliner Solutions, LLC**
2531 Jewett Ln
Sanford, FL

VENDORS MUST INCLUDE THE CITY'S PURCHASE ORDER NUMBER ON ALL INVOICES. PLEASE SUBMIT ALL INVOICES TO ACCOUNTSPAYABLE@HOLLYWOODFL.ORG.

OR
 Mail To **City of Hollywood**
Accounts Payable, Room 119
P.O. Box 229045
Hollywood, FL 33022-9045

Ship To **1621 N 14th Avenue**
Hollywood, FL 33020

Customer Account Number	Supplier Number	Payment Terms	Freight Terms	FOB
	104124	Net 30	None	Destination
Deliver To Contact		Shipping Method		

Rhonda Felder-McCray
 E-mail rfelder@hollywoodfl.org

- File Email_COI - Inliner Solutions Inc (7103A).pdf Email_COI - Inliner Solutions
- File COI - Revised.pdf COI - Revised.pdf
- File Contract Book (Executed) - _ Inliner_ I&I Cured-In-Place Pipe Lining (7103A).pdf Contract Book (Executed) - _ I
- File NTP (Executed)_ Inliner_ I&I Cured-In-Place Pipe Lining (7103A).pdf NTP (Executed)_ Inliner_ I&I
- File R-2023-124_ Inliner_ Solutions, _LLC_ Inflow_ Infiltration_ Cured-In-Place_Pipe_ Lining.txt.pdf R-2023-124_ Inliner_ Solutions, _

Line	Item	Price	Quantity	UOM	Ordered	Taxable
1	PROJECT 7103A INLINER SOLUTIONS (I /I) Inflow/Infiltration Program Cured-In-Place Pipe Lining	1,000,000.00				
Attachments						
	Type	File Name or URL	Title	Description		
	File	Email_COI - Inliner Solutions Inc (7103A).pdf	Email_COI - Inliner Solutions			
	File	COI - Revised.pdf	COI - Revised.pdf			

Retainage PO PFY-2401683

Line	Item	Price	Quantity	UOM	Ordered	Taxable	
Attachments							
	Type	File Name or URL	Title	Description			
	File	Contract Book (Executed) - _ Inliner_ I&I Cured-In-Place Pipe Lining (7103A).pdf	Contract Book (Executed) - _ I				
	File	NTP (Executed) _ Inliner _ I&I Cured-In-Place Pipe Lining (7103A).pdf	NTP (Executed) _ Inliner _ I&I				
	File	R-2023-124_Inliner_Solutions,_ _LLC_Inflow_Infiltration_Cured-In-Place_Pipe_Lining.txt.pdf	R-2023-124_Inliner_Solutions,_				
			Promised			1,000,000.00	
			1/28/24				
			Requested				
			1/28/24				
	Requested and Promised Dates correspond to the date of arrival at the Ship-to Location.						
				Line Total		1,000,000.00	
				Total		1,000,000.00	

Exhibit D



TO: City of New Port Richey City Council

FROM: Debbie Manns, City Manager

DATE: March 17, 2026

RE: Resolution No. 2026-10: Inviting Pasco County to Enter into an Interlocal Service Boundary Agreement

REQUEST:

The request is for City Council to adopt a resolution which will invite Pasco County to enter into negotiations for an Interlocal Service Boundary Agreement for recreational services. This item is being brought forth to you at the request of Councilman Peter Altman.

DISCUSSION:

Chapter 171, Florida Statutes, was created to encourage local governments to jointly determine how to provide services to residents and property in the most efficient and effective manner while balancing the needs and desires of the community. The tool to accomplish this goal is an Interlocal Service Boundary Agreement. Section 171.203, Florida Statutes, authorizes a municipality to adopt an initiating resolution to commence negotiations with the county in which it is located to enter into an Interlocal Service Boundary Agreement. The initiating resolution must identify an unincorporated area or incorporated area, or both, to be discussed and the issues to be negotiated.

The City of New Port Richey desires to initiate negotiations to reach an Interlocal Service Boundary Agreement with Pasco County to assist in the funding of the operation of the Recreation and Aquatic Center for the benefit of residents of unincorporated Pasco County.

The issues for negotiation outlined in the attached resolution for the Interlocal Service Boundary Agreement between the City of New Port Richey and Pasco County shall include, but not be limited to, the following:

- The area to be included within the municipal services area;
- The manner of calculation of compensation to be paid by Pasco County to the City for the recreation services made available to residents of unincorporated Pasco County within the municipal services area;
- The eligibility criteria for the joint use of City recreation facilities by residents of unincorporated Pasco County and the City;
- The term of the interlocal service boundary agreement;
- Liability and indemnity;
- Dispute resolution; and
- Additional issues identified by any participant in the negotiation.

Should City Council adopt this resolution, a copy will be sent to Pasco County Administrator Mike Carballa and Pasco County shall have sixty days after receipt to adopt a responding resolution. Negotiations shall begin sixty days after that as outlined in Section 171.203, Florida Statutes.

RECOMMENDATION:

Staff recommends that City Council to adopt the resolution inviting Pasco County to enter into an Interlocal Service Boundary Agreement for recreational services as submitted and direct staff to send the adopted resolution to the Pasco County Administrator per the provisions outlined in Section 171.203(1)(b), Florida Statutes.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

- [RES 2026-10 Urban Service Areas RE Recreation Services.pdf](#)
- [Chapter 171, Part II Interlocal Service Boundary Agreements, Florida Statutes.pdf](#)

RESOLUTION NO. 2026-10

AN INITIATING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA INVITING PASCO COUNTY, FLORIDA TO ENTER INTO AN INTERLOCAL SERVICE BOUNDARY AGREEMENT PURSUANT TO THE INTERLOCAL SERVICE BOUNDARY AGREEMENT ACT; PROVIDING FOR A MUNICIPAL SERVICE AREA FOR RECREATION SERVICES; PROVIDING FOR DESIGNATION OF THE AREA IN THE MAP ATTACHED HERETO; PROVIDING ISSUES FOR NEGOTIATION; PROVIDING FOR USE OF FACILITIES; PROVIDING FOR COMPENSATION; AND PROVIDING THE CITY MANAGER AUTHORIZATION TO PROCEED TO IMPLEMENT THE PROCEDURES FOR APPROVAL OF AN INTERLOCAL BOUNDARY SERVICE AGREEMENT IN ACCORDANCE WITH THE ACT.

WHEREAS, since 1968, the City of New Port Richey (“City”) has provided recreation services accessible to city and county residents, and has operated a state-of- the-art recreation and aquatic center available for use by its residents and all residents of unincorporated Pasco County;

WHEREAS, the City has funded all operations, construction and maintenance of the City’s recreation and aquatic center, even though it has provided a substantial benefit to residents of unincorporated Pasco County who do not contribute to the expenses associated with the facility, other than by payment of a membership fee;

WHEREAS, the Interlocal Service Boundary Agreement Act (Sections 171.20-171.212 Florida Statutes) authorizes a municipality to adopt an initiating resolution to commence negotiations with the county in which it is located to enter into an interlocal service boundary agreement;

WHEREAS, the Act provides procedures and requirements for the negotiation of an agreement;

WHEREAS, the City Council desires to initiate negotiations under the Act to reach an interlocal service boundary agreement with Pasco County to assist in the funding of the operation of the recreation and aquatic center for the benefit of residents of unincorporated Pasco County; and

WHEREAS, the City Council hereby finds that this Resolution is in the best interests of the health, safety and welfare of the citizens of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of New Port Richey, Florida, that this Resolution is hereby adopted to provide the following:

SECTION 1. INITIATING RESOLUTION

This Resolution is hereby adopted as an initiating resolution as set forth in the Interlocal Service Boundary Agreement Act.

SECTION 2. NOTIFIED LOCAL GOVERNMENT

The notified local government invited to participate in the negotiation of an interlocal service boundary agreement is Pasco County, Florida.

SECTION 3. MUNICIPAL SERVICE AREA

The municipal service area which is the subject of this initiating resolution is the unincorporated area of Pasco County, Florida described in and shown in the map attached hereto as Exhibit "A".

SECTION 4. ISSUES FOR NEGOTIATION

The issues for negotiation for the interlocal service boundary agreement shall include, but not be limited to, the following:

- A. The area to be included within the municipal services area;
- B. The manner of calculation of compensation to be paid by Pasco County to the City for the recreation services made available to residents of unincorporated Pasco County within the municipal services area;
- C. The eligibility criteria for the joint use of City recreation facilities by residents of unincorporated Pasco County and the City;
- D. The term of the interlocal service boundary agreement;
- E. Liability and indemnity;
- F. Dispute resolution; and
- G. Additional issues identified by any participant in the negotiation.

SECTION 5. CITY MANAGER

The City Manager is hereby authorized and instructed to proceed in accordance with the provisions of the Interlocal Service Boundary Agreement Act to provide notice of this initiating resolution as required by law and to otherwise proceed toward the adoption of an interlocal services boundary agreement between the City and Pasco County.

DONE AND RESOLVED on the 17th day of March, 2026.

ATTEST:

Judy Meyers, MMC, City Clerk

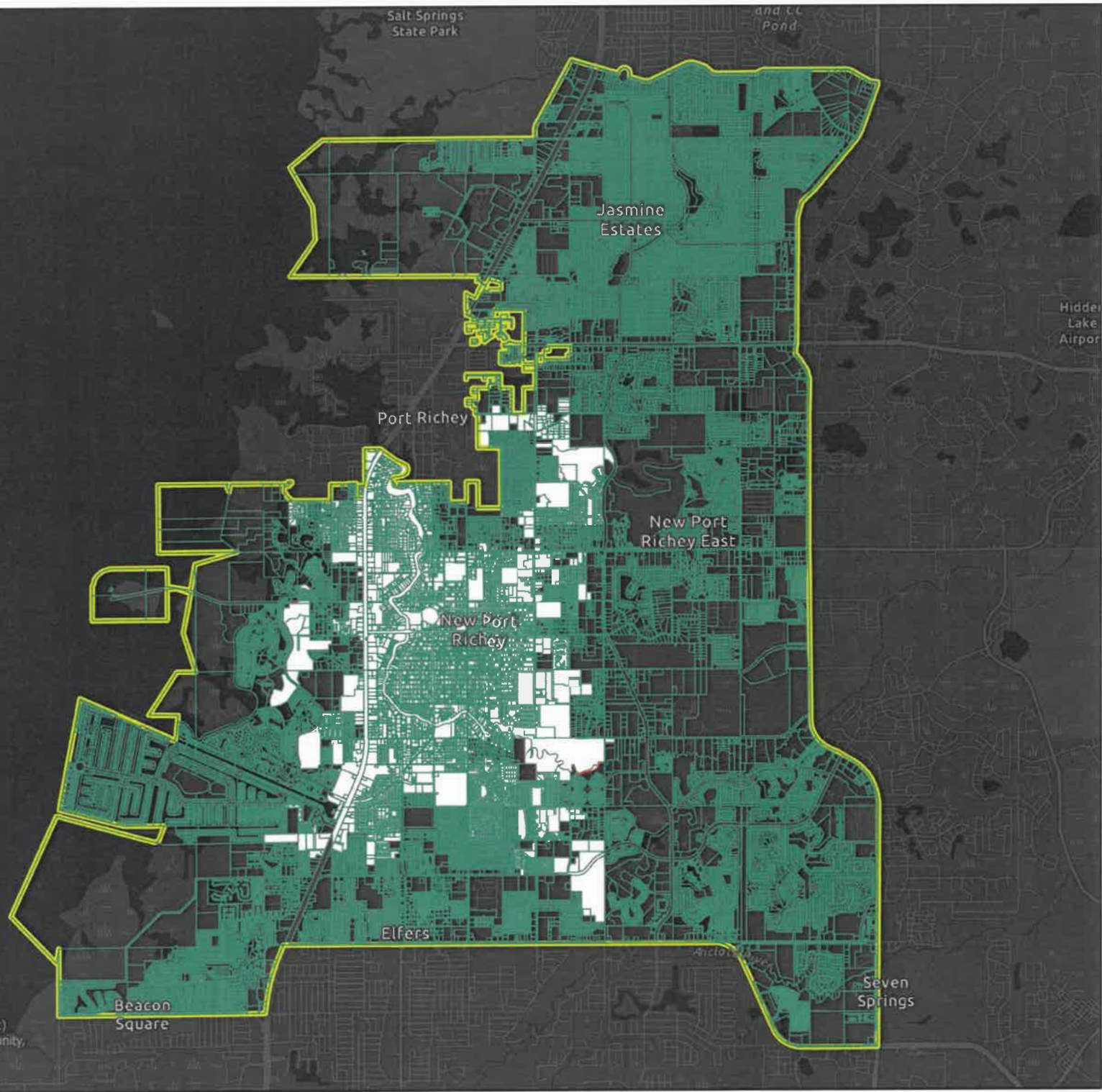
Alfred C. Davis, Mayor

Approved as to form:

Timothy P. Driscoll, City Attorney CAA 2/27/26

Legend

-  Parks Service Area
-  Parcels
-  NPR City Boundary



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community.
Sources: Esri, TomTom, Garmin, (c) OpenStreetMap contributors, and the GIS User Community.

EXHIBIT "A"

PART II
INTERLOCAL SERVICE BOUNDARY
AGREEMENTS

- 171.20 Short title.
- 171.201 Legislative intent.
- 171.202 Definitions.
- 171.203 Interlocal service boundary agreement.
- 171.204 Prerequisites to annexation under this part.
- 171.205 Consent requirements for annexation of land under this part.
- 171.206 Effect of interlocal service boundary area agreement on annexations.
- 171.207 Transfer of powers.
- 171.208 Municipal extraterritorial power.
- 171.209 County incorporated area power.
- 171.21 Effect of part on interlocal agreement and county charter.
- 171.211 Interlocal service boundary agreement presumed valid and binding.
- 171.212 Disputes regarding construction and effect of an interlocal service boundary agreement.

171.20 Short title.—This part may be cited as the “Interlocal Service Boundary Agreement Act.”
History.—s. 1, ch. 2006-218.

171.201 Legislative intent.—The Legislature intends to provide an alternative to part I of this chapter for local governments regarding the annexation of territory into a municipality and the subtraction of territory from the unincorporated area of the county. The principal goal of this part is to encourage local governments to jointly determine how to provide services to residents and property in the most efficient and effective manner while balancing the needs and desires of the community. This part is intended to establish a more flexible process for adjusting municipal boundaries and to address a wider range of the effects of annexation. This part is intended to encourage intergovernmental coordination in planning, service delivery, and boundary adjustments and to reduce intergovernmental conflicts and litigation between local governments. It is the intent of this part to promote sensible boundaries that reduce the costs of local governments, avoid duplicating local services, and increase political transparency and accountability. This part is intended to prevent inefficient service delivery and an insufficient tax base to support the delivery of those services.

History.—s. 1, ch. 2006-218.

171.202 Definitions.—As used in this part, the term:

- (1) “Chief administrative officer” means the municipal administrator, municipal manager, county manager, county administrator, or other officer of the municipality, county, or independent special district who reports directly to the governing body of the local government.
- (2) “Enclave” has the same meaning as provided in s. 171.031.
- (3) “Independent special district” means an independent special district, as defined in s. 189.012, which provides fire, emergency medical, water, wastewater, or stormwater services.
- (4) “Initiating county” means a county that commences the process for negotiating an interlocal service boundary agreement through the adoption of an initiating resolution.
- (5) “Initiating local government” means a county, municipality, or independent special district that commences the process for negotiating an interlocal service boundary agreement through the adoption of an initiating resolution.
- (6) “Initiating municipality” means a municipality that commences the process for negotiating an interlocal service boundary agreement through the adoption of an initiating resolution.
- (7) “Initiating resolution” means a resolution adopted by a county, municipality, or independent special district which commences the process for negotiating an interlocal service boundary agreement and which identifies the unincorporated area and other issues for discussion.

(8) “Interlocal service boundary agreement” means an agreement adopted under this part, between a county and one or more municipalities, which may include one or more independent special districts as parties to the agreement.

(9) “Invited local government” means an invited county, municipality, or special district and any other local government designated as such in an initiating resolution or a responding resolution that invites the local government to participate in negotiating an interlocal service boundary agreement.

(10) “Invited municipality” means an initiating municipality and any other municipality designated as such in an initiating resolution or a responding resolution that invites the municipality to participate in negotiating an interlocal service boundary agreement.

(11) “Municipal service area” means one or more of the following as designated in an interlocal service boundary agreement:

(a) An unincorporated area that has been identified in an interlocal service boundary agreement for municipal annexation by a municipality that is a party to the agreement.

(b) An unincorporated area that has been identified in an interlocal service boundary agreement to receive municipal services from a municipality that is a party to the agreement or from the municipality’s designee.

(12) “Notified local government” means the county or a municipality, other than an invited municipality, that receives an initiating resolution.

(13) “Participating resolution” means the resolution adopted by the initiating local government and the invited local government.

(14) “Requesting resolution” means the resolution adopted by a municipality seeking to participate in the negotiation of an interlocal service boundary agreement.

(15) “Responding resolution” means the resolution adopted by the county or an invited municipality which responds to the initiating resolution and which may identify an additional unincorporated area or another issue for discussion, or both, and may designate an additional invited municipality or independent special district.

(16) “Unincorporated service area” means one or more of the following as designated in an interlocal service boundary agreement:

(a) An unincorporated area that has been identified in an interlocal service boundary agreement and that may not be annexed without the consent of the county.

(b) An unincorporated area or incorporated area, or both, which have been identified in an interlocal service boundary agreement to receive municipal services from a county or its designee or an independent special district.

History.—s. 1, ch. 2006-218; s. 67, ch. 2014-22.

171.203 Interlocal service boundary agreement.—The governing body of a county and one or more municipalities or independent special districts within the county may enter into an interlocal service boundary agreement under this part. The governing bodies of a county, a municipality, or an independent special district may develop a process for reaching an interlocal service boundary agreement which provides for public participation in a manner that meets or exceeds the requirements of subsection (13), or the governing bodies may use the process established in this section.

(1) A county, a municipality, or an independent special district desiring to enter into an interlocal service boundary agreement shall commence the negotiation process by adopting an initiating resolution. The initiating resolution must identify an unincorporated area or incorporated area, or both, to be discussed and the issues to be negotiated. The identified area must be specified in the initiating resolution by a descriptive exhibit that includes, but need not be limited to, a map or legal description of the designated area. The issues for negotiation must be listed in the initiating resolution and may include, but need not be limited to, the issues listed in subsection (6). An independent special district may initiate the interlocal service boundary agreement for the purposes of dissolving an independent special district or in response to a proposed annexation that would remove more than 10 percent of the taxable or assessable value of an independent special district.

(a) The initiating resolution of an initiating county must designate one or more invited municipalities. The initiating resolution of an initiating municipality may designate an invited municipality. The initiating resolution of an independent special district must designate one or more invited municipalities and invite the county.

(b) An initiating county shall send the initiating resolution by United States certified mail to the chief administrative officer of every invited municipality and each other municipality within the county. An initiating municipality shall send the initiating resolution by United States certified mail to the chief administrative officer of the county, the invited municipality, if any, and each other municipality within the county.

(c) The initiating local government shall also send the initiating resolution to the chief administrative officer of each independent special district in the unincorporated area designated in the initiating resolution.

(2) Within 60 days after the receipt of an initiating resolution, the county or the invited municipality, as appropriate, shall adopt a responding resolution. The responding resolution may identify an additional unincorporated area or incorporated area, or both, for discussion and may designate additional issues for negotiation. The additional identified area, if any, must be specified in the responding resolution by a descriptive exhibit that includes, but need not be limited to, a map or legal description of the designated area. The additional issues designated for negotiation, if any, must be listed in the responding resolution and may include, but need not be limited to, the issues listed in subsection (6). The responding resolution may also invite an additional municipality or independent special district to negotiate the interlocal service boundary agreement.

(a) Within 7 days after the adoption of a responding resolution, the responding county shall send the responding resolution by United States certified mail to the chief administrative officer of the initiating municipality, each invited municipality, if any, and the independent special district that received an initiating resolution.

(b) Within 7 days after the adoption of a responding resolution, an invited municipality shall send the responding resolution by United States certified mail to the chief administrative officer of the initiating county, each invited municipality, if any, and each independent special district that received an initiating resolution.

(c) An invited municipality that was invited by a responding resolution shall adopt a responding resolution in accordance with paragraph (b).

(d) Within 60 days after receipt of the initiating resolution, any independent special district that received an initiating resolution and that desires to participate in the negotiations shall adopt a resolution indicating that it intends to participate in the negotiation process for the interlocal service boundary agreement. Within 7 days after the adoption of the resolution, the independent special district shall send the resolution by United States certified mail to the chief administrative officer of the county, the initiating municipality, each invited municipality, if any, and each notified local government.

(3) A municipality within the county which is not an invited municipality may request participation in the negotiations for the interlocal service boundary agreement. Such a request must be accomplished by adopting a requesting resolution within 60 days after receipt of the initiating resolution or within 10 days after receipt of the responding resolution. Within 7 days after adoption of the requesting resolution, the requesting municipality shall send the resolution by United States certified mail to the chief administrative officer of the initiating local government and each invited municipality. The county and the invited municipality shall consider whether to allow a requesting municipality to participate in the negotiations, and, if they agree, the county and the municipality shall adopt a participating resolution allowing the requesting municipality to participate in the negotiations.

(4) The county, the invited municipalities, the participating municipalities, if any, and the independent special districts, if any have adopted a resolution to participate, shall begin negotiations within 60 days after receipt of the responding resolution or a participating resolution, whichever occurs later.

(5) An invited municipality that fails to adopt a responding resolution shall be deemed to waive its right to participate in the negotiation process and shall be bound by an interlocal agreement resulting from such negotiation process, if any is reached.

(6) An interlocal service boundary agreement may address any issue concerning service delivery, fiscal responsibilities, or boundary adjustment. The agreement may include, but need not be limited to, provisions that:

(a) Identify a municipal service area.

(b) Identify an unincorporated service area.

(c) Identify the local government responsible for the delivery or funding of the following services within the municipal service area or the unincorporated service area:

1. Public safety.

2. Fire, emergency rescue, and medical.
3. Water and wastewater.
4. Road ownership, construction, and maintenance.
5. Conservation, parks, and recreation.
6. Stormwater management and drainage.

(d) Address other services and infrastructure not currently provided by an electric utility as defined by s. 366.02(4) or a natural gas transmission company as defined by s. 368.103(4). However, this paragraph does not affect any territorial agreement between electrical utilities or public utilities under chapter 366 or affect the determination of a territorial dispute by the Public Service Commission under s. 366.04.

(e) Establish a process and schedule for annexation of an area within the designated municipal service area consistent with s. 171.205.

(f) Establish a process for land use decisions consistent with part II of chapter 163, including those made jointly by the governing bodies of the county and the municipality, or allow a municipality to adopt land use changes consistent with part II of chapter 163 for areas that are scheduled to be annexed within the term of the interlocal agreement; however, the county comprehensive plan and land development regulations shall control until the municipality annexes the property and amends its comprehensive plan accordingly.

(g) Address other issues concerning service delivery, including the transfer of services and infrastructure and the fiscal compensation to one county, municipality, or independent special district from another county, municipality, or independent special district.

(h) Provide for the joint use of facilities and the colocation of services.

(i) Include a requirement for a report to the county of the municipality's planned service delivery, as provided in s. 171.042, or as otherwise determined by agreement.

(j) Establish a procedure by which the local government that is responsible for water and wastewater services shall, within 30 days after the annexation or subtraction of territory, apply for any modifications to permits of the water management district or the Department of Environmental Protection which are necessary to reflect changes in the entity that is responsible for managing surface water under such permits.

(7) If the interlocal service boundary agreement addresses responsibilities for land use planning under chapter 163, the agreement must also establish the procedures for preparing and adopting comprehensive plan amendments, administering land development regulations, and issuing development orders.

(8) In order to ensure that the health and welfare of the residents affected by annexation will be protected, all fire and emergency medical services shall be provided by the existing provider of fire and emergency medical services to the annexed area and remain part of the existing municipal service taxing unit or special district unless:

(a) The county and annexing municipality reach an agreement, through interlocal agreement or other legally sufficient means, as to who shall provide these emergency services; or

(b) A fire rescue services element exists for the respective county's comprehensive plan filed with the state and the annexing municipality meets the criteria set forth.

(9) Each local government that is a party to the interlocal service boundary agreement shall amend the intergovernmental coordination element of its comprehensive plan, as described in s. 163.3177(6)(h)1., no later than 6 months following entry of the interlocal service boundary agreement consistent with s. 163.3177(6)(h)1.

(10) An affected person for the purpose of challenging a comprehensive plan amendment required by paragraph (6) (f) includes a person who owns real property, resides, or owns or operates a business within the boundaries of the municipal service area, and a person who owns real property abutting real property within the municipal service area that is the subject of the comprehensive plan amendment, in addition to those other affected persons who would have standing under s. 163.3184.

(11)(a) A municipality that is a party to an interlocal service boundary agreement that identifies an unincorporated area for municipal annexation under s. 171.202(11)(a) shall adopt a municipal service area as an amendment to its comprehensive plan to address future possible municipal annexation. The state land planning agency shall review the amendment for compliance with part II of chapter 163. The proposed plan amendment must contain:

1. A boundary map of the municipal service area.

2. Population projections for the area.
3. Data and analysis supporting the provision of public facilities for the area.

(b) This part does not authorize the state land planning agency to review, evaluate, determine, approve, or disapprove a municipal ordinance relating to municipal annexation or contraction.

(12) An interlocal service boundary agreement may be for a term of 20 years or less. The interlocal service boundary agreement must include a provision requiring periodic review. The interlocal service boundary agreement must require renegotiations to begin at least 18 months before its termination date.

(13) No earlier than 6 months after the commencement of negotiations, either of the initiating local governments or both, the county, or the invited municipality may declare an impasse in the negotiations and seek a resolution of the issues under ss. 164.1053-164.1057. If the local governments fail to agree at the conclusion of the process under chapter 164, the local governments shall hold a joint public hearing on the issues raised in the negotiations.

(14) When the local governments have reached an interlocal service boundary agreement, the county and the municipality shall adopt the agreement by ordinance under s. 166.041 or s. 125.66, respectively. An independent special district, if it consents to the agreement, shall adopt the agreement by final order, resolution, or other method consistent with its charter. The interlocal service boundary agreement shall take effect on the day specified in the agreement or, if there is no date, upon adoption by the county or the invited municipality, whichever occurs later. This part does not prohibit a county or municipality from adopting an interlocal service boundary agreement without the consent of an independent special district, unless the agreement provides for the dissolution of an independent special district or the removal of more than 10 percent of the taxable or assessable value of an independent special district.

(15) For a period of 6 months following the failure of the local governments to consent to an interlocal service boundary agreement, the initiating local government may not initiate the negotiation process established in this section to require the responding local government to negotiate an agreement concerning the same identified unincorporated area and the same issues that were specified in the failed initiating resolution.

(16) This part does not authorize one local government to require another local government to enter into an interlocal service boundary agreement. However, when the process for negotiating an interlocal service boundary agreement is initiated, the local governments shall negotiate in good faith to the conclusion of the process established in this section.

(17) This section authorizes local governments to simultaneously engage in negotiating more than one interlocal service boundary agreement, notwithstanding that separate negotiations concern similar or identical unincorporated areas and issues.

(18) Elected local government officials are encouraged to participate actively and directly in the negotiation process for developing an interlocal service boundary agreement.

(19) This part does not impair any existing franchise agreement without the consent of the franchisee, any existing territorial agreement between electric utilities or public utilities under chapter 366, or the jurisdiction of the Public Service Commission to resolve a territorial dispute involving electric utilities or public utilities in accordance with s. 366.04. In addition, an interlocal agreement entered into under this section has no effect in a proceeding before the Public Service Commission involving a territorial dispute. A municipality or county shall retain all existing authority, if any, to negotiate a franchise agreement with any private service provider for use of public rights-of-way or the privilege of providing a service.

(20) This part does not impair any existing contract without the consent of the parties.

History.—s. 1, ch. 2006-218; s. 35, ch. 2011-139; s. 9, ch. 2022-4.

171.204 Prerequisites to annexation under this part.—The interlocal service boundary agreement may describe the character of land that may be annexed under this part and may provide that the restrictions on the character of land that may be annexed pursuant to part I are not restrictions on land that may be annexed pursuant to this part. As determined in the interlocal service boundary agreement, any character of land may be annexed, including, but not limited to, an annexation of land not contiguous to the boundaries of the annexing municipality, an annexation that creates an enclave, or an annexation where the annexed area is not reasonably compact; however, such area must be “urban in character” as defined in s. 171.031. The interlocal service boundary agreement may not allow for annexation

of land within a municipality that is not a party to the agreement or of land that is within another county. Before annexation of land that is not contiguous to the boundaries of the annexing municipality, an annexation that creates an enclave, or an annexation of land that is not currently served by water or sewer utilities, one of the following options must be followed:

(1) The municipality shall transmit a comprehensive plan amendment that proposes specific amendments relating to the property anticipated for annexation to the Department of Commerce for review under chapter 163. After considering the department's review, the municipality may approve the annexation and comprehensive plan amendment concurrently. The local government must adopt the annexation and the comprehensive plan amendment as separate and distinct actions but may take such actions at a single public hearing; or

(2) A municipality and county shall enter into a joint planning agreement under s. 163.3171, which is adopted into the municipal comprehensive plan. The joint planning agreement must identify the geographic areas anticipated for annexation, the future land uses that the municipality would seek to establish, necessary public facilities and services, including transportation and school facilities and how they will be provided, and natural resources, including surface water and groundwater resources, and how they will be protected. An amendment to the future land use map of a comprehensive plan which is consistent with the joint planning agreement must be considered a small scale amendment.

History.—s. 1, ch. 2006-218; s. 61, ch. 2011-142; s. 7, ch. 2023-305; s. 37, ch. 2024-6.

171.205 Consent requirements for annexation of land under this part.—Notwithstanding part I, an interlocal service boundary agreement may provide a process for annexation consistent with this section or with part I.

(1) For all or a portion of the area within a designated municipal service area, the interlocal service boundary agreement may provide a flexible process for securing the consent of persons who are registered voters or own property in the area proposed for annexation, or of both such voters and owners, for the annexation of property within a municipal service area, with notice to such voters or owners as required in the interlocal service boundary agreement. The interlocal service boundary agreement may not authorize annexation unless the consent requirements of part I are met or the annexation is consented to by one or more of the following:

(a) The municipality has received a petition for annexation from more than 50 percent of the registered voters who reside in the area proposed to be annexed.

(b) The annexation is approved by a majority of the registered voters who reside in the area proposed to be annexed voting in a referendum on the annexation.

(c) The municipality has received a petition for annexation from more than 50 percent of the persons who own property within the area proposed to be annexed.

(2) If the area to be annexed includes a privately owned solid waste disposal facility as defined in s. 403.703 which receives municipal solid waste collected within the jurisdiction of multiple local governments, the annexing municipality must set forth in its plan the effects that the annexation of the solid waste disposal facility will have on the other local governments. The plan must also indicate that the owner of the affected solid waste disposal facility has been contacted in writing concerning the annexation, that an agreement between the annexing municipality and the solid waste disposal facility to govern the operations of the solid waste disposal facility if the annexation occurs has been approved, and that the owner of the solid waste disposal facility does not object to the proposed annexation.

(3) For all or a portion of an enclave consisting of more than 20 acres within a designated municipal service area, the interlocal service boundary agreement may provide a flexible process for securing the consent of persons who are registered voters or own property in the area proposed for annexation, or of both such voters and owners, for the annexation of property within such an enclave, with notice to such voters or owners as required in the interlocal service boundary agreement. The interlocal service boundary agreement may not authorize annexation of enclaves under this subsection unless the consent requirements of part I are met, the annexation process includes one or more of the procedures in subsection (1), or the municipality has received a petition for annexation from one or more persons who own real property in excess of 50 percent of the total real property within the area to be annexed.

(4) For all or a portion of an enclave consisting of 20 acres or fewer within a designated municipal service area, within which enclave not more than 100 registered voters reside, the interlocal service boundary agreement may

provide a flexible process for securing the consent of persons who are registered voters or own property in the area proposed for annexation, or of both such voters and owners, for the annexation of property within such an enclave, with notice to such voters or owners as required in the interlocal service boundary agreement. Such an annexation process may include one or more of the procedures in subsection (1) and may allow annexation according to the terms and conditions provided in the interlocal service boundary agreement, which may include a referendum of the registered voters who reside in the area proposed to be annexed.

History.—s. 1, ch. 2006-218; s. 11, ch. 2007-5; s. 32, ch. 2008-4; s. 4, ch. 2017-167.

171.206 Effect of interlocal service boundary area agreement on annexations.—

(1) An interlocal service boundary agreement is binding on the parties to the agreement, and a party may not take any action that violates the interlocal service boundary agreement.

(2) Notwithstanding part I, without consent of the county and the affected municipality by resolution, a county or an invited municipality may not take any action that violates the interlocal service boundary agreement.

(3) If the independent special district that participated in the negotiation process pursuant to s. 171.203(2)(d) does not consent to the interlocal service boundary agreement and a municipality annexes an area within the independent special district, the independent special district may seek compensation using the process in s. 171.093.

History.—s. 1, ch. 2006-218.

171.207 Transfer of powers.—This part is an alternative provision otherwise provided by law, as authorized in s. 4, Art. VIII of the State Constitution, for any transfer of power resulting from an interlocal service boundary agreement for the provision of services or the acquisition of public facilities entered into by a county, municipality, independent special district, or other entity created pursuant to law.

History.—s. 1, ch. 2006-218.

171.208 Municipal extraterritorial power.—This part authorizes a municipality to exercise extraterritorial powers that include, but are not limited to, the authority to provide services and facilities within the unincorporated area or within the territory of another municipality as provided within an interlocal service boundary agreement. These powers are in addition to other municipal powers that otherwise exist. However, this power is subject to the jurisdiction of the Public Service Commission to resolve territorial disputes under s. 366.04. An interlocal agreement has no effect on the resolution of a territorial dispute to be determined by the Public Service Commission.

History.—s. 1, ch. 2006-218.

171.209 County incorporated area power.—As provided in an interlocal service boundary agreement, this part authorizes a county to exercise powers within a municipality that include, but are not limited to, the authority to provide services and facilities within the territory of a municipality. These powers are in addition to other county powers that otherwise exist.

History.—s. 1, ch. 2006-218.

171.21 Effect of part on interlocal agreement and county charter.—A joint planning agreement, a charter provision adopted under s. 171.044(4), or any other interlocal agreement between local governments including a county, municipality, or independent special district is not affected by this part; however, a county, municipality or independent special district may avail itself of this part, which may result in the repeal or modification of a joint planning agreement or other interlocal agreement. A local government within a county that has adopted a charter provision pursuant to s. 171.044(4) may avail itself of the provisions of this part which authorize an interlocal service boundary agreement if such interlocal agreement is consistent with the charter of that county, as the charter was approved, revised, or amended pursuant to s. 125.64.

History.—s. 1, ch. 2006-218.

171.211 Interlocal service boundary agreement presumed valid and binding.—

(1) If there is litigation over the terms, conditions, construction, or enforcement of an interlocal service boundary agreement, the agreement shall be presumed valid, and the challenger has the burden of proving its invalidity.

(2) Notwithstanding part I, it is the intent of this part to authorize a municipality to enter into an interlocal service boundary agreement that enhances, restricts, or precludes annexations during the term of the agreement.

History.—s. 1, ch. 2006-218.

171.212 Disputes regarding construction and effect of an interlocal service boundary agreement.—If there is a question or dispute about the construction or effect of an interlocal service boundary agreement, a local government shall initiate and proceed through the conflict resolution procedures established in chapter 164. If there is a failure to resolve the conflict, no later than 30 days following the conclusion of the procedures established in chapter 164, the local government may file an action in circuit court. For purposes of this section, the term “local government” means a party to the interlocal service boundary agreement.

History.—s. 1, ch. 2006-218.